APPROVED

Wesley International Academy

Minutes

June 2023 General Board Meeting

Date and Time
Tuesday June 6, 2023 at 6:00 PM

Location
*** VIRTUAL ***

https://us02web.zoom.us/j/7229250184?pwd=QjRkZlFLRjBFendOMWlZWCtBVW1nUT09
Meeting ID: 722 925 0184
Passcode: WIAevent1

Directors Present
A. Hunter (remote), C. Hill (remote), D. Hrabe (remote), E. Cater (remote), G. Burnett (remote), J. Dong (remote), J. Wright (remote), K. Boyer (remote), K. Jones (remote), O. Okwara (remote), S. Williams (remote)

Directors Absent
M. Guertin

Ex Officio Members Present
J. Marshall (remote)

Guests Present
C. Hudson (remote), C. Wyatt (remote), D. Johnson (remote), Dionne Foy (remote), E. Moraga-Davis (remote), L. Price (remote), R. Edwards (remote), R. Goodman (remote), R. Pavone (remote), S. Finney (remote), Sonya Lowe (remote), Tamara Christin (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Jones called a meeting of the board of directors of Wesley International Academy to order on Tuesday Jun 6, 2023 at 6:00 PM.

C. Adopt Agenda

K. Jones made a motion to Adopt Agenda.
K. Boyer seconded the motion.
The board **VOTED** to approve the motion.

D. Approve Minutes: April Meeting Minutes

C. Hill made a motion to approve the minutes from April General Board Meeting on 04-11-23.
K. Boyer seconded the motion.
The board **VOTED** to approve the motion.

II. Public Comments

A. Public Comments Policy

There were no public comments.

III. Board Chair Updates

A. ED Evaluation Update

B. Required Training Reminder

New Board Members need 15 hours of training.
6 hours anually for exisiting board members
Board recruitment for next year to replace atleast 2 open slots.

C. FY22 - 23 Board Assessment Review

Board assesments were discussed and recommendations were made for improvement. Succession Plans and Board member roles were areas of improvement.

IV. Executive Director Updates

A. A. Executive Director's Report

ED gave complimentes to Principal and CFO for all their hard work.
Goodbyes to Chip Hill, John Wright and thank you to Board Chair, Ewa Cater.
Charter Renewal is almost complete, we are waiting for final signatures from APS.

V. Governance Committee

A. Discuss Student/Family and Staff Handbooks

D. Hrabe made a motion to To approve Student Handbook/ Staff Handbook 2023-20-24.
G. Burnett seconded the motion.
The board **VOTED** to approve the motion.
Staff Handbook will remain unchanged

Family and Student handbook will change uniform policiy,
APS code of conduct and letter from ED. Gayle Burnett ask
if handbook is changed by APS ..Wesley uses the Code of
Conduct put out by APS.

B. Update on WIA Enrollment/Lottery

New student enrollment continues 70% complete .
82 Kindergarden , openings in 1st grade, 3rd, 5th and 6th grades are complete.
1st grade needs 10 more students.

C. Discuss Attendance Requirement under WIA BY-LAWS and Proposed Changes

Attendance Requirement under section 4.5 and section 3.6
In section 3.6 changing wording from may to shall for board attendance.
Section 4.5 the change is to give options for remote attendance.
We are changing to accomdate anyone that could be compromised for
health reasons and to allow flexiability for board members and community.
J. Wright made a motion to Section 3.6 and 4.5 in By Laws.
K. Jones seconded the motion.
The board **VOTED** to approve the motion.

D. Update regarding Recruitment of New Board Members

Wesley has 3 Board Members leaving..
Suggestion from Adrian Hunter to find someone for development.
Recutiment for Board Members is headed by a Recruitment Committee. Candidates are asked
to attend a few Committee and Board Meetings.

E. SY23-24 WIA Board of Directors : Executive Committee

Voting on new Executive Committee Chairs

F. SY23-24 WIA BOD Chair: Kate Boyer

K. Jones made a motion to Select Kate Boyer as next Board Chair.
G. Burnett seconded the motion.
The board **VOTED** to approve the motion.

G. SY23-24 WIA BOD Vice Chair: Kwende Jones

G. Burnett made a motion to Kwende Jones as Board Vice Chair.
K. Boyer seconded the motion.
The board **VOTED** to approve the motion.

H. SY23-24 WIA BOD Treasury: Obi Okwara

G. Burnett made a motion to Obi Okwara to be Board Treasury.
J. Wright seconded the motion.
The board **VOTED** to approve the motion.

I. SY23-24 WIA BOD Secretary: Adrian Hunter

K. Boyer made a motion to Adrian Hunter as Board Secretary.
K. Jones seconded the motion.
The board **VOTED** to approve the motion.

J. Discuss Future of Development Committee

Should we continue to have a Development Committee?
ED suggest we put Development into a sub catagory with Finance.
Wesley continues to raise 70 to 80k a year.
Obi and Kate feel moving Development is a good idea.
Wesley will continue to raise funds and pursue grants.
Development will be located at the Wesley House

G. Burnett made a motion to Sunset Development.
K. Jones seconded the motion.
By Laws will need to be updated.

The board **VOTED** to approve the motion.

VI. Academic Excellence Committee

A. Teacher Survey Results

G. Burnett made a motion to change agenda items to Report Staff Survey.
S. Williams seconded the motion.

The board **VOTED** to approve the motion.
Teacher survey ask teachers what they liked most about Wesley and what they liked less about Wesley. Overwhelming comments for shorter school day and the compounding effects in the last hour of school. Other responses were, Classroom Management Training, Teacher Mentor Program, more explicit Instructional Resources and oportunities for Vertial Alignment

Proposed changes for a shorter day:
Carpool begins at 2:40-3:15pm
Aftercare will adjust to fit new schedule
Instructional minutes will come from Chinese, Connections (PYP) and Rotating Lab (MYP)

VII. Development Committee

A. Development Committee Report

No discussion

VIII. Finance Committee

A. 1. Information Item: Review of March 31, 2023 unaudited financial statements (attachment)

2023 Budget has been in 2 public hearings. One was May Finance Meeting and the second one
is this board meeting.
2024 will be last year for CARES Funds.
Budget will have more surplus expecting more funding from APS

Major Facility work in 2 years from APS

B. 2. Voting Item: Presentation of proposed FY 2024 budget.

S. Williams made a motion to Approve 2024 Budget.
J. Wright seconded the motion.
The board **VOTED** to approve the motion.

IX. Presentation of proposed FY 2024 Budget

A. Presentation of porposed FY 2024 budget

Lisa Price presents competetive salaries to be 95% of APS Salary Scale.
Wesley will receive increased supplement for Health Plan .
FTE funding is up 11%
Compensation for staff will include step up on payscale , attendance incentives, Tkes performance and tenure will increase all mentioned.

Teaching days will be reduced from 209/199 to 206/196.
Focus group of teachers and administrators part of the new compensatiion plan.

Major Expenses will include: New laptops, Captial Projects, and Maintenaince

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:24 PM.

Respectfully Submitted,
C. Wyatt