APPROVED

Wesley International Academy

Minutes

September 2018 Board Meeting

Date and Time
Tuesday September 4, 2018 at 6:00 PM

Location
WIA Media Center

The September 2018 meeting of the WIA Board of Directors will take place on Tuesday, August 4, 2018 beginning at 6:00pm in the WIA Media Center. We hope to see as many stakeholders attend as possible.

Directors Present
C. Hill (remote), D. Holloman, I. Askia (remote), J. Hansen, J. Wright, K. Delp, M. Guertin, S. Burnes, T. Ryan-Lawrence, T. Tidwell

Directors Absent
A. Lewis

Directors who arrived after the meeting opened
S. Burnes

Directors who left before the meeting adjourned
K. Delp

Ex Officio Members Present
J. Marshall

Guests Present
A. Pullen, D. Johnson, D. Mason, D. Satterfield, L. Price, T. Thompson

---

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Guertin called a meeting of the board of directors of Wesley International Academy to order on Tuesday Sep 4, 2018 at 6:04 PM.

C. Approve Minutes

J. Hansen made a motion to approve minutes from the August 2018 Board Meeting on 08-07-18 August 2018 Board Meeting on 08-07-18.
J. Wright seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
M. Guertin	Aye
K. Delp	Aye
T. Ryan-Lawrence	Aye
T. Tidwell	Aye
I. Askia	Aye
J. Wright	Aye
J. Hansen	Aye
A. Lewis	Absent
D. Holloman	Aye
S. Burnes	Absent
C. Hill	Aye

II. Executive Director Updates

A. MAP Data up to this point

Fall MAP 2018 - Preliminary Results - Dr. Mason, Mrs. Satterfield, Ms. Johnson and Dr. Pullen.

MAP is a good predictor of Milestones results - we saw that in the previous school year. Used to work with teachers on skills that our students needs - allows us to look at strengths and weaknesses.
Projected Students Meeting Growth from Fall 17- Fall 18 (percentage)

Third grade is an area of focus. Would like to see where these children were in the previous two years. Also, because third grade is such a transition for students, can the dip be associated with the transition in any way?

MAP completed at the beginning of the year, January, and end of the year. Not uncommon to see lower scores in the beginning of the year, as there's been a learning gap over the summer. The key with MAP is to allow us to know where our areas of concerns are and where to put our focus.

School Improvement plan to communicate with the board will be presented at the next board meeting.

S. Burnes arrived.

B. School Climate Score Update

Tomiko Thompson:

Based off of a 5-star rating system.

Surveys - the perception of our students, parents, and teachers.
Student Discipline - looking at types and the number of incidences that are reported
Safe and Substance Free Learning Environment - based on student perception
Attendance - the number of students that have 6 or more unexcused absences. Also includes attendance of our teachers and administrators.

We fall under the Elementary School ranking system as a K-8 with no stand alone middle school.
Historical:
2014 - 99.1 - Five Star (we submitted 7 out of 14 components)
2015 - 77.3 - 1 Star (we only submitted data for 10 of the 14 components)
2016 - 86.8 - 2 Star - This was the first year we submitted all requested components
2017 - 85.5 - 2 Star

Where do we go from here:
- Georgia Insights Dashboard
- K-12 Student Discipline Dashboard
- SMART Goals for Student Climate Improvement

III. Public Comments

A. Public Comments

None.

B. Proposed Modification to Public Comment: Vote

T. Ryan-Lawrence made a motion to to approve the revised public comment policy as presented to the board last month.
K. Delp seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Holloman	Aye
T. Tidwell	Aye
J. Hansen	Aye
T. Ryan-Lawrence	Aye
M. Guertin	Aye
C. Hill	Aye
S. Burnes	Aye
K. Delp	Aye
I. Askia	Aye
A. Lewis	Absent
J. Wright	Aye

This will be communicated to the stakeholders in the September 13th Wesley Weekly.

