APPROVED

Wesley International Academy

Minutes

February 2019 Board Meeting

Date and Time
Tuesday February 5, 2019 at 6:00 PM

Location
WIA Media Center

The February 2019 meeting of the WIA Board of Directors will take place on Tuesday, February 5, 2019 beginning at 6:00pm in the WIA Media Center. We hope to see as many stakeholders attend as possible.

Directors Present
C. Hill, D. Holloman, J. Hansen, K. Delp, M. Guertin, S. Burnes, T. Ryan-Lawrence, T. Tidwell

Directors Absent
I. Askia, J. Wright

Directors who arrived after the meeting opened
K. Delp, T. Tidwell

Ex Officio Members Present
J. Marshall

Guests Present

A. Pullen, Alastair Pullen, D. Johnson, D. Mason, D. Satterfield, Donica Johnson, L. Price, Lisa Price

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I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Guertin called a meeting of the board of directors of Wesley International Academy to order on Tuesday Feb 5, 2019 at 6:03 PM.

C. Agenda Adoption

J. Hansen made a motion to adopt the agenda as presented.
S. Burnes seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Wright	Absent
S. Burnes	Aye
I. Askia	Absent
M. Guertin	Aye
D. Holloman	Aye
J. Hansen	Aye
C. Hill	Aye
T. Tidwell	Absent
T. Ryan-Lawrence	Aye
K. Delp	Absent

D. Approve Minutes

C. Hill made a motion to approve minutes from the December 2018 Board Meeting on 12-04-18 December 2018 Board Meeting on 12-04-18.
J. Hansen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Guertin	Aye
T. Ryan-Lawrence	Aye
K. Delp	Absent
C. Hill	Aye
I. Askia	Absent
S. Burnes	Aye
D. Holloman	Aye
J. Hansen	Aye
T. Tidwell	Absent

Roll Call

J. Wright	Absent

E. Approve minutes from November 2018 Meeting (BOT Cleanup)

T. Ryan-Lawrence made a motion to approve minutes from the November 2018 Board Meeting on 11-06-18 November 2018 Board Meeting on 11-06-18.
D. Holloman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Holloman	Aye
J. Wright	Absent
S. Burnes	Aye
I. Askia	Absent
J. Hansen	Aye
T. Ryan-Lawrence	Aye
C. Hill	Aye
K. Delp	Absent
M. Guertin	Aye
T. Tidwell	Absent

II. Executive Director Updates

A. 2019-20 Academic Calendar

While we are not mirroring the APS calendar this year, administration has discussed this at length and feels the balanced calendar WIA is offering for next year is not only the best option for our students, but also our teachers and all stakeholders.
T. Tidwell arrived.
K. Delp made a motion to approve the 2019-2020 school calendar.
T. Tidwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Burnes	Aye
J. Hansen	Aye
K. Delp	Aye
T. Ryan-Lawrence	Aye
C. Hill	Aye
T. Tidwell	Aye
I. Askia	Absent
J. Wright	Absent
D. Holloman	Aye
M. Guertin	Aye

B. Update on Benchmark data

Dr. Pullen - Benchmark data comes from an assessment taken a week before winter break. Using this experience to alter the way we do benchmarks in the future. Working to have them mirror milestones testing more.
PYP Math: Working on creating more rigor in small groups. Overall at/above target: 67% K-2 with 2nd grade being the lowest. Need to put additional focus on 3-5th grades.
PYP ELA: Similar pattens to Math. K-2 overall at/above target 74%. 3-5 overall at/above target 58%.
PYP Science: K-2 overall at/above target 71%. 3-5 overall at/above target 36%.
PYP Social Studies: K-2 overall at/above target 75%. 3-5 overall at/above target 50%.

MYP Math: Overall at/above target: 32%(primarily pulled down by 8th grade numbers) However, when compared to semester finals, the majority of 8th graders scored much better on their finals then on the benchmark. For example, one student scored 48 on benchmark and 80 on their final. Questions whether this benchmark was measuring the right information for the time period.
MYP ELA: Overall at/above target: 38%: Working on a school wide literacy plan based on several trending data points.
MYP Science: Overall at/above target 62%. Saw a decline in 7th grade; the first benchmark was extremely high.
MYP Social Studies: Overall at/above target: 72%. Saw a spike in 7th grade as a result of a lot of focus and support for a particular teacher.

C. Update on referral data

Dr. Pullen:
Started comparing overall referrals to students reported by month. This allows us to track students with multiple referrals. EX) We had 3 students in first semester with 5 or more referrals. Using this to look at both the students and the teachers.

Also, looking at where the referrals are coming from. Core subject areas v. Chinese v. Connections. PYP is heavily weighted in core subject areas while MYP is heavily weighted in Chinese.

Out of school suspensions: Seeing more in MYP.
Alternative to Suspension/SEL (social/emotional learning) - See more in PYP.

