APPROVED

Wesley International Academy

Minutes

May 2019 Board Meeting

Date and Time
Tuesday May 7, 2019 at 6:00 PM

Location
WIA Media Center

The May 2019 meeting of the WIA Board of Directors will take place on Tuesday, May 7, 2019 beginning at 6:00pm in the WIA Media Center. We hope to see as many stakeholders attend as possible.

Directors Present
C. Hill, J. Hansen, J. Wright, K. Delp, T. Ryan-Lawrence, T. Tidwell

Directors Absent
D. Holloman, M. Guertin, S. Burnes

Ex Officio Members Present
J. Marshall

Guests Present
A. Pullen, Alastair Pullen, D. Johnson, D. Mason, D. Satterfield, L. Price

I. Opening Items

A.

Record Attendance and Guests

B. Call the Meeting to Order

K. Delp called a meeting of the board of directors of Wesley International Academy to order on Tuesday May 7, 2019 at 6:05 PM.

C. Agenda Adoption

J. Hansen made a motion to adopt the agenda as presented.
C. Hill seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Holloman	Absent
T. Tidwell	Aye
C. Hill	Aye
J. Hansen	Aye
J. Wright	Aye
T. Ryan-Lawrence	Aye
K. Delp	Aye
M. Guertin	Absent
S. Burnes	Absent

D. Approve Minutes

J. Wright made a motion to approve minutes from the April 2019 Board Meeting on 04-09-19 April 2019 Board Meeting on 04-09-19.
T. Tidwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Burnes	Absent
K. Delp	Aye
T. Ryan-Lawrence	Aye
J. Hansen	Aye
D. Holloman	Absent
M. Guertin	Absent
T. Tidwell	Aye
C. Hill	Aye
J. Wright	Aye

II. Executive Director Updates

A. Update on Milestones Testing

Milestones testing is going well. There was a technology issue on the first day and covered that day with make ups on Friday.

Donica Johnson:
Finished day 5 of testing today. Thursday will resume 4,5,6, and 8th grade testing. Will continue through next week.
Scores will be returned more quickly due to online testing, typically coming in on a rolling basis within 6-13 business days.

B. Budget Overview

1st Public Hearing on the 2020 Budget.

If you have detailed questions that are unable to be answered today, please attend next month's Finance Committee Meeting. May 22nd 8:00am at Kelly Street House.

Full presentation can be found in the agenda packet in BOT.
Budget Objectives do not change unless approved by the board.
FY2020 forecast enrollment between 797 and 810. Optimum enrollment of 824 FTE by 2021.
Estimated gross funding estimate per FTE = $14,000, which is 2.93% higher than FY 2019.
Healthcare expenses - quote due early May; meeting is Thursday.
Red Thread has been segregated out of the school budget.

Compensation:
All WIA salary tables are aligned with APS schedules to reflect 95% of APS published salaries as of April 2019. Originally planned to be done in 2021 and were able to get it done a year early.
All certified teachers and instructional support staff will also reflect either a $1,000 and $2,000 increase across the board.
All non-certified and non-teaching staff will be updated to reflect an additional $1,000
All Principals, AP, Directors and Managers are also aligned to 95% of APS published salaries; no additional dollar increase for these workgroups.
Total compensation represents 78% of overall FY 2020 budget; current year is 75%.

Capital Budget and Special Items
Total of $265,000 including unplanned MTC new trailers and infrastructure, media center project, interactive boards for PYP, and IT infrastructure. In addition to this, there is a planned healthcare subsidy of $250,000 to offset the potential rising healthcare cost.

Unrestricted Cash
Beginning of year - $3.3M
Unrestricted Cash - $1.309M
Cash reserves - $1.991M
YE Cash reserve estimate - $1.476M

Second public hearing for final year 2020 Budget Review and Adoption will occur at the June Board Meeting.

III. Public Comments

A. Public Comments

No public comments this evening.

IV. Board Chair Updates

A. Housekeeping Matters

Training hours must be completed by June 30th.

Board officer nominations are due by May 10th - please submit to Tom and Mazie Lynn via email.

B. Dashboard Highlights

Please make sure all board members give by June 30th.
ED Evaluation - retention is high so far for this year; anticipating some departures next month.

C. Unified Lottery Information Session

Information session hosted by APS.

Matt Underwood from APS:

Some slight changes since the informational session a few weeks ago.

APS has continued to get feedback from the working group of school leaders and administrators they've been working with the last 7 or 8 months.

APS plans to proceed forward with a school finder tool. This would have information on all APS charter schools in one place (will also include all district schools). Will serve as an additional marketing tool for WIA. Anticipated to be built over the summer into the beginning of the school year with a launch in early fall.

Wants to collaborate with student assignment office to have the application management system and administrative transfers within the district be provided by the same vendor and housed in one system.

Lottery - anticipating waiting a year on the unified lottery pilot. Hoping for this year is to get charter schools to be part of a common application process for the next enrollment cycle with each lottery being managed by the individual charter schools. Data would be collected by APS through their system and then fed back to the schools to actually manage their lotteries.

