

APPROVED



## Wesley International Academy

### Minutes

#### July Board Meeting

---

#### Date and Time

Tuesday July 7, 2020 at 6:00 PM

#### Location

Virtual Meeting via Zoom

Join Zoom Meeting

<https://us02web.zoom.us/j/7229250184?pwd=cit6a0U2VEYvaWpPODB5VkVCZlVrZz09>

Meeting ID: 722 925 0184

Password: WIAevent

---

The July 2020 meeting of the WIA Board of Directors **will take place virtually** on Tuesday, July 7, 2020 beginning at 6:00pm via **Zoom**.

Stakeholders can log in to the meeting at

<https://us02web.zoom.us/j/7229250184?pwd=cit6a0U2VEYvaWpPODB5VkVCZlVrZz09>

**Meeting ID: 722 925 0184**

**Password: WIAevent**

One tap mobile

+16465588656,,7229250184#,,1#,040710# US (New York)

+13017158592,,7229250184#,,1#,040710# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

- +1 312 626 6799 US (Chicago)
- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)

Meeting ID: 722 925 0184

Password: 040710

Find your local number: <https://us02web.zoom.us/j/keo39iM7BM>

---

### **Directors Present**

A. Hunter (remote), B. Mitchell (remote), C. Hill (remote), D. Hrabe (remote), E. Cater (remote), F. Carroll (remote), K. Delp (remote), M. Guertin (remote), T. Ryan-Lawrence (remote), T. Tidwell

### **Directors Absent**

J. Hansen, J. Wright, M. Rogers

### **Directors who arrived after the meeting opened**

A. Hunter, T. Tidwell

### **Ex Officio Members Present**

J. Marshall (remote)

### **Non Voting Members Present**

J. Marshall (remote)

### **Guests Present**

A. Chung (remote), A. Pullen (remote), C. Wyatt (remote), Cassandra Horton, Christina Williams, D. Johnson (remote), D. Mason (remote), D. Satterfield (remote), L. Price (remote), Latrice Sturgill, Michelle Fogelson, Michelle Fogelson, R. Goodman (remote), Ron Gates, Ugonna Love, Yashica Douglas

---

## **I. Opening Items**

### **A. Record Attendance and Guests**

### **B. Call the Meeting to Order**

T. Ryan-Lawrence called a meeting of the board of directors of Wesley International Academy to order on Tuesday Jul 7, 2020 at 6:04 PM.

### **C. Agenda Adoption**

B. Mitchell made a motion to adopt.

D. Hrabe seconded the motion.  
The board **VOTED** to approve the motion.

**D. Approve June Board Meeting Minutes**

K. Delp made a motion to approve the minutes from June Board Meeting on 06-02-20.  
C. Hill seconded the motion.  
The board **VOTED** to approve the motion.

**E. Approve June Special Board Meeting Minutes**

D. Hrabe made a motion to approve the minutes from Special Meeting on 06-23-20.  
K. Delp seconded the motion.  
The board **VOTED** to approve the motion.

**II. Public Comments**

**A. Public Comments**

Ms. Pede has been a part of Wesley family from the very beginning. We're deeply sadden about her passing over the weekend. She was beloved in our community; sweet, tender, caring and passionate educator.  
Ms. Pede will be truly missed!

Wesley faculty & parents paying tribute to Ms. Pede with wonderful memories.

**III. Executive Director Updates**

**A. Opening Plan for Fall Semester**

**COVID 19 School Reopening Presentation**

*(this presentation will be shared with the school community this week)*

- 400 respondents to the survey from 2 weeks ago. Another survey will conducted soon to determine how many students will be opting into the 2 models that are being proposed below.

- - 64% in favor of hybrid instruction;
- - 36% in favor of virtual instruction

- **Hybrid Model:** students will operate in a cohort system divided into smaller learning groups will attend face to face learning in an A/B week rotation. One week in school, and one week virtual. Carpool dismissal will begin at 2:30pm

- **Virtual Model:** Wesley is offering a virtual option for families who do not wish to participate in the hybrid model. This option has been improved upon. Students are asked to stay in the model they initially opt into for the first semester.

No instruction on Fridays for either model.

At this point, Wesley will not require for students to wear masks. All staff & faculty, as well as the visitors will be required to wear a mask. Wesley will strongly encourage to wear a mask, and masks will be provided. Sanitation stations will be available through out the halls.

Hand sanitizer will be available in every room and most of the classrooms have sinks for frequent hand washing (only 2 classrooms do not have in classroom sinks)

**Social Distancing:** most of the desks have been removed to create 6ft distance. A student will be assigned a desk for the week they are in school.

Students will be with their homerooms for the duration of the days.

There will be a recess class. Each class will attend independently and be in different recess areas. The groups will be not playing physically together, but they will be out at the same time. All of the equipment will be disinfected between each recess class.

Families can opt out.

**Lunches** will be consumed in the classroom.

Upon arriving at carpool, all students will have their **temperature taken (in the car)**. Students with temperature of 104 or higher will be asked to remain in the car, and won't be allowed to enter school. There will be no spaces where students will be congregating. Students will entering the building at different door based on the grade level.

Parents won't be able to volunteer in person to minimize the number of outside persons available in the building.

Dismissal: we will ask that all students go through carpool. There will be no walker option.

Wesley will not participate in athletics this year, at least this first semester.

Before or After Care will not be available.

APS has to approve this plan.

T. Tidwell arrived.

A. Hunter arrived.

## **B. COVID Adopted Plan for Staff**

In an effort to prevent spreading of the coronavirus, Wesley International Academy has embraced a series of regulations for faculty, staff and students.

- maintain social distances guidelines
- encouraging clean hands
- mandating face covering / masks (all WIA employees)
- cleaning and disinfecting surfaces daily
- signs and messages in visible locations to promote protective measures
- feel sick? stay home

## **School Operations**

- virtual open house for parents and students
- virtual onboarding for all new hires
- virtual staff meetings
- virtual grade level meetings
- conduct extensive daily cleaning and disinfecting services
- deep cleaning services on Friday - Sunday
- daily temperature checks for staff and students upon entering the building
- scheduled schooled visits for physical meetings (limit to 10 people) - Approved by Admin
- entry and exit points specified
- social distanced drop off and pick up for students
- dismissal procedures that avoid crowding or gathering
- substitute teachers will have to adhere to all processes
- no food deliveries by 3rd parties will be allowed
- there is **additional leave time allotted** for covid related absence, in addition to the standard paid time off.

## **IV. Board Chair Updates**

### **A. Housekeeping Matters**

- Board Training for FY20 Due Date extended to 9/30
- Board calendar for FY21

### **B. 2020-21 Committee Membership**

- Academic Excellence

- Finance
- Governance
- Development

All are encouraged to join a committee including non board members.

## V. Board Committee Reports

### A. Finance Committee

Lisa is working on closing the books for this year and preparing to work with an auditor during summer / fall time frame.

### B. Academic Excellence Committee

### C. Governance

Last month's meeting was focused mainly on the strategy for the fall opening.  
(covered earlier in the meeting)

## VI. Closing Items

### A. Adjourn Meeting

K. Delp made a motion to adjourn.

M. Guertin seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:51 PM.

Respectfully Submitted,

E. Cater

---

## Documents used during the meeting

- WesleyBoardCalendar2020-21.pdf
- FC\_March\_Financial\_Report.pdf
- April\_2020\_FC\_Financial\_Report\_Unaudited.pdf