

APPROVED



WESLEY  
INTERNATIONAL ACADEMY

## Wesley International Academy

### Minutes

#### December Board Meeting

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##### Date and Time

Tuesday December 5, 2023 at 6:00 PM

##### Location

Wesley International Academy Media Center

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##### Directors Present

A. Hunter, D. Hrabe, E. Cater, G. Burnett (remote), K. Boyer, K. Jones, M. Guertin, O. Okwara, S. Williams (remote)

##### Directors Absent

*None*

##### Ex Officio Members Present

J. Marshall

##### Non Voting Members Present

J. Marshall

##### Guests Present

C. Hudson, C. Wyatt, D. Johnson, E. Moraga-Davis, L. Price (remote), R. Edwards, R. Goodman, S. Finney

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#### I. Opening Items

A.

## **Record Attendance**

### **B. Call the Meeting to Order**

K. Boyer called a meeting of the board of directors of Wesley International Academy to order on Tuesday Dec 5, 2023 at 6:02 PM.

### **C. Approve Minutes from Special Meeting**

D. Hrabe made a motion to amend minutes to include executive session.

K. Jones seconded the motion.

show executive session in minutes

Close out at 8:00 not 8:30

The board **VOTED** to approve the motion.

### **D. Community Comments**

## **II. Board Chair Updates**

### **A. Select ED Goals Subcommittee**

K. Jones made a motion to approve goal subcommittee Adrian Hunter, Ewa Cater and Kate Boyer.

G. Burnett seconded the motion.

The board **VOTED** to approve the motion.

## **III. Executive Director Updates**

### **A. School Safety Survey Data**

ED opens up with announcing the Wesley Fun Run raised over \$30k  
Chili Cookoff and Literacy Night was very successful .

Completed Gym Renovation and Audio for Auditorium.

We had a very successful audit.

Attendance has been up to 98% with teachers.

Doinca Johnson gives survey on safety data:

Feedback parents and staff:

1. would you support screening devices?
2. Share additional comments (optional).

219 responses

150 yes

69 no

Staff:

59 responses

49 yes

10 no

In favor: Parents. 92 responses (parents)

parent comment, If this makes the school safer

100 % needs to be done regardless of parental concern

Caution but in favor: Parents

I know its for the kids safety

Metal detectors are necessary measure but how do we balance and

Not necessary and make some children more anxious

Staff in favor: 24 responses

I want to feel safe at work

Whatever Wesley needs to do I will support it

With caution:

Wands would be great not metal detectors, they might make the school seem safe

Against

I think it would make things more serious. I don't think it necessary for kindergarten.

Ewa Cater ask, did we have more responses than usual?

Usually about half of parents respond to surveys .

We use other resources for safety, drills, education etc

Security is brought up often in family tours.

Companies being considered are Open Gate, Garrett, Evolve.

Kate Boyer would like to get feedback from schools using it.

Implementation and roll out with other schools .

What is time frame?

Vote in April and install in summer.

## **IV. Governance**

### **A. Enrollment Updates**

Enrollment review common application  
762 enrollment  
Tours have started most popular questions.  
Student ratio, curriculum and security.

### **B. Recruitment of New Board Members**

Mazie-Lynn and Ewa and Kwende to start on recruitment.  
If anyone knows of someone that would be interested in being a Wesley Board Meeting ask them to join a Governance Meeting.

### **C. Governance Role for Move in 2025**

Hold discussion until we get more information from APS.

## **V. Academics**

### **A. Attendance and Discipline Updates**

94.5 % attendance rate  
Repeated referrals down from 7 to 2 students  
Make sure all teachers are on the same page before referrals are made.  
Training for new teachers .  
Teachers meet with their assigned mentors.  
MYP referrals cut in half from last year.

### **B. Overview of STEM and Additional Language**

Takes 3 to 5 year for STEM certification  
70% of students going to a school that does not offer mandrian

## **VI. Finance**

### **A. Brief Update of Financials (July-October 2023)**

Clean audit no surprises.  
Bamo (Accountant) gave Wesley a clean audit.  
Great job by CFO and Business Manager

**B. Summary of Audit**

Financials are good up to October .  
Closing out Novemeber before holiday break.  
Revision for 2023 Financials will be in January.

**C. Update 2023 Budget Revision (Enrollment and Staff Stipend Program)**

Revision will be done for the next Finance Meeting.

**D. 2024 4 Year Plan / Cash Flow Projections**

Is a work in progress

**VII. Executive Session**

**A. New Contracts**

K. Jones made a motion to To approve the two employment contracts for the new teachers hired mid year discussed during executive session.

E. Cater seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Leadership Staffing Discussion**

S. Williams made a motion to Approve the third draft of the Executive Director's Contract as presented during Executive Session.

G. Burnett seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

E. Cater Abstain

O. Okwara Aye

A. Hunter Aye

D. Hrabe Aye

K. Boyer Aye

S. Williams Aye

M. Guertin No

G. Burnett Aye

K. Jones Aye

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:01 PM.

Respectfully Submitted,  
K. Boyer