

APPROVED



WESLEY
INTERNATIONAL ACADEMY

Wesley International Academy

Minutes

August Governance Committee Meeting

Date and Time

Monday August 16, 2021 at 4:30 PM

Location

<https://us02web.zoom.us/j/84999022607?pwd=QkhVZlJnUVFtYnNqai8vbFR1MWJNUT09>

Wesley Academy is inviting you to a scheduled Zoom meeting.

Topic: Governance Committee

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us02web.zoom.us/j/84999022607?pwd=QkhVZlJnUVFtYnNqai8vbFR1MWJNUT09>

Meeting ID: [849 9902](#) 2607

Passcode: governance

One tap mobile

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[+1 669 900 9128](tel:+16699009128) US (San Jose)

[+1 253 215 8782](tel:+12532158782) US (Tacoma)

Meeting ID: [849 9902](#) 2607

Passcode: 622562

Committee Members Present

D. Hrabe (remote), D. Johnson (remote), D. Mason (remote), D. Satterfield (remote), E. Cater (remote), F. Carroll (remote), J. Marshall (remote), K. Jones (remote), L. Price (remote), R. Goodman (remote), T. Ryan-Lawrence (remote)

Committee Members Absent

None

Guests Present

C. Hudson (remote), R. Pavone (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

T. Ryan-Lawrence called a meeting of the Governance Committee of Wesley International Academy to order on Monday Aug 16, 2021 at 4:36 PM.

C. Approve Minutes

E. Cater made a motion to approve the minutes from Governance Committee Meeting on 07-19-21.

D. Hrabe seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Governance Committee Membership

Debbie Satterfield

Donica Johnson

Jason Marshall

Lisa Price

Donald Mason

Rachel Goodman

Thomas Ryan-Lawrence

Doug Hrabe

Ewa Cater

Fran Carroll

Kwende Jones

B.

Governance Committee Goals

D. Hrabe made a motion to approve the annual goals as stated below.

E. Cater seconded the motion.

* Research need for Cyber Security insurance policy and take appropriate action, if necessary. (Kwende and Lisa)

* Use of technology policy for employees. (Fran and Lisa)

* Review Bylaws and make any necessary revisions. (Thomas and Fran)

* Have at least one other person trained in LKES. (Kwende volunteers)

* Recruit new board members. (All)

* Document why WIA will not pursue separate school codes for PYP and MYP and the known challenges one school code creates for WIA and the steps taken to achieve our desired school climate rating. (Leadership take lead. Doug and Ewa act as board liasons.)

The committee **VOTED** unanimously to approve the motion.

C. New Member Mentor Program

+ Reviewed the current program and where we are with phone calls and in-person meetings.

+ Early feedback was the initial training session, while long, was worth while.

+ No additional feedback right now. Should reach out to the other new board members before next month's meeting. (Thomas)

D. 2020-2021 ED Evaluation Report

Presented in Executive Session last month.

E. ED Evaluation Subcommittee

This year's subcommittee:

* Thomas Ryan-Lawrence

* Ewa Cater

* Kwende Jones

III. Other Business

A.

BOT Skills Assessment

Remind board members to complete at the next board meeting.

B. Virtual Meetings

+ Discussed our Bylaws allowing us to continue virtual meetings and the Open Meetings Act.

+ What is a physical quorum? Same room? Same building?

+ Potential risk of actions being taken being challenged if not in person.

+ Possibility of having less board meetings and having them be longer. Suggestion of having board meetings and committee meetings rotate.

E. Cater made a motion to recommend to the full board that board meetings and committee meetings occur in alternate months from this point forward. Ex: Board Meetings: October, December, February, April, June, August Committee Meetings: November, January, March, May, July, September.

K. Jones seconded the motion.

The committee **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:46 PM.

Respectfully Submitted,
T. Ryan-Lawrence

Documents used during the meeting

None