



Summit Academy Charter School

Board Meeting

Date and Time

Tuesday October 25, 2016 at 7:00 PM EDT

Location

27 Huntington Street Brooklyn, NY 11231

Agenda

	Purpose	Presenter	Time
I. Opening Items			7:00 PM
Opening Items			
A. Record Attendance and Guests		Floyd Mitchell	5 m
B. Call the Meeting to Order		Floyd Mitchell	5 m
C. Approve Minutes	Approve Minutes	Floyd Mitchell	
Approve minutes for Board Meeting on September 27, 2016			
II. Academic Excellence			7:10 PM
Academic Excellence			
A. Principal's Report	FYI	Cheryl Swift	20 m
III. Development			7:30 PM
Development			
A. Pitch Book	Discuss	Nestor Dominguez	10 m
• Completion Date			
• Use in fundraising			

	Purpose	Presenter	Time
<ul style="list-style-type: none"> • Use in board/friend recruitment 			
B. Fundraising Events	Discuss	Natasha Campbell	10 m
<ul style="list-style-type: none"> • Review of event proposals 			
C. Recruitment	Discuss	Nestor Dominguez	10 m
<ul style="list-style-type: none"> • 2016 - 2017 scholar recruitment plan (October - March) 			
IV. Finance			8:00 PM
Finance			
A. Post Audit Call	Discuss	Floyd Mitchell	10 m
<ul style="list-style-type: none"> • Advisory Letter • Audited Financials 			
B. September Financials	Discuss	Michael Bernard	5 m
V. Governance			8:15 PM
A. Board Membership	FYI	Floyd Mitchell	5 m
<ul style="list-style-type: none"> • Documentation has been submitted to DOE for approval of Raymond and Yvette's board membership. • Board recruitment pipeline 			
VI. Charter Renewal Cycle			8:20 PM
Governance			
A. Renewal Debrief	Discuss	Natasha Campbell	15 m
<ul style="list-style-type: none"> • Next Steps 			
VII. Other Business			8:35 PM
A. By-Laws Review	Vote	Floyd Mitchell	3 m

Purpose Presenter Time

- DOE denial of request for ED to be a voting member.

VIII. Closing Items

8:38 PM

A. Adjourn Meeting

Vote

**Floyd
Mitchell**

2 m