

DRAFT



# Wesley International Academy

## Minutes

### February Board Meeting

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**Date and Time**

Tuesday February 4, 2025 at 6:00 PM

**Location**

Media Center

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**Directors Present**

A. Hunter, A. Sumter, D. Hrabe, E. Cater, J. Ziemann, K. Boyer, K. Jones, O. Okwara (remote), R. Moorman, S. Williams

**Directors Absent**

*None*

**Ex Officio Members Present**

J. Marshall

**Non Voting Members Present**

J. Marshall

**Guests Present**

B. Little, C. Hudson, C. Wyatt, Christina Prude, D. Johnson, Hunter Haymore, L. Price (remote), Morgan Felts, R. Edwards, R. Goodman, R. Pavone, Ryan Johnson (remote), S Rivers, S. Smith, S. Spann, Y. Kemp

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

K. Boyer called a meeting of the board of directors of Wesley International Academy to order on Tuesday Feb 4, 2025 at 6:04 PM.

**C. Approve Agenda**

D. Hrabe made a motion to to approve agenda.

S. Williams seconded the motion.

The board **VOTED** to approve the motion.

**D. Approve Minutes**

D. Hrabe made a motion to approve December minutes.

K. Jones seconded the motion.

The board **VOTED** to approve the motion.

**E. Community Comments**

**II. Board Chair Announcements**

**A. Plan for Remainder of the Year**

Board goals to work on:

- 1st and 2nd public hearing
- Recruit board members
- 2 more committee meetings for year 2024-2025

**Special Board Meeting: Lottery**

- D. Johnson presented a brief background of the school lottery process and the reason for a special called board meeting.
- The school operates on a lottery-based enrollment system.
- All returning families must verify that they are still residing within the district.

**Lottery Details:**

- The lottery will be held on March 6th via Zoom.
- The results will be available and known within a couple of weeks.
- Multiple schools are a part of the common application.

- Since the board does not meet monthly a special-called meeting is required.

#### **Lottery Consultant:**

- Jarod Apperson is our consultant assisting with the weighted lottery process, which prioritizes economically disadvantaged students.
- The breakdown of lottery needs is determined in February .

#### **Special Board Meeting Date:**

- A meeting is needed before or after the application closes, depending on available data.
- Proposed dates: February 25 at 6:00 PM or March 4 at 6:00 PM.
- Meeting is expected to last 15-20 minutes.

#### **Finalized date: February 25 at 6:00PM via Zoom.**

- A meeting invite will be sent out.

#### **Board Training Requirements:**

- New board members require 15 hours of training.
- Existing board members require 9 hours of training.

### **III. Executive Director**

#### **A. Updates**

Ed speaks of new year off to a good start.  
Introduces Morgan Felts, Consultant with Cobalt.

#### **B. Strategic Plan Update**

##### **Strategic Plan Presentation:**

Morgan Felts, who has been with State Charter for 15 years, discussed the Strategic Plan for Wesley . She introduced the VMOSA framework, emphasizing a refreshed vision and mission, and delved into the data plan. The team plans to develop a strategy for data collection and establish strategic plan.

#### **C. Staff Intent to Return**

Currently, 98% of staff intend to return. While this figure may fluctuate, the goal is to maintain a retention rate of at least 95%.

#### **D. Overview of School Happenings**

##### **Agenda Items from Principal:**

- National School Counselor Week
- CCRPI (College and Career Ready Performance Index) Updates

##### **PYP Updates:**

CCRPI data from 2022-2023/2023-2024 indicates:

- Increased mastery
- Increased progress
- Decrease in readiness
- The "Closing the Gap" score is not accurate; the school out performed both district and state averages.

##### **MYP Updates:**

Increase observed in all components.

Decrease in the "Closing the Gap "score.

##### **School Improvement Plan (SIP)**

The SIP aims to enhance academic achievement and address pertinent issues. The team comprises of teachers, administrators, and instructional coaches.

SIP goals focus on:

- Literacy
- Numeracy
- Whole child development
- Signature programs

##### **Upcoming Events:**

- Black History Month: February 25 and 26 night performances
- Parent -Teacher Conferences
- STEM Night

- Professional Development Day
- Women's History Month

#### **Future Leadership Updates:**

- Leadership will continue to provide board with updates moving forward.

