APPROVED

Wesley International Academy

Minutes

Governance Committee Meeting

Date and Time
Monday September 17, 2018 at 4:30 PM

Committee Members Present
J. Hansen, T. Tidwell

Committee Members Absent
T. Ryan-Lawrence

Ex Officio Members Present
J. Marshall

Guests Present
J. Wright, M. Guertin

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

T. Tidwell called a meeting of the Governance Committee of Wesley International Academy to order on Monday Sep 17, 2018 at 4:33 PM.

C. Approve August Minutes

T. Tidwell made a motion to approve minutes from the Governance Committee Meeting on 08-20-18 Governance Committee Meeting on 08-20-18.
J. Hansen seconded the motion.
The motion unanimously did not carry.

II. Governance

A. Policy Roundup Taskforce Update

- Taskforce
  - Cell phones - no issue or problem current exists; at this time no need for cell phone policy
  - At most recent board meeting, no opposition to stopping email forwarding so Mazie Lynn will let Lisa Price know to move forward on that
  - staff children attendance
    - if out of zone staff leaves mid-year; children will be allowed to stay through end of school year, regardless of when staff leaves
    - Needs to be part of Board enrollment Policy and Staff handbook
  - former board member children attendance
    - if former board member does not have 3 full years of service at the time he/she leaves then student will not be able to automatically re-enroll
    - Needs to be part of Board enrollment policy
- ByLaws Update - Tom/Mazie Lynn
  - all changes discussed; final version will be presented to full Board for first read in October.
- Document Retention Policy - Thomas - postponed until next month's meeting
  - Pending Action Items:
    - Review relevant details with administration
    - Craft related Disaster Recovery Policy
  - Anticipated Timeline: Finalize first reader version and for presentation to Board in October
- Board Policy and Staff Handbook - put off until October governance meeting
  - review and consolidate
  - Anticipated Timeline: Finalize first reader version and for presentation to Board in October

J. Wright arrived.

B. New Board Member On-Boarding

Put the onboarding into a checklist form for full Board to review

C. Establish Committee Goals for 2018-19 school year

Need to add "Document control" for comittee goals

III. Lottery - (1) marketing plan; and (2) APS global lottery

A. lottery

Admin is working on 2 apartment complexes nearby.
> Jason will meet with them and report back to the committee in October.
Gayle from APS will meet with Board in October for Q&A about unified lottery plan

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:20 PM.

Respectfully Submitted,
T. Tidwell