APPROVED

Wesley International Academy

Minutes

December Board Meeting

Date and Time
Tuesday December 1, 2020 at 6:00 PM

Location
Join Zoom Meeting
https://us02web.zoom.us/j/7229250184?pwd=cit6a0U2VEYvaWpPODB5VkVCZlVrZz09

Meeting ID: 722 925 0184
Passcode: WIAevent

Dial by your location
+1 646 558 8656 US (New York)

Meeting ID: 722 925 0184
Passcode: 040710

Directors Present
A. Hunter (remote), B. Mitchell (remote), C. Hill (remote), D. Hrabe (remote), E. Cater (remote), F. Carroll (remote), J. Hansen (remote), J. Wright (remote), K. Delp (remote), M. Guertin (remote), M. Rogers (remote), T. Ryan-Lawrence (remote), T. Tidwell (remote)

Directors Absent
None

Guests Present
A. Pullen (remote), Anisha Moring (remote), Ashley Keller (remote), C. Wyatt (remote), Cassi Horton (remote), Charles Jordan (remote), D. Johnson (remote), D. Mason (remote), D.

Satterfield (remote), Emma Peterson (remote), Erlin Moraga - D (remote), G. Walker (remote), Jatoyia Armour (remote), Jerry Williams (remote), Kristen Prude (remote), Krystal Jordan (remote), L. Price (remote), Lisa Goodin (remote), Lynette Clove (remote), Michael Freed (remote), Michelle Fogelson (remote), Nicole Lee (remote), Princess Freeman (remote), R. Goodman (remote), Ron Gates (remote), S. Smith (remote), Samantha Spann (remote), Saskia Benjamin (remote), Sean Finney (remote), Shereen Pierce (remote), Shonda Maddison (remote), Tracy Trammell (remote), Ugonna Love (remote), Yashica Barber Douglas (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

E. Cater called a meeting of the board of directors of Wesley International Academy to order on Tuesday Dec 1, 2020 at 6:03 PM.

C. Agenda Adoption

T. Tidwell made a motion to approve.
D. Hrabe seconded the motion.
The board **VOTED** to approve the motion.

D. Approve November Board Meeting Minutes

E. Cater made a motion to approve the minutes from November Board Meeting on 11-10-20.
C. Hill seconded the motion.
The board **VOTED** to approve the motion.

II. Previous Meeting Open Items

A. November's Meeting

Face to Face Interventions for the month of December

- Starting in November, APS launched a targeted intervention program to assist our most vulnerable students in a face to face setting.
- Wesley has followed suit by identifying students in three areas of interventions:
  - Academic Intervention - Wesley is providing one hour of tutoring to PYP Special Education Students
  - Social Emotional Interventions - Wesley is providing one hour counseling groups
  - Engagement Interventions - Wesley is providing a small learning pod for MYP students
- Student Identification:

- Engagement Intervention: Low or no attendance and participation during virtual instruction
- Academic Intervention: PYP Special Education Students
- Social Emotional Intervention: Students in need of wraparound supports, students who have demonstrated a need for mental health supports
- Referred by staff, parents, or students.

• Health and Safety Plan:
- Temperature screening upon arrival for all students and staff members
- Intervention groups limited to 8 or less
- Campus Capacity limited to 25% at all times
- Masks mandatory for all student and staff members
- Social distancing of 6 ft in each setting
- Hand hygiene and respiratory etiquette followed
- Cleaning and disinfection procedures are maintained throughout the day and in between groups
- CARE room established in the auditorium for proper ventilation and enough space to maintain social distancing

• Staffing: SEL coordinator, Teachers, Counselors, and Social Workers
• Student Enrollment:
- PYP: 11/17 confirmed for academic tutorial, 8/13 confirmed for social emotional intervention
- MYP: 6/6 confirmed for learning pod, 11 confirmed for social emotional intervention

III. Public Comments

A. Public Comments

No Public Comments

IV. Executive Director Updates

A. School Update

WEsley MOVEember
Great participation from Wesley community. We met out miles goal, and are very close to our goal, just shy of $3k. The team, especially Laura Compton, did a phenomenal job putting together this fundraiser. Thanks to everyone for the support & participation!

Tuesday Giving
Today is Tuesday Giving. We sent out communication to our community encouraging them to consider Wesley for their donations.

Macy's Thanksgiving Parade

Our very own Tracy Trammell was part of the parade this year and we couldn't be prouder! Ms. Trammell is an exceptional educator, driving professional development programs at Wesley and pursuing personal development through advanced degrees.

APS Virtual Town Hall
Thursday, December 3 at 6 p.m.
On Facebook Live

V. Board Chair Updates

A. Board Member Intent to Return

We will have two openings on the board next year as Katie's & Tom's terms will end.
Governance Committee is beginning the recruiting process.
All board members are asked to submit their intent to return to Thomas & Doug via email by the end of this month.

VI. Committee Updates

A. Governance Committee Update

Governance Committee is actively working on enhancing **new board members orientation** and **mentoring program**. In addition to the board member binder, we plan to introduce **"orientation day".**

In order to create greater transparency, the committee is working on a **master calendar** listing major board milestones, including decision making deadlines.

Finally, we are working on developing a **custom Board On Track training program** for both the board members and school's leadership team. Presented proposed plan for the pilot roll out as well as key subject areas included in the program. Estimated launch date: January 2021.

B. Academic Excellence Committee Update

Committee reviewed iReady Data, program for personalized instruction for students. When reviewing the virtual learning, we noticed racial and social economic gaps. There is a plan in place to address those. (Targeting Intervention Program)

Mr. Pavone is leading the effort to get more teacher IB certified, especially in MYP.

C. Finance Committee Update

- Update on the FY20 Financial report, clean audit, and 990 filing with APS.

- Wesley received PPP Loan, which could be converted into a grant pending satisfying certain requirements. The finance department is currently working on securing the grant.
- Overview of SY21Q1 financial report (attached). If there are any specific question, please reach out via email and / or join the next Finance Committee meeting.
- The committee also reviewed the budget. Due to virtual instructions during the first semester and several one time supplemental funding, the school is in a strong financial position. As a result, **ALL of Wesley staff will receive a one time stipend in December.** We know that this is an unusual year and everyone has been working extremely hard to continue learning at Wesley. We truly appreciate all the hard work and dedication! And in the spirit of giving, Mr. Marshal pledged to donate his entire stipend amount to MOVEmebr.

D. Development Committee Update

Despite the unprecedented year, 2020 has been a generous year. We are well on track for meeting our annual goal. As of now, we are at 90% of our goal which shows that we've truly cultivated the culture of giving at Wesley.

- MOVEmber has been a great fundraiser and we've extended the deadline to Friday to hopefully close the $3k gap.
- Drive In Movie event has been moved to December 18th. More information about this event will be shared in this week's "Wesley Weekly",

VII. Closing Items

A. Adjourn Meeting

The board will not be meeting in January. Please check your email frequently in the event of a special meeting to discuss re-opening plans.
K. Delp made a motion to adjourn the meeting.
B. Mitchell seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:01 PM.

Respectfully Submitted,
E. Cater

Documents used during the meeting

- 2020118.SY21Q1.Sept_2020_-_Financial_Report.pdf