DRAFT

Wesley International Academy

Minutes

February Board Meeting

Date and Time
Tuesday February 4, 2025 at 6:00 PM

Location
Media Center

Directors Present
A. Hunter, A. Sumter, D. Hrabe, E. Cater, J. Ziemann, K. Boyer, K. Jones, O. Okwara (remote), R. Moorman, S. Williams

Directors Absent
None

Ex Officio Members Present
J. Marshall

Guests Present
B. Little, C. Hudson, C. Wyatt, Christina Prude, D. Johnson, Hunter Haymore, L. Price (remote), Morgan Felts, R. Edwards, R. Goodman, R. Pavone, Ryan Johnson (remote), S Rivers, S. Smith, S. Spann, Y. Kemp

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

K. Boyer called a meeting of the board of directors of Wesley International Academy to order on Tuesday Feb 4, 2025 at 6:04 PM.

C. Approve Agenda

D. Hrabe made a motion to to approve agenda.
S. Williams seconded the motion.
The board **VOTED** to approve the motion.

D. Approve Minutes

D. Hrabe made a motion to approve December minutes.
K. Jones seconded the motion.
The board **VOTED** to approve the motion.

E. Community Comments

II. Board Chair Announcements

A. Plan for Remainder of the Year

Board goals to work on:

- 1st and 2nd public hearing
- Recruit board members
- 2 more committee meetings for year 2024-2025

Special Board Meeting: Lottery

- D. Johnson presented a brief background of the school lottery process and the reason for a special called board meeting.
- The school operates on a lottery-based enrollment system.
- All returning families must verify that they are still residing within the district.

Lottery Details:

- The lottery will be held on March 6th via Zoom.
- The results will be available and known within a couple of weeks.
- Multiple schools are a part of the common application.
- Since the board does not meet monthly a special-called meeting is required.

Lottery Consultant:

- Jarod Apperson is our consultant assisting with the weighted lottery process, which prioritizes economically disadvantaged students.
- The breakdown of lottery needs is determined in February .

Special Board Meeting Date:

- A meeting is needed before or after the application closes, depending on available data.
- Proposed dates: February 25 at 6:00 PM or March 4 at 6:00 PM.
- Meeting is expected to last 15-20 minutes.

Finalized date: February 25 at 6:00PM via Zoom.

- A meeting invite will be sent out.

Board Training Requirements:

- New board members require 15 hours of training.
- Existing board members require 9 hours of training.

III. Executive Director

A. Updates

Ed speaks of new year off to a good start.
Introduces Morgan Felts, Consultant with Cobalt.

B. Strategic Plan Update

Strategic Plan Presentation:

Morgan Felts, who has been with State Charter for 15 years, discussed the Strategic Plan for Wesley . She introduced the VMOSA framework, emphasizing a refreshed vision and mission, and delved into the data plan. The team plans to develop a strategy for data collection and establish strategic plan.

C. Staff Intent to Return

Currently, 98% of staff intend to return. While this figure may fluctuate, the goal is to maintain a retention rate of at least 95%.

D.

Overview of School Happenings

Agenda Items from Principal:

- National School Counselor Week
- CCRPI (College and Career Ready Performance Index) Updates

PYP Updates:

CCRPI data from 2022-2023/2023-2024 indicates:

- Increased mastery
- Increased progress
- Decrease in readiness
- The "Closing the Gap" score is not accurate; the school out performed both district and state averages.

MYP Updates:

Increase observed in all components.
Decrease in the "Closing the Gap "score.

School Improvement Plan (SIP)

The SIP aims to enhance academic achievement and address pertinent issues. The team comprises of teachers, administrators, and instructional coaches.
SIP goals focus on:

- Literacy
- Numeracy
- Whole child development
- Signature programs

Upcoming Events:

- Black History Month: February 25 and 26 night performances
- Parent -Teacher Conferences
- STEM Night
- Professional Development Day
- Women's History Month

Future Leadership Updates:

- Leadership will continue to provide board with updates moving forward.

IV. Governance

A. School Calendar

R. Moorman made a motion to Approve 2025-2026 School Calendar.
K. Jones seconded the motion.
The last day of school is after Memorial Day.
The board **VOTED** to approve the motion.

B. Employee Contracts

D. Hrabe made a motion to approve employee contracts.
S. Williams seconded the motion.
Same contract as in the past years
The board **VOTED** to approve the motion.

C. Update on Goals

Board Recruitment -

- Reinstate board Vice Chair position for committees along with a chair and staff member (liaison).
- K. Boyer will reach out to Lead Atlanta.
- E. Cater and D. Hrabe will head mentor program for new board members.
- J. Ziemann and K. Jones will review Board bylaws.

D. Review Sample Consent Agenda

Sample Consent Agenda is attached.

- The consent agenda format holds voting until end of each board meeting.
- The board can always have a discussion on items before a vote.
- Minutes and the Agenda will be last, not first on the Consent Agenda.

V. Academic Excellance

A. Academic Updates

MAP Winter Assessments:

Administered three times a year to track student progress.

Reading Performance

- Each grade level showed a decrease in flagged students, with many moving into the improvement category.
- Proficiency: 34% in ELA, a notable increase from last year.

Math Performance:

- Proficiency: 27%, reflection growth from the previous year.
- Focus remains on monitoring student progress through each unit and providing targeted support.
- Strategies implemented are expected to positively impact Milestones performance.

Next Steps for Growth

- Maintain consistency in instructional strategies.
- Strengthen small group interventions.
- Implement a detailed system for weekly progress monitoring.

VI. Finance

A. Mid-Year Budget Revisions

Budget Revisions Overview:

- The mid-year budget revisions, attached to the agenda, allow for adjustments to the projected budget, either by adding or reducing allocation as necessary.

Function codes

- Function codes provide a detailed breakdown of where expenses are allocated within the budget.

Variables Impacting 2024 Revenue

- Increase in QBE Funding: The Quality Basic Education (QBE) funding, particularly from the state health plan, helping to offset rising healthcare costs.

- Private Funding: As a private institution, we receive funding that, while benefical, does not cover all expenses.

Additional Funding:

- 500 k for FTE, in funding has been secured. The last stipend from the state was received last year of 60k.

FTE Forecast

- Initial Projection: The Full-time Equivalent (FTE) student count was initially forecasted at 746.
- Actual Count: The actual FTE count reached 773, resulting in an additional 500 k in revenue.

Unrestricted Cash Policy

- Working Capital: Our policy mandates maintaining 45 days of working capital.
- Positive Outcome: Due to favorable actual numbers from last year, we did not need to transfer $200,000 from operating cash.

Revenue Details

- Based on FTE of 773: The majority of revenue is allocated to employee compensation.
- $600,00 Increase:

Stipends:

- **E**ach employee received a $2500 stipend on August 15. Additionally, $2000 is allocated for mid-year stipends.

New Capital Budget Items:

- Gym Speaker System
- Media Center Shelving
- Capital Expenses Increase: These additions result in a $64,000 increase in capital expenses

Budget Discussion:

- New Facility Grant: A new grant of $100,00 has been secured for facillity improvements.
- Expenses: Compensation expenses have increased b $690,000, accounting for stipends, Teachers Retirement System (TRS) contributions, healthcare, and FICA taxes.
- Revenue vs. Expenses: Revenue has increased by $702,000, while expenses have risen by $642,000.

K. Jones made a motion to approve 2024-2025 Revision Budget.
O. Okwara seconded the motion.
The board **VOTED** to approve the motion.

VII. Closing Items

A. Adjourn Meeting

S. Williams made a motion to adjourn meeting.
A. Hunter seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
C. Wyatt