

APPROVED



# Wesley International Academy

## Minutes

### Governance Committee Meeting

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#### Date and Time

Monday November 18, 2024 at 4:30 PM

#### Location

Zoom

<https://us02web.zoom.us/j/83431324886?pwd=bDBmdHh3VTZRa2ttU3Mva0NiSjh1UT09>

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Wesley Academy is inviting you to a scheduled Zoom meeting.

Topic: Governance Committee

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting:

<https://us02web.zoom.us/j/83431324886?pwd=bDBmdHh3VTZRa2ttU3Mva0NiSjh1UT09>

Meeting ID: Meeting ID: 834 3132 4886

Passcode: Governance

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#### Committee Members Present

D. Hrabe (remote), D. Johnson (remote), E. Cater (remote), J. Marshall (remote), J. Ziemann (remote), K. Boyer (remote), K. Jones (remote), L. Price (remote), R. Goodman (remote)

#### Committee Members Absent

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R. Moorman

### **Guests Present**

C. Wyatt (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

K. Jones called a meeting of the Governance Committee of Wesley International Academy to order on Monday Nov 18, 2024 at 4:38 PM.

### **C. Approve Agenda**

K. Boyer made a motion to approve agenda.

D. Johnson seconded the motion.

The committee **VOTED** to approve the motion.

### **D. Approve Minutes**

K. Boyer made a motion to approve the minutes from Kwende jones September Governance Meeting on 09-16-24.

D. Johnson seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Governance**

### **A. Governance Committee Membership**

Jen Ziemann is now on Governance Committee.

Board recruitment strategies: How do we bring in new candidates?

BOT will inform board where we have gaps and what skill sets are needed.

8 Board Members have completed assessments and 1 Board Member has not completed at this time .

Board Chair suggest committee meet with board members to see what directions they are moving in.

Are there any gaps currently? Finance is good. Academics is more leadership heavy would like to see more board members participate.

When Doug Hrabe transitions off Board we need someone that has school leadership experience.

As we talk about recruitment (replacement for Doug Hrabe) we would like someone with education background. ED says most important is to find right person even if it takes awhile to find.

Some board members are from United Way. Board Chair (Kate Boyer) suggest Leadership Atlanta .

Always have recruitment on your mind in social and professional situations.

ED's role is to recruit potential board members and he has more opportunity than most to do so.

Ask potential board members to join a committee. This will allow potential member and Wesley to see if they are a good fit.

## **B. Governance Committee Goals Update**

Board should always have back up and know who will take Board Member 's place. Ewa Cater suggest anyone in their last year should not serve as committee chair. School person should also serve as an officer on committee.

Documented process of when announcement of new committee chair and what is expected.

New Board Members should attend all committee meetings the first year to learn Wesley and

school needs. Board Members need to understand all committees and how school operates.

We need more Board Members to attend Finance Committee meetings. Think about assigning new Board Members to committees.

Bylaws: Is there anything we need to change? Attendance?

Training new board members how to have access in Board on Track.

More engagement from experienced Board Members to help new Board Members.

Send committee members reminders and add personal emails to BOT.

Send all committee meetings to all Board Members not just committee members.

## **C.**

### **Effectiveness and Efficiency of Board Meetings**

Effectiveness : Drew Charter Board Agenda uses a Consent Agenda . Consent Agenda allows members to vote on all committee matters before or at the end of Board meeting.

Everyday committee issues were addressed and Board members could be more efficient on pressing issues. Board Member could pull out an item if needed more discussion.

Board Chair will do a sample Consent Agenda and share with Governance Committee.

Efficiency:

Secretary needs to send out:

- Timely Agendas, send out week before scheduled meeting.
- Send out to community if meetings are canceled.
- Minutes to be completed with in a few days after meeting.

### **III. Closing Items**

#### **A. Adjourn Meeting**

K. Jones made a motion to Adjourn Meeting.

E. Cater seconded the motion.

The committee **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

C. Wyatt