Currently evaluating proposals for application management systems next week. Goal is to have a selection by the end of this month. Seeking commitment from schools by August/September for those that wish to be a part of the common application process for SY20-21.

Put on July agenda to discuss in more detail with the new board members.

V. Academic Excellence

A. Committee Report

Discussed benchmarks - The tests are not on continuous information. When you see a dip, that is new information - not the same information as tested before.

Frequency of testing
- 3 MAPPS
- 4 Write Score
- 6 Benchmarks

Discussed going down to
- 4 Benchmarks
- 4 Write Score
- 3 MAPPS

This would help alleviate some of the testing fatigue that students may be experiencing and at the same time would limit the data teachers have. At the same time, this would increase the instructional time provided to the students.

VI. Development

A. Committee Report

Winding down activities for this fiscal year.
Donor event next Thursday evening.

We have a contract with a new development person that will be starting this summer. Will be working on grants.

VII. Finance

A. FY 2019 3rd quarter Financial Statements (Unaudited)

As a reminder, we provide quarterly financial statements, not monthly.
Full statements available in the agenda packet via BOT.

B. FY 2020 Proposed Budget

Previously discussed under executive director updates.

VIII. Governance

A. Update on Board recruitment

We have 8 candidates. Interviews are starting tomorrow and running through next week. Very nice variety in the mix. 3 spots to fill.

B. Clean Up of Committee Meeting Minutes in BOT

Only remaining are Governance. Will clean up this month.

C. Board member evaluation of ED via Board on Track

Will launch this month. Please complete.

IX. Executive Session

A. Convene Executive Session

T. Tidwell made a motion to enter into executive session.
C. Hill seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
J. Wright	Aye
J. Hansen	Aye
K. Delp	Aye
T. Ryan-Lawrence	Aye
C. Hill	Aye
M. Guertin	Absent
D. Holloman	Absent
S. Burnes	Absent
T. Tidwell	Aye

Reviewed specifics of contracts to be approved.
Reviewed Jason's PD expenditure for summer PD.

X. Other Business

A. Vote to Approve Employment Contracts discussed in Executive Session

T. Ryan-Lawrence made a motion to Approve the employment contracts for the following: Anderson, Aisha M. Butler, Jasmine Ice Cainion, Virginia W. Chung, Anthony Derokey, Khristi N. Douglas, Yashica Drumgoole, Olivia R. Dukes, Melanie A. Feng, Ming Finney, Sean J. Goodman, Rachel Hammond, Ambree D. Hammonds, Katrina L. Harris, Tyteanna L. Hendricks, Ryann A. Horton, Cassandra J. Jackson, Carlyne Jernigan, Kori A. Johnson, Donica Jones, Aaron Jones, Asha S. Kariem, Hassan J. Kemp, Yavonda L. Lee, Nicole P. Lowe, Sonya W. Makins, Chelsi C. Marcelus, Cassandra S. Mason, Donald E. McReynolds, Shelia P. Mellick, Maegan M. Minnifield, Colette N. Mitchem, David L. Moncur, Tamira A. Moraga Davis, Erline Patel, Dharmend Pede, Robin Peterson, Emma E. Pierce, Shereen Pressley, James I. Prude, Kristen N. Pruss, Philip Pullen, Alastair R. Ray, Sherika M. Reese, Keisha D. Rivers, Maqueda C. Rowland, Alva B. Sanders, Valencia A. Satterfield, Deborah D. Smith, Ebony R. Spann, Samantha D. Street, Magdalene M. Streeter, Brittany M. Sturghill, Shyterria L. Swain, Teri D. Tomlin, Andrea L. Ung, Minh Walker, Glynna C. Watson, Shanakay A. Williams, Jerry L. Wyatt, Christia B. Wynn, Nicolette T. Yoo, Yesong M.
T. Tidwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Guertin	Absent
J. Wright	Aye
J. Hansen	Aye
K. Delp	Aye
T. Tidwell	Aye
C. Hill	Aye
S. Burnes	Absent
T. Ryan-Lawrence	Aye
D. Holloman	Absent

B. Vote to approve additional PD expense

C. Hill made a motion to to approve the PD expenses requested by Jason for summer.
J. Wright seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Hill	Aye
D. Holloman	Absent
S. Burnes	Absent
J. Wright	Aye

Roll Call

T. Ryan-Lawrence	Aye
J. Hansen	Aye
K. Delp	Aye
M. Guertin	Absent
T. Tidwell	Aye

XI. Closing Items

A. Adjourn Meeting

K. Delp made a motion to adjourn the meeting.
C. Hill seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Burnes	Absent
T. Tidwell	Aye
K. Delp	Aye
J. Hansen	Aye
J. Wright	Aye
C. Hill	Aye
M. Guertin	Absent
T. Ryan-Lawrence	Aye
D. Holloman	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:29 PM.

Respectfully Submitted,
T. Ryan-Lawrence