

APPROVED



WESLEY
INTERNATIONAL ACADEMY

Wesley International Academy

Minutes

February General Board Meeting

Date and Time

Tuesday February 7, 2023 at 6:00 PM

Location

Wesley International Academy - Media Center
211 Memorial Drive,
Atlanta, GA

(Kelly Street back parking lot entrance)

<https://us02web.zoom.us/j/7229250184?pwd=QjRkZlFLRjBFendOMWIZWCtBVW1nUT09>

Meeting ID: 722 925 0184

Passcode: WIAevent1

Directors Present

A. Hunter, C. Hill, D. Hrabe, E. Cater, G. Burnett (remote), J. Dong, J. Wright, K. Boyer, K. Jones, M. Guertin, O. Okwara, S. Williams

Directors Absent

None

Directors who arrived after the meeting opened

G. Burnett

Guests Present

C. Wyatt

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Jones called a meeting of the board of directors of Wesley International Academy to order on Tuesday Feb 7, 2023 at 6:00 PM.

C. Adopt Agenda

J. Wright made a motion to adopt agenda.

C. Hill seconded the motion.

The board **VOTED** to approve the motion.

D. Approve Minutes: December Meeting Minutes

E. Cater made a motion to approve minutes from December Board Meeting December General Board Meeting on 12-13-22.

J. Wright seconded the motion.

The board **VOTED** to approve the motion.

II. Public Comments

A. Public Comments Policy

no public comments

B. PUBLIC COMMENTS LINK

III. Board Chair Updates

A. Mid-Year Recognitions

Recognitions for Achievement:

- Rachel Goodman
- Richard Pavone
- Crystal Hudson
- Sean Finney
- Ray Edwards

Recognition for Attendance:

- Ms. Gibson (perfect attendance)
- Shean Pierce
- A. Jones
- Carrie Pate
- Jihann Grundy
- Ambree Hammond
- Anthony Chung

B. Committee Meetings

G. Burnett arrived at 6:20 PM.

- Check calendar for meetings
- Make sure you have access to agenda and minutes
- Please respond to invites in a timely manner

C. Tips & Tricks for Communicating

Board Chair ask each board member "what's the best way to receive communications"

- Please check Wesley email best practice not use personal email for board communications. Open Records Act allows all public records to be inspected and copied.
- Suggestions from Board Members
 - Calendar invite to remind yourself to check Wesley email
 - Add Wesley Email to all devices
 - Only open emails when you can reply
 - Text is very helpful for reminders and when urgent
 - Use as shared email

D. Committee Goals

- Establish goals at the beginning of the year.
- Put goals in BOT
- BOT has tutorials for setting goals

E. Required Training Reminder

- Canvas Platform is used for training hours
- Spring Training Session TBA
- Contact for training is Ayana Clark, aclarke@gacharters.org
- New members need 15 hours of training and existing members 9 hours

F. Board Members Intent to Return

Intent for Return ..2 board openings

Need a chair for Finance Committee

Chip Hill will remain as advisory for Finance Committee

Check email for upcoming Board Social

IV. Executive Director Updates

A. Executive Director's Report

Executive Director Updates:

- Chip Hill is going to stay on as a support for Finance Committee as a public member!!
- Executive Director (Jason Marshall) recognizes CFO (Lisa Price) for her strong abilities and her hard work for Wesley

- China Night , February 10 @ Wesley Auditorium , tickets sold out

Donica Johnson:

- Charter Renewal : Our goal is to be on agenda next month for the state approval

V. Governance Committee

A. Vote on Divisive Concepts Policy for WIA

M. Guertin made a motion to Move to adopt protect policy. as recommended by gov with small change.

K. Boyer seconded the motion.

- Asking parents to bring issue to board before they go to APS. (this is change to policy)

The board **VOTED** to approve the motion.

B. Board Meetings & Committee Meetings Attendance

Attendance for Board Meetings :

- RSVP in BOT for attendance
- A Board Member can be on 2 Board Committees (virtually)
- Gayle: raised the issue of health allowance for board meetings (face to face)and strict attendance could effect retaining and recruiting strong Board Members.
- Kwende: attendance should not be the only factor in participating on board however, try to schedule around calendar.

- Mazie Lynn and Kwende will go over the by laws; Open Meetings Act has to be considered.
- Requirement all Board Members need to join a Committee
- Board Members to be engaged and committed.

C. Update on Enrollment

- Enrollment is going very well.
- Number for Kindergarten applications is as large as before the pandemic
- Marketing at expos, tours, yard signs and social media
- Feb. 28 last day for applications
- Lottery on March 2.
- Call Board Meeting to vote on weighted lottery: March 1 @ 5:30 Kate Boyer sent out calendar invites
- Quorum: Chip Hill, Kwenede Jones, Senaca Williams, Obi Okwara, Ewa Cater, Mazie Lynn Guertin and Doug Hrabe

D. Harrassment Policy and Training

- Training on March 20.

E. Best Practices for Staying Engaged as WIA Board Member

- Join and attend committee meetings
- Recruitment of new board members
- Attend school functions
- Participate in fundraising

F. Recruitment of New Board Members

We need to add 2 more Board Members.

VI. Academic Excellence Committee

A. Student Progress Updates

- Looked at similar schools demographics.
- How we compare to other APS schools.
- Wesley performance was on higher end of performance in schools of comparison.
- Map data training on how to analyze data.
- Teachers have been working hard to close gaps in students learning.

B. Attendance: Teacher and Student

- January low attendance for both students and staff

C. Discipline Update

- Meeting with parents and putting plans in place to handle behavior and partnering with parents , teachers and students to achieve goals.

VII. Development Committee

A. Development Committee Report

Fundraising Projections:

- \$61,084 for this year so far.
- Pledge updates: 100% Board Donations
- Set up a calendar for fundraising campaigns

VIII. Finance Committee

A. Finance Committee Report

Budget Revision.

- Modify plan for 2nd half of school year
- We will have a balanced budget and reserves at the end of school year
- March April May working on next years budget, Board approves in June Meeting

D. Hrabe made a motion to approve Revised Budget.

J. Wright seconded the motion.

The board **VOTED** to approve the motion.

IX. Executive Session

A. Staffing Matters

- 3 Employee Contracts to review and discuss: Shanika Thomas (Social Worker), Eulandria Montford (Office Manager) and Justin Hardeman

M. Guertin made a motion to Approve 3 Employee Contracts discussed in Executive Session.

C. Hill seconded the motion.

The board **VOTED** unanimously to approve the motion.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

E. Cater

Documents used during the meeting

- Protect Students First Policy - Incorporating APS Policy (KH733324-2x9D7F4)[35].docx

- Budget Revision.pdf