IV. Board Chair Updates

A. Housekeeping Matters

• Training on Tuesday evening, one week from today, with Elisa Falco from 4:30pm - 8:30pm
• Jason and team has invited us to come for a school tour on September 14th at 8:15am. Meet at the main office.
• Board on Track versus Charter Board - high level comparison to decide if we want to look into Charter Board in more detail. Thomas to reach out to BOT regarding renewal.
• Mimecast - email filtering discussed with board by Lisa.
• Received our updated lease amendment that will take us through the next charter term. We signed it and sent it back and waiting on APS to fully execute and send a copy back.
• Each committee should bring membership roaster and goals for a vote in October - reach out to Thomas if you need help loading in BOT.

B. Tax Digest and possible loan to APS

Lisa Price:
Going to discuss more in finance committee this month.

V. Academic Excellence

A. Committee Report

Took a deeper dive into last month's data, including special education - saw a decrease in level I and II learners in 8th grade. Going to focus on 5th and 7th grade special ed.

Talked about the data where some of our learners are weak in writing and looking to improve. Math is still an area of improvement for us.

VI. Development

A. Committee Report

Off to a great start. China Week committee is getting started. Set some great goals, which will be reviewing in more detail next month.

VII. Finance

A. Committee Report

Prelim FY 17-18 numbers were reviewed. Audited financial statements should be ready around the end of September.

Revenue - 10,397,608
Expenses - 10,165,988

Lisa is working with the auditor and audit should be completed by end of September.

General outlook for FY 19: Feel confident we will get to the enrollment number by the count date.

VIII. Governance

A. Committee Report

Working on documents for first read by next meeting:

Revised bylaws
Document retention policy

Email forwarding: We do not have a policy regarding forwarding emails from your WIA account to a personal account. This opens up personal emails to ORR. Options are to globally disable forwarding or create a policy around forwarding.

Need to work on an outreach plan to economically disadvantaged communities to increase our FRL students.

Jason has been invited to sit on an APS committee regarding a Unified Lottery. Working on getting all APS Charter schools to do their lotteries together.

Needs to keep in mind for board recruitment.

B. PYP Family/Student Handbook

T. Ryan-Lawrence made a motion to approve the final version PYP Family/Student Handbook.
T. Tidwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
K. Delp	Aye
S. Burnes	Aye
T. Ryan-Lawrence	Aye
C. Hill	Aye
M. Guertin	Aye
A. Lewis	Absent
T. Tidwell	Aye
J. Wright	Aye
I. Askia	Aye
D. Holloman	Aye
J. Hansen	Aye

C. MYP Family/Student Handbook

J. Hansen made a motion to approve the final MYP Family/Student Handbook.
D. Holloman seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
T. Ryan-Lawrence	Aye
M. Guertin	Aye
I. Askia	Aye
T. Tidwell	Aye
A. Lewis	Absent
J. Wright	Aye
S. Burnes	Aye
C. Hill	Aye
K. Delp	Aye
D. Holloman	Aye
J. Hansen	Aye

IX. Executive Session

A. Convene Executive Session

T. Ryan-Lawrence made a motion to enter executive session.
T. Tidwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Wright	Aye
J. Hansen	Aye
T. Ryan-Lawrence	Aye
D. Holloman	Aye
C. Hill	Aye
T. Tidwell	Aye
S. Burnes	Aye
K. Delp	Aye
M. Guertin	Aye
I. Askia	Aye
A. Lewis	Absent

Discussed family concern and HR updates.
K. Delp left.

B. Adjourn Executive Session

T. Ryan-Lawrence made a motion to exit executive session.
T. Tidwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Lewis	Absent
K. Delp	Absent
J. Wright	Aye
C. Hill	Aye
M. Guertin	Aye
S. Burnes	Aye
D. Holloman	Aye
T. Tidwell	Aye
I. Askia	Aye
T. Ryan-Lawrence	Aye
J. Hansen	Aye

X. Closing Items

A. Adjourn Meeting

T. Ryan-Lawrence made a motion to adjourn the meeting.
J. Hansen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Lewis	Absent

Roll Call

K. Delp	Absent
J. Wright	Aye
I. Askia	Aye
T. Ryan-Lawrence	Aye
D. Holloman	Aye
C. Hill	Aye
J. Hansen	Aye
S. Burnes	Aye
M. Guertin	Aye
T. Tidwell	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:17 PM.

Respectfully Submitted,
T. Ryan-Lawrence