### **IV. Governance**

#### **A. School Calendar**

R. Moorman made a motion to Approve 2025-2026 School Calendar.  
K. Jones seconded the motion.  
The last day of school is after Memorial Day.  
The board **VOTED** to approve the motion.

#### **B. Employee Contracts**

D. Hrabe made a motion to approve employee contracts.  
S. Williams seconded the motion.  
Same contract as in the past years  
The board **VOTED** to approve the motion.

#### **C. Update on Goals**

Board Recruitment -

- Reinstate board Vice Chair position for committees along with a chair and staff member (liaison).
- K. Boyer will reach out to Lead Atlanta.
- E. Cater and D. Hrabe will head mentor program for new board members.
- J. Ziemann and K. Jones will review Board bylaws.

#### **D. Review Sample Consent Agenda**

Sample Consent Agenda is attached.

- The consent agenda format holds voting until end of each board meeting.
- The board can always have a discussion on items before a vote.
- Minutes and the Agenda will be last, not first on the Consent Agenda.

### **V. Academic Excellence**

#### **A.**

## **Academic Updates**

### **MAP Winter Assessments:**

Administered three times a year to track student progress.

### **Reading Performance**

- Each grade level showed a decrease in flagged students, with many moving into the improvement category.
- Proficiency: 34% in ELA, a notable increase from last year.

### **Math Performance:**

- Proficiency: 27%, reflection growth from the previous year.
- Focus remains on monitoring student progress through each unit and providing targeted support.
- Strategies implemented are expected to positively impact Milestones performance.

### **Next Steps for Growth**

- Maintain consistency in instructional strategies.
- Strengthen small group interventions.
- Implement a detailed system for weekly progress monitoring.

## **VI. Finance**

### **A. Mid-Year Budget Revisions**

#### **Budget Revisions Overview:**

- The mid-year budget revisions, attached to the agenda, allow for adjustments to the projected budget, either by adding or reducing allocation as necessary.

#### **Function codes**

- Function codes provide a detailed breakdown of where expenses are allocated within the budget.

#### **Variables Impacting 2024 Revenue**

- Increase in QBE Funding: The Quality Basic Education (QBE) funding, particularly from the state health plan, helping to offset rising healthcare costs.
- Private Funding: As a private institution, we receive funding that, while beneficial, does not cover all expenses.

#### **Additional Funding:**

- 500 k for FTE, in funding has been secured. The last stipend from the state was received last year of 60k.

#### **FTE Forecast**

- Initial Projection: The Full-time Equivalent (FTE) student count was initially forecasted at 746.
- Actual Count: The actual FTE count reached 773, resulting in an additional 500 k in revenue.

#### **Unrestricted Cash Policy**

- Working Capital: Our policy mandates maintaining 45 days of working capital.
- Positive Outcome: Due to favorable actual numbers from last year, we did not need to transfer \$200,000 from operating cash.

#### **Revenue Details**

- Based on FTE of 773: The majority of revenue is allocated to employee compensation.
- \$600,00 Increase:

#### **Stipends:**

- Each employee received a \$2500 stipend on August 15. Additionally, \$2000 is allocated for mid-year stipends.

#### **New Capital Budget Items:**

- Gym Speaker System
- Media Center Shelving

- Capital Expenses Increase: These additions result in a \$64,000 increase in capital expenses

#### **Budget Discussion:**

- New Facility Grant: A new grant of \$100,00 has been secured for facility improvements.
- Expenses: Compensation expenses have increased by \$690,000, accounting for stipends, Teachers Retirement System (TRS) contributions, healthcare, and FICA taxes.
- Revenue vs. Expenses: Revenue has increased by \$702,000, while expenses have risen by \$642,000.

K. Jones made a motion to approve 2024-2025 Revision Budget.

O. Okwara seconded the motion.

The board **VOTED** to approve the motion.

#### **VII. Closing Items**

##### **A. Adjourn Meeting**

S. Williams made a motion to adjourn meeting.

A. Hunter seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,

C. Wyatt