APPROVED

Wesley International Academy

Minutes

Governance Committee

Date and Time
Wednesday January 19, 2022 at 4:30 PM

Location
Meeting ID: 849 9902 2607
Passcode: governance

Wesley Academy is inviting you to a scheduled Zoom meeting.
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Committee Members Present
D. Johnson (remote), D. Mason (remote), D. Satterfield (remote), J. Marshall (remote), K. Jones (remote), L. Price (remote), R. Goodman (remote), T. Ryan-Lawrence (remote)

Committee Members Absent
D. Hrabe, E. Cater

Guests Present
C. Hudson (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

T. Ryan-Lawrence called a meeting of the Governance Committee of Wesley International Academy to order on Wednesday Jan 19, 2022 at 4:33 PM.

C. Approve Minutes

K. Jones made a motion to approve the minutes from Governance Committee on 11-15-21.
J. Marshall seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call

J. Marshall	Aye
T. Ryan-Lawrence	Aye
D. Satterfield	Aye
E. Cater	Absent
D. Hrabe	Absent
D. Mason	Aye
R. Goodman	Aye
D. Johnson	Aye
L. Price	Aye
K. Jones	Aye

II. Governance Annual Goals

A. Update Goal #2: Use of Technology (AUP) Policy for Employees.

K. Jones made a motion to approve the AUP Policy as presented.

J. Marshall seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call	
D. Hrabe	Absent
T. Ryan-Lawrence	Aye
D. Johnson	Aye
K. Jones	Aye
D. Satterfield	Aye
R. Goodman	Aye
E. Cater	Absent
J. Marshall	Aye
D. Mason	Aye
L. Price	Aye

B. Update Goal #3: Review Bylaws and make necessary revisions.

T. Ryan-Lawrence made a motion to to approve the revised bylaws as presented, send to Chris Adams for review and then present to the board for final approval.
K. Jones seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call	
D. Satterfield	Aye
E. Cater	Absent
J. Marshall	Aye
K. Jones	Aye
D. Hrabe	Absent
R. Goodman	Aye
T. Ryan-Lawrence	Aye
L. Price	Aye
D. Johnson	Aye
D. Mason	Aye

C. Update Goal #4: Have at least one additional person trained in LKES.

Jason APS in November (around the 18th) and have not received a response yet. Judith Walker was to get back to us and we have not yet received a response. Donica reached back out to her today.

D. Update Goal #5: Recruitment of New Board Members

To the best of our knowledge 2 board members are not returning. See notes under Other Business about recruitment.

E. Update Goal #6: Document Why WIA will not pursue separate school codes for PYP and MYP.

T. Ryan-Lawrence made a motion to approve the document as presented and present to full board for approval so it can be logged in the document archive.
J. Marshall seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call	
T. Ryan-Lawrence	Aye
D. Satterfield	Aye
J. Marshall	Aye
D. Hrabe	Absent
D. Johnson	Aye
E. Cater	Absent
K. Jones	Aye
L. Price	Aye
R. Goodman	Aye
D. Mason	Aye

F. Addition of Goal #7: Work in conjunction with the finance committee to formalize Procurement Policy.

T. Ryan-Lawrence made a motion to mark this goal as completed as finance is presenting to the board in the February meeting.
L. Price seconded the motion.
The committee **VOTED** to approve the motion.

Roll Call	
R. Goodman	Aye
J. Marshall	Aye
D. Johnson	Aye
D. Mason	Aye
T. Ryan-Lawrence	Aye
K. Jones	Aye
D. Hrabe	Absent
E. Cater	Absent
L. Price	Aye
D. Satterfield	Aye

G. ED Evaluation Subcommittee

Reviewed updated ED Evaluation tool. Will present to full board in February.

III. Upcoming Cyclical Items

A. Review/Update Student/Parent Handbook

Ms. Goodman and Donica will be the staff contacts and Thomas and Kwende will work as the Governance representative.

Present changes to Governance in March meeting and full board in April for approval.

B. Review of Staff Handbook

Donica to be the point person for staff and Thomas and Kwende will be Governance representatives.

IV. Other Business

A. Discuss failure of a board member to complete required training.

Thomas will follow up with Doug directly to see if a letter was ever sent.

B. Board Member Intent to Return

2 board members leaving. 1 aging out and 1 not returning.

Recommendation is to recruit 2 new board members to join.

C. Annual School Calendar for 2022-2023 School Year

APS has a proposed calendar and it looks similar to the calendar we have been working with for the past couple of years.

We will present to the full board for approval in the February meeting.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:13 PM.

Respectfully Submitted,
T. Ryan-Lawrence

Documents used during the meeting

- 2022-01-19 WIA Employee AUP Policy vCommittee Approved.pdf
- 2022-01-17 WIA School Code Justification.docx