



# Wesley International Academy

## Minutes

### April 2019 Board Meeting

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#### **Date and Time**

Tuesday April 9, 2019 at 6:00 PM

#### **Location**

WIA Media Center

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The April 2019 meeting of the WIA Board of Directors will take place on Tuesday, April 9, 2019 beginning at 6:00pm in the WIA Media Center. We hope to see as many stakeholders attend as possible.

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#### **Directors Present**

C. Hill, D. Holloman, J. Hansen, J. Wright, M. Guertin, S. Burnes (remote), T. Ryan-Lawrence, T. Tidwell

#### **Directors Absent**

K. Delp

#### **Directors who arrived after the meeting opened**

S. Burnes

#### **Ex Officio Members Present**

J. Marshall

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#### **Non Voting Members Present**

J. Marshall

### Guests Present

A. Pullen, D. Mason, D. Satterfield, L. Price

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## I. Opening Items

### A. Record Attendance and Guests

### B. Call the Meeting to Order

M. Guertin called a meeting of the board of directors of Wesley International Academy to order on Tuesday Apr 9, 2019 at 6:05 PM.

### C. Agenda Adoption

M. Guertin made a motion to adopt the agenda as drafter.

J. Hansen seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

C. Hill	Aye
T. Tidwell	Aye
J. Wright	Aye
S. Burnes	Absent
M. Guertin	Aye
K. Delp	Absent
J. Hansen	Aye
T. Ryan-Lawrence	Aye
D. Holloman	Aye

S. Burnes arrived.

Suzanne participating by telephone.

### D. Approve Minutes

T. Tidwell made a motion to approve minutes from the March 2019 Board Meeting on 03-05-19 March 2019 Board Meeting on 03-05-19.

C. Hill seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

T. Tidwell	Aye
M. Guertin	Aye
K. Delp	Absent
J. Wright	Aye
T. Ryan-Lawrence	Aye
D. Holloman	Aye

#### **Roll Call**

J. Hansen	Aye
S. Burnes	Absent
C. Hill	Aye

## **II. Executive Director Updates**

### **A. Benchmark Data**

Testing starts May 1st and runs through the 16th. After that, moving toward the 24th, last day of school and graduation, awards days and ceremonies.

Graduation on May 24th at 10:00am at Atlanta Metropolitan State College. Plenty of parking and seating at the venue.

Benchmark Data - Dr. Pullen

Reviewed benchmark data included in the dashboard.

Benchmarks are not cumulative for PYP; the content is different each time benchmarks are taken. They are cumulative in MYP.

Watching trends in 4th and 6th grades in particular. Have been focusing on instructional goals to close those gaps.

In PYP, implementing small group instruction and providing additional resources to the teachers in small group.

Discipline:

Still working on the best way to capture this data. Reviewed discipline referrals by month and number of students referred for discipline by month. In MYP, we've had 1 teacher make 18 referrals this semester. While FRL students are being referred at a disproportionate rate, they are being suspended less. Demographics for referrals are also not balanced to properly represent the student body. Want to start putting more focus on suspension, as the teachers have been taught "when in doubt, refer." Need to look at the outcome of the referral.

### **B. Budget Revision**

Don't need to draw down cash reserves to fund 1 time expenses. Revenue slightly up from projections. All in all, a very good place to be. YE Cash reserve estimate at \$2.1M

T. Ryan-Lawrence made a motion to adopt the revised budget as presented.

T. Tidwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

T. Tidwell	Aye
D. Holloman	Aye
K. Delp	Absent

#### **Roll Call**

J. Hansen	Aye
J. Wright	Aye
T. Ryan-Lawrence	Aye
C. Hill	Aye
S. Burnes	Aye
M. Guertin	Aye

### **III. Public Comments**

#### **A. Public Comments**

None.

### **IV. Board Chair Updates**

#### **A. Housekeeping Matters**

Must complete required training hours by June 30th. Most are one hour short; please complete a webinar prior to the deadline. Webinar information was sent out previously by email.

Summer team building - still something to discuss; nothing planned yet.

Mazie Lynn will be out next month; Katie will run the meeting.

Board Recruitment - Darryl will not be continuing on with us next year. Update on vacancies: In order to fill our 11 seats, we have 3 vacancies. 2 are 1 year terms and 1 is a 2 year term. Areas of need include: Professional Education, Facilities, Fundraising, and Organizational Leadership skill sets. Timeline - recommendation from governance will come in June and be voted on. June is our annual meeting. Further update to come in governance update.

