APPROVED

Wesley International Academy

Minutes

June Board Meeting

Date and Time
Tuesday June 19, 2018 at 6:00 PM

Location
WIA Media Center

The June meeting of the WIA Board of Directors will take place on Tuesday, June 19, 2018 beginning at 6:00pm in the WIA Media Center. We hope to see as many stakeholders attend as possible.

Directors Present
C. Hill, D. Holloman, E. Buckner, J. Hansen, K. Delp, M. Guertin, S. Burnes, T. Ryan-Lawrence, T. Tidwell (remote)

Directors Absent
B. Gay, N. Jones

Directors who left before the meeting adjourned
K. Delp

Ex Officio Members Present
J. Marshall

Guests Present

D. Mason, L. Price

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Guertin called a meeting of the board of directors of Wesley International Academy to order on Tuesday Jun 19, 2018 at 6:05 PM.

C. Approve Minutes

K. Delp made a motion to approve minutes from the May Board Meeting on 05-15-18 May Board Meeting on 05-15-18.
C. Hill seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Holloman	Aye
E. Buckner	Aye
T. Ryan-Lawrence	Aye
S. Burnes	Aye
M. Guertin	Aye
J. Hansen	Aye
B. Gay	Absent
K. Delp	Aye
T. Tidwell	Absent
N. Jones	Absent
C. Hill	Aye

II. Executive Director Updates

A. Monthly Report

Dr. Mason - Wesley University: took place last week. Would have liked better attendance (this year was optional, next year is mandatory) - 30 out of 64 teachers attended. Professional learning and data and application of data as well as team building. Elisa Falco, GSCA, provided training on implicit bias and as a whole, the WIA University was wonderful.

Jason Marshall: Acknowledge Carla Smith from City Council has helped us with our water bill and obtaining a credit for past high water bills that were in error.

Welcome Ms. Satterfield, a candidate for the PYP principal position.

III. Public Comments

A. Public Comments

None.

IV. Board Chair Updates

A. Charter Renewal Update with GaDOE

Agreement has been signed on our end and we sent it to APS; once they sign it will go to GaDOE.
Mazie Lynn managing follow-up.

B. Board Donations due by May 1st

We have a few people who have not yet donated. Need to be at 100% giving this year.

C. Dashboard Concept

Mazie Lynn and Tom met with administration on June 1st to review academic aspects to have on the dashboard. The template is in process and we hope to start using it in August.

If there are metrics you want to see on the dashboard, please email Mazie Lynn.

D. 2018-19 Committee Leadership Discussion

18-19 Year Committee:
Governance - Tom Tidwell, Chair
Development - Katie Delp, Chair
Finance - Chip Hill, Chair
Academic Excellence - Jan Hill, Chair

Next month:
Committee selections for board members and vice chairs - will officially ratify committee membership in September.

E. 2018-19 Calendar Discussion

See scheduling concept document attached to agenda packet. The goal is to build a gap to allow proper flow between committee meetings and board meetings.

Potential conflicts include: New Year's Day and Fourth of July. However, could now have a December meeting and move our "off month" to January. Maintain a July meeting, but

move the date to the second week. Looking to start this in August. Don't move committee meetings when moving board meetings; we can handle agendas and board meetings in the same week.
Student calendar from APS is attached, as that is what WIA is following this next year.

V. Academic Excellence

A. Committee Report

Committee meeting cancelled due to last day of school.

VI. Development

A. Committee Report

Development is going well.
Still need a few more board members to give.
Red thread raised around $40-$45K this year plus $60K from T-Mobile; continues to grow
Working to streamline and collaborate with all fundraising activities within the school.
Would love for China night to become our signature event - working toward that goal in conjunction with PTSA. Would like to add an adult party on Saturday night as well as move the Friday night event to a larger location.

VII. Finance

A. Committee Report

B. 2018-2019 Budget

Adjustment in the local forecast creating an increase of roughly $300K.
Providing teachers with a step increase providing them with roughly 93% of APS scale.
Also reduced the amount we plan to use from cash reserves next year.

T. Ryan-Lawrence made a motion to approve the revised budget for FY 18-19.
C. Hill seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Delp	Aye
T. Ryan-Lawrence	Aye
E. Buckner	Aye
T. Tidwell	Aye
J. Hansen	Aye
B. Gay	Absent
N. Jones	Absent
C. Hill	Aye

Roll Call

M. Guertin	Aye
D. Holloman	Aye
S. Burnes	Aye

C. Determine the timing for step increases for teachers

Two options:
1) Making the step increases effective August 1st. Similar to the decision made last year, where teachers remain flat during signing period and the increases are effective August 1st. Enrollment forecast calls for an increase for the first time in 4 years and we want to ensure everyone is aware of the transition away from single gender.
2) Making the step increase effective January 1st, 2019. This allows us to ensure we meet our enrollment numbers and if not, create an action plan.

**Tiered signing bonuses between $500 - $1,500 for years of service at WIA will be paid out on September 1st. All inclusive bonus amount, including FICA, is around $93K.
E. Buckner made a motion to Approve the step increases to be effective August 1, 2018.
D. Holloman seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

J. Hansen	Aye
B. Gay	Absent
M. Guertin	Aye
D. Holloman	Aye
T. Tidwell	No
N. Jones	Absent
C. Hill	Aye
E. Buckner	Aye
K. Delp	Aye
T. Ryan-Lawrence	Aye
S. Burnes	Aye

VIII. Governance

A. Required Annual Training

Board members with missing training have been notified. Must be completed by June 30th.

IX. Other Business

A. Carla Smith

Carla Smith has been talking about the white house to the left of WIA house.
Katie is working on getting addition information.

X. Executive Session

A. Convene Executive Session: Personnel Matters

T. Ryan-Lawrence made a motion to enter executive session to discuss personnel matters.
C. Hill seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Burnes	Aye
N. Jones	Absent
C. Hill	Aye
E. Buckner	Aye
B. Gay	Absent
K. Delp	Aye
T. Tidwell	Aye
T. Ryan-Lawrence	Aye
M. Guertin	Aye
D. Holloman	Aye
J. Hansen	Aye

Executive committee was authorized to negotiate a contract extension for ED

B. Adjourn Executive Session: Personnel Matters

K. Delp left.
T. Ryan-Lawrence made a motion to Exit executive session.
J. Hansen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Ryan-Lawrence	Aye
T. Tidwell	Aye
C. Hill	Aye
D. Holloman	Aