

APPROVED



# Wesley International Academy

## Minutes

### October Board Meeting

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#### Date and Time

Tuesday October 1, 2019 at 6:00 PM

#### Location

211 Memorial Dr, Atlanta, GA 30312

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The October 2019 meeting of the WIA Board of Directors will take place on Tuesday, October 1, 2019 beginning at 6:00pm in the WIA Media Center. We hope to see as many stakeholders attend as possible.

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#### Directors Present

A. Hunter (remote), C. Hill, D. Hrabe, E. Cater, J. Hansen, K. Delp, M. Guertin, M. Rogers, T. Ryan-Lawrence, T. Tidwell

#### Directors Absent

B. Mitchell, F. Carroll, J. Wright

#### Directors who arrived after the meeting opened

M. Rogers

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

E. Cater called a meeting of the board of directors of Wesley International Academy to order on Tuesday Oct 1, 2019 at 6:04 PM.

**C. Agenda Adoption**

C. Hill made a motion to Pass.

T. Ryan-Lawrence seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Approve Minutes**

T. Ryan-Lawrence made a motion to approve minutes from the September Board Meeting on 09-03-19 September Board Meeting on 09-03-19.

J. Hansen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Public Comments**

**A. Public Comments**

M. Rogers arrived.

No public comments

**III. Executive Director Updates**

**A. Dashboard Overview**

Data update shared during Academic Excellence: Diagnostics Data Breakdown  
Data represents what concepts students are familiar with starting the new school year.  
Testing student's knowledge of the grade they are entering.

**IV. Board Chair Updates**

**A. Weighted Lottery**

Discussion around data collection.

More to be discussed at the governance meeting.

**B. UPCOMING TRAINING**

New Board Members have one more training on 10/21; 5:30-8:30 with Elisa Franco

**V. Governance**

**A. Discussion of committee goals**

- Governance Committee will be assisting other committees with goal tracking.
- Succession Recommendation: Board chair should not serve during last year of their term.
- Committee Chairs Recommendation: should consider having Vice Chairs for smooth transition
- Board Recruitment: no open spots for this year but will check in with members if they would like to continue for the following year.
- Policy Approval Process: discussion about making it a more efficient & timely process.

## **VI. Academic Excellence**

### **A. Data Presentation**

It is important to understand that this is the first year we did Diagnostic test (reviewed earlier in the meeting)

## **VII. Development**

### **A. Monthly Updates**

- Zeist Foundation, Executive Director will visit our next Board Meeting (Nov 5th)
- Working on China Week; engaging businesses around the area
- 5k Run by Generosity Series; 20 staff members are participating. Link to support WIA staff is available on the website and was published via Wesley Weekly.
- Committee meeting moved to 24th in October.

## **VIII. Finance**

### **A. Update on FY 2019 Financial Audit**

#### **Completed the audit.**

No audit findings. No material weaknesses. In good financial position.

Meeting moved from the 16th to the 17th of October.

### **B. Executive Session**

C. Hill made a motion to begin executive session.

M. Guertin seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IX. Executive Session**

### **A. Review New Hire Contracts**

- Lu Zhao, PYP Chinese Teacher, September 3,2019
- Lynnette Clove, Nurse , September 23, 2019
- Damien Smith, MYP Para, August 1, 2019

## **X. Closing Items**

### **A. Approve New Hire Contracts**

T. Ryan-Lawrence made a motion to approve new contracts.

T. Tidwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Adjourn Meeting**

J. Hansen made a motion to adjourn the meeting.

T. Ryan-Lawrence seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:10 PM.

Respectfully Submitted,

E. Cater