APPROVED

Wesley International Academy

Minutes

April 2019 Board Meeting

Date and Time
Tuesday April 9, 2019 at 6:00 PM

Location
WIA Media Center

The April 2019 meeting of the WIA Board of Directors will take place on Tuesday, April 9, 2019 beginning at 6:00pm in the WIA Media Center. We hope to see as many stakeholders attend as possible.

Directors Present
C. Hill, D. Holloman, J. Hansen, J. Wright, M. Guertin, S. Burnes (remote), T. Ryan-Lawrence, T. Tidwell

Directors Absent
K. Delp

Directors who arrived after the meeting opened
S. Burnes

Ex Officio Members Present
J. Marshall

Guests Present

A. Pullen, D. Mason, D. Satterfield, L. Price

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Guertin called a meeting of the board of directors of Wesley International Academy to order on Tuesday Apr 9, 2019 at 6:05 PM.

C. Agenda Adoption

M. Guertin made a motion to adopt the agenda as drafter.
J. Hansen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Hansen	Aye
J. Wright	Aye
T. Ryan-Lawrence	Aye
M. Guertin	Aye
D. Holloman	Aye
K. Delp	Absent
S. Burnes	Absent
T. Tidwell	Aye
C. Hill	Aye

S. Burnes arrived.
Suzanne participating by telephone.

D. Approve Minutes

T. Tidwell made a motion to approve minutes from the March 2019 Board Meeting on 03-05-19 March 2019 Board Meeting on 03-05-19.
C. Hill seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Delp	Absent
C. Hill	Aye
T. Tidwell	Aye
M. Guertin	Aye
J. Wright	Aye
D. Holloman	Aye
S. Burnes	Absent
J. Hansen	Aye
T. Ryan-Lawrence	Aye

II. Executive Director Updates

A. Benchmark Data

Testing starts May 1st and runs through the 16th. After that, moving toward the 24th, last day of school and graduation, awards days and ceremonies.

Graduation on May 24th at 10:00am at Atlanta Metropolitan State College. Plenty of parking and seating at the venue.

Benchmark Data - Dr. Pullen
Reviewed benchmark data included in the dashboard.
Benchmarks are not cumulative for PYP; the content is different each time benchmarks are taken. They are cumulative in MYP.
Watching trends in 4th and 6th grades in particular. Have been focusing on instructional goals to close those gaps.
In PYP, implementing small group instruction and providing additional resources to the teachers in small group.

Discipline:
Still working on the best way to capture this data. Reviewed discipline referrals by month and number of students referred for discipline by month. In MYP, we've had 1 teacher make 18 referrals this semester. While FRL students are being referred at a disproportionate rate, they are being suspended less. Demographics for referrals are also not balanced to properly represent the student body. Want to start putting more focus on suspension, as the teachers have been taught "when in doubt, refer." Need to look at the outcome of the referral.

B. Budget Revision

Don't need to draw down cash reserves to fund 1 time expenses. Revenue slightly up from projections. All in all, a very good place to be. YE Cash reserve estimate at $2.1M
T. Ryan-Lawrence made a motion to adopt the revised budget as presented.
T. Tidwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Guertin	Aye
J. Wright	Aye
T. Ryan-Lawrence	Aye
K. Delp	Absent
T. Tidwell	Aye
S. Burnes	Aye
J. Hansen	Aye

Roll Call

C. Hill	Aye
D. Holloman	Aye

III. Public Comments

A. Public Comments

None.

IV. Board Chair Updates

A. Housekeeping Matters

Must complete required training hours by June 30th. Most are one hour short; please complete a webinar prior to the deadline. Webinar information was sent our previously by email.

Summer team building - still something to discuss; nothing planned yet.

Mazie Lynn will be out next month; Katie will run the meeting.

Board Recruitment - Darryl will not be continuing on with us next year. Update on vacancies: In order to fill our 11 seats, we have 3 vacancies. 2 are 1 year terms and 1 is a 2 year term. Areas of need include: Professional Education, Facilities, Fundraising, and Organizational Leadership skill sets. Timeline - recommendation from governance will come in June and be voted on. June is our annual meeting. Further update to come in governance update.

Matt Underwood has invited board members and school leaders to a conversation about the unified lottery. There is an RSVP requirement. It's April 18th 6:30 to 8:00.

B. Dashboard Highlights

Highlights not covered during ED update:

At 56% board giving for this fiscal year
Just over $65K pledged for this year and have realized over $55K of that
Retention has been stable the last couple of months. 91.5% of teachers and paras for the year. At 89.8% of all staff overall.

V. Academic Excellence

A. Committee Report

Talked about SPED numbers, what's happening in the school and how SPED is being addressed.

The rest was covered in the ED Update.

VI. Development

A. Committee Report

Upcoming donor event - One of WIA's founding board members recently came with a visit that went very well. They offered a fundraising opportunity they wanted to host to bring awareness of WIA to the broader community. Tour of the home is tomorrow; have been building a guest list with the hopes of inviting 50 people. The event is May 16th.

VII. Finance

A. Committee Report

Already voted on amended budget for current fiscal year.

Next finance committee meeting will be working on next year's fiscal budget.
May Board Meeting - 1st public meeting
June Board Meeting - 2nd public meeting then vote to adopt by the board

VIII. Governance

A. Board recruitment

We have 3 openings. Interviewed Ewa Cater. Have 3 parent candidates. Running close to the limit on parents on the board. Have another candidate lead through the United Way; Darryl has also given a recommendation. Working to run the interviews prior to May governance committee so that in the governance May meeting, we can approve the slate to present to the board in June for a vote.

B. Lottery update

Jared came to the last governance meeting. Weighted lottery was very successful. He will come back in November, after the October FTE, to plan for the next lottery. In the spring, the lottery will be adjusted prior to the draw.

SY 20-21 Schedule
January 1 - February 14 -- Application period.
We will approve ratio at March meeting on March 3rd. Lottery drawn on March 5th.

C. Clean Up of Committee Meeting Minutes in BOT

Thomas will add to agenda for votes this month.

IX. Executive Session

A.

Convene Executive Session

T. Ryan-Lawrence made a motion to enter executive sessions.
J. Hansen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
D. Holloman	Aye
T. Tidwell	Aye
J. Wright	Aye
J. Hansen	Aye
S. Burnes	Aye
K. Delp	Absent
T. Ryan-Lawrence	Aye
M. Guertin	Aye
C. Hill	Aye

1. Contracts have been issued to those that the administration is inviting to return. They have until April 15th to send the contracts back.
FY 2019-2020 Contracts approved by the board:
Richard Pacone
Christine Jordan
Sarah Parmer
Anthony Barlett
Alexa Crosby
Sunita Gunpal
Lisa Price
Rodriguez Bailey
Tracy Trammell
Mishala Pennyamon
Runfan Zhang
Jatoyia Armour
Leslie Lincoln
Amy McLemore
Carolyn Griffin
Delisiwe Floyd
Crystal Nunn
Discussed ED Formative evaluation update

X. Other Business

A. Vote to approve contracts discussed in executive session

1. Contracts have been issued to those that the administration is inviting to return. They have until April 15th to send the contracts back.
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Runfan Zhang
Jatoyia Armour
Leslie Lincoln
Amy McLemore
Carolyn Griffin
Delisiwe Floyd
Crystal Nunn

J. Hansen made a motion to approve contracts discussed in executive session.
C. Hill seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Delp	Absent
M. Guertin	Aye
T. Tidwell	Aye
J. Wright	Aye
J. Hansen	Aye
D. Holloman	Aye
T. Ryan-Lawrence	Aye
C. Hill	Aye
S. Burnes	Aye

XI. Closing Items

A. Adjourn Meeting

T. Ryan-Lawrence made a motion to adjourn the meeting.
T. Tidwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Wright	Aye
M. Guertin	Aye
J. Hansen	Aye
C. Hill	Aye
T. Ryan-Lawrence	Aye
S. Burnes	Aye
D. Holloman	Aye

Roll Call

K. Delp	Absent
T. Tidwell	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:01 PM.

Respectfully Submitted,
T. Ryan-Lawrence