Referrals by socioeconomic status: 59.11% FRL
Suspensions by socioeconomic status: 70% FRL
Looking at various training technics to balance these numbers closer to the demographics of the student body.
This data is also being pushed into grade-level meetings so everyone is more aware. Currently being discussed with individual teachers and next, rolled out into grade-level conversations.

Referrals by race: 88.4% African-American, 10% other and 1% caucasian
Alternatives to suspension by race: 90% African-American, 8% other, 2% caucasian

Referrals by gender: 67% male; 33% female

III. Public Comments

A. Public Comments

None.

IV. Board Chair Updates

A. Housekeeping Matters

We are in China week. China night was Friday and it was fantastic! Night of the Phoenix is coming up and is the PTSA signature event.

Update by Rachel - Coming up Saturday the 9th 7:00pm to 11:00pm. Free event. Drink and Dinner tickets available in advance. This is the first year PTSA and Chinese department have worked together to create a cohesive experience and celebration around WIA. This event is adults only and looking forward to a great success.

Mazie Lynn update:
March 13th - Spring Board training with Elisa Falco of GCSA. 4:30pm to 8:30pm.
Received resignation from board member, Ilham. Tom will discuss recruitment later.
Dashboard - Updated version put on the agenda today; copy sent to board members via email. Academic data was reworked based on updated information.
Current retention rate for teachers and paras - 91.5%
Fundraising - About $57K pledged for FY19-20
Discipline data - Will be reviewed in ED update
MAP assessments - updated to show trends by fall, winter and spring YOY.

K. Delp arrived.

B. Dashboard Highlights

See notes above.

V. Academic Excellence

A. Committee Report

Discussed specific action items to improve performances based on the data presented in the ED update.

VI. Development

A. Committee Report

Had China night last Friday and in the middle of China week right now. Signature event coming up this weekend.
Sponsorships, tickets, etc. should come in around $15K. Sponsorships alone were around $7K.

VII. Finance

A. Committee Report

Everything is tracking close to budget for the year. No red flags.

B. Vote on 9 financial policies

T. Tidwell made a motion to approve the 9 financial policies presented.
T. Ryan-Lawrence seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
D. Holloman	Aye
T. Ryan-Lawrence	Aye
M. Guertin	Aye
K. Delp	Aye
I. Askia	Absent
C. Hill	Aye
J. Hansen	Aye
T. Tidwell	Aye
S. Burnes	Aye
J. Wright	Absent

C. First read for 5 new revised financial policies

Procurement policy is changing the most from what we currently have in place. Special attention should be paid to this. Any feedback is due to Chip before the next Finance Meeting, which is next week Wednesday to winter break.

VIII. Governance

A. Board recruitment

Currently, no serious candidates scheduled for interviews.
We either need to get 2 additional board members or stay at 9.

B.

Lottery update

Lottery is open. Working with administration to increase socioeconomic diversity.

C. Document retention policy - vote to adopt

T. Tidwell made a motion to approve the document retention policy.
T. Ryan-Lawrence seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Holloman	Aye
J. Wright	Absent
T. Tidwell	Aye
J. Hansen	Aye
S. Burnes	Aye
C. Hill	Aye
M. Guertin	Aye
I. Askia	Absent
T. Ryan-Lawrence	Aye
K. Delp	Aye

D. Timeline for Board on Track Assessments

Self Assessments and "CEO" evaluation on Jason.
Plan to start in April.

IX. Executive Session

A. Convene Executive Session

S. Burnes made a motion to enter into executive session.
J. Hansen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Burnes	Aye
M. Guertin	Aye
I. Askia	Absent
T. Ryan-Lawrence	Aye
C. Hill	Aye
J. Wright	Absent
J. Hansen	Aye
K. Delp	Aye
T. Tidwell	Aye
D. Holloman	Aye

1. Review the recommendation of organizational reorganization.

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X. Other Business

A. Administrative Reorganization Recommendation

T. Ryan-Lawrence made a motion to to approve the administrative reorganization as presented by Jason Marshall.
C. Hill seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Delp	Aye
J. Hansen	Aye
M. Guertin	Aye
D. Holloman	Aye
I. Askia	Absent
T. Tidwell	Aye
J. Wright	Absent
T. Ryan-Lawrence	Aye
C. Hill	Aye
S. Burnes	Aye

XI. Closing Items

A. Adjourn Meeting

M. Guertin made a motion to adjourn the meeting.
C. Hill seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Delp	Aye
C. Hill	Aye
D. Holloman	Aye
I. Askia	Absent
T. Ryan-Lawrence	Aye
M. Guertin	Aye
T. Tidwell	Aye
J. Hansen	Aye
S. Burnes	Aye
J. Wright	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:18 PM.

Respectfully Submitted,
T. Ryan-Lawrence