

APPROVED



WESLEY  
INTERNATIONAL ACADEMY

## Wesley International Academy

### Minutes

#### October General Board Meeting

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##### **Date and Time**

Tuesday October 4, 2022 at 6:00 PM

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##### **Directors Present**

A. Hunter (remote), C. Hill (remote), D. Hrabe (remote), E. Cater (remote), J. Dong (remote), J. Wright (remote), K. Jones (remote), M. Guertin (remote), O. Okwara (remote), S. Williams (remote)

##### **Directors Absent**

G. Burnett, K. Boyer

##### **Guests Present**

Crystal Hudson (remote), Donica Johnson (remote), Lisa Price (remote), R. Edwards (remote), Rachel Goodman (remote), Richard Pavone (remote), Sean Finney (remote), Yashica Douglas (remote)

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

E. Cater called a meeting of the board of directors of Wesley International Academy to order on Tuesday Oct 4, 2022 at 6:11 PM.

##### **C.**

### **Adopt Agenda**

C. Hill made a motion to adopt agenda.

D. Hrabe seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve Minutes: September Special Board Meeting**

K. Jones made a motion to approve the minutes from Board Meeting on 09-06-22.

C. Hill seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Executive Director Updates**

### **A. Executive Director's Report**

Charter Renewal Update: Interview went really well. Nothing out of the ordinary at the interview. Process will continue with APS requesting additional narratives. Kudos to Board Members who participated.

## **III. Board Chair Updates**

### **A. Board Chair Updates**

Governance Training email to all board members.

### **B. SY22-23 Letter of Assurance**

Signed by Chair. Board will review document and vote.

M. Guertin made a motion to Approve Letter of Assurance for SY22-23.

J. Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Review Apply APS Charter Agreement**

Review/Discuss Apply APS Charter Agreement.

### **D. Approve SY22-23 Apply APS Charter Agreement**

C. Hill made a motion to approve SY22-23 Apply APS Charter Agreement.

J. Dong seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IV. Governance Committee**

### **A. Governance Committee Update**

Discussed Governance Committee Goals. (1) Recruitment of New Board Members, (2) Review Bylaws and make necessary revisions, (3) deep dive into enrollment at WIA and discuss and develop different strategies to increase/sustain enrollment numbers.

**B. Continuation of Virtual Board and Committee Meetings**

**C. Approve SY22/23 Governance Committee Goals**

D. Hrabe made a motion to Motion to Approve Governance Committee Goals as discussed at Board Meeting.

M. Guertin seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Academic Excellence Committee**

**A. Academic Excellence Committee Report**

Discussed different data sources for WIA. Review WIA improvement plan goals.

**B. SY22/23 ACE Goals**

1. 3% increase in school climate score (includes chronic absenteeism)
2. 3% increase in student growth in ELA MAP scores
3. 3% increase in student growth in Math MAP scores
4. Decrease % of violent incidents by 5%

**C. Approve SY22/23 ACE Goals**

K. Jones made a motion to approve ACE SY22/23 Goals as discussed at Board Meeting.

C. Hill seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Development Committee**

**A. Development Committee Report**

Discussed Goals. 1. 2022-2023 Fundraising Goal

◦ Wesley's 2021-2024 Development Strategic Plan outlines goals

- \$110,000 (\$125,000 stretch)
- Matching grant of \$20,000
- Foundation cultivation

**B. SY22/23 Development Committee Goals**

**C. Approve SY22/23 Development Goals**

E. Cater made a motion to approve Development Committee Goals for SY22-23.

C. Hill seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Finance Committee**

### **A. Finance Committee Update**

Discussed Goals and attached fiscal report July 31st. Discussion regarding completion of 2021-2022 SY audit. Because WIA received federal funding the audit is more scrutinized for SY 21-22. Also discussed school enrollment in Finance Committee. Enrollment is down and that affects school funding. WIA did not reach enrollment goal this year.

Finance Committee has contingency plans in place for funding purposes.

### **B. SY22/23 Finance Committee Goals**

1. Complete an unmodified audit of the previous fiscal year
2. Complete all reporting in a timely manner
3. Bring forward a midyear budget revision
4. Bring forward a budget proposal for SY24
5. Continue to support School Leadership towards successful Charter renewal

### **C. Approve SY22/23 Finance Goals**

J. Dong made a motion to approve Finance Goals for SY 22-23 as discussed in Board Meeting.

E. Cater seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VIII. Executive Session**

### **A. Personnel: New Staff Contracts**

New contracts for review and approval: (1) Sean Finney -- Assistant Principal; (2) Jadyn Leftridge -- PBIS Coordinator; (3) Sonya Lowe -- PBIS Coordinator; (4) Albreanna Huling -- Paraprofessional; (5) Alexander Barron -- Teacher

## **IX. Post-Executive Session Matters**

### **A. Personnel: New Staff Contracts Approval**

K. Jones made a motion to approve new contracts discussed in executive session subject to a discussion between Board Chair and Executive Director regarding PBIS Coordinator employee title questions.

C. Hill seconded the motion.

The board **VOTED** unanimously to approve the motion.

M. Guertin made a motion to to adjourn meeting.

J. Wright seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **X. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:27 PM.

Respectfully Submitted,

E. Cater

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## **Documents used during the meeting**

- WIA SY22\_23 Letter of Assurance.pdf
- Wesley SY21\_22 Apply APS Charter Agreement 2022 w/o signatures.pdf
- July 2022 Unaudited Financials\_excludes BVA.pdf