Matt Underwood has invited board members and school leaders to a conversation about the unified lottery. There is an RSVP requirement. It's April 18th 6:30 to 8:00.

#### **B. Dashboard Highlights**

Highlights not covered during ED update:

At 56% board giving for this fiscal year

Just over \$65K pledged for this year and have realized over \$55K of that

Retention has been stable the last couple of months. 91.5% of teachers and paras for the year. At 89.8% of all staff overall.

### **V. Academic Excellence**

#### **A. Committee Report**

Talked about SPED numbers, what's happening in the school and how SPED is being addressed.

The rest was covered in the ED Update.

### **VI. Development**

#### **A. Committee Report**

Upcoming donor event - One of WIA's founding board members recently came with a visit that went very well. They offered a fundraising opportunity they wanted to host to bring awareness of WIA to the broader community. Tour of the home is tomorrow; have been building a guest list with the hopes of inviting 50 people. The event is May 16th.

### **VII. Finance**

#### **A. Committee Report**

Already voted on amended budget for current fiscal year.

Next finance committee meeting will be working on next year's fiscal budget.

May Board Meeting - 1st public meeting

June Board Meeting - 2nd public meeting then vote to adopt by the board

### **VIII. Governance**

#### **A. Board recruitment**

We have 3 openings. Interviewed Ewa Cater. Have 3 parent candidates. Running close to the limit on parents on the board. Have another candidate lead through the United Way; Darryl has also given a recommendation. Working to run the interviews prior to May governance committee so that in the governance May meeting, we can approve the slate to present to the board in June for a vote.

#### **B. Lottery update**

Jared came to the last governance meeting. Weighted lottery was very successful. He will come back in November, after the October FTE, to plan for the next lottery. In the spring, the lottery will be adjusted prior to the draw.

SY 20-21 Schedule

January 1 - February 14 -- Application period.

We will approve ratio at March meeting on March 3rd. Lottery drawn on March 5th.

#### **C. Clean Up of Committee Meeting Minutes in BOT**

Thomas will add to agenda for votes this month.

## IX. Executive Session

### A. Convene Executive Session

T. Ryan-Lawrence made a motion to enter executive sessions.

J. Hansen seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

K. Delp	Absent
S. Burnes	Aye
C. Hill	Aye
J. Wright	Aye
T. Ryan-Lawrence	Aye
T. Tidwell	Aye
J. Hansen	Aye
M. Guertin	Aye
D. Holloman	Aye

1. Contracts have been issued to those that the administration is inviting to return. They have until April 15th to send the contracts back.

FY 2019-2020 Contracts approved by the board:

Richard Pacone

Christine Jordan

Sarah Parmer

Anthony Barlett

Alexa Crosby

Sunita Gunpal

Lisa Price

Rodriguez Bailey

Tracy Trammell

Mishala Pennyamon

Runfan Zhang

Jatoyia Armour

Leslie Lincoln

Amy McLemore

Carolyn Griffin

Delisiwe Floyd

Crystal Nunn

Discussed ED Formative evaluation update

## X. Other Business

### A. Vote to approve contracts discussed in executive session

1. Contracts have been issued to those that the administration is inviting to return. They have until April 15th to send the contracts back.

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Runfan Zhang

Jatoyia Armour

Leslie Lincoln

Amy McLemore

Carolyn Griffin

Delisiwe Floyd

Crystal Nunn

J. Hansen made a motion to approve contracts discussed in executive session.

C. Hill seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

T. Ryan-Lawrence Aye

C. Hill Aye

S. Burnes Aye

M. Guertin Aye

J. Hansen Aye

D. Holloman Aye

J. Wright Aye

T. Tidwell Aye

K. Delp Absent

## **XI. Closing Items**

### **A. Adjourn Meeting**

T. Ryan-Lawrence made a motion to adjourn the meeting.

T. Tidwell seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Guertin Aye

T. Tidwell Aye

**Roll Call**

C. Hill	Aye
T. Ryan-Lawrence	Aye
S. Burnes	Aye
D. Holloman	Aye
J. Hansen	Aye
K. Delp	Absent
J. Wright	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:01 PM.

Respectfully Submitted,  
T. Ryan-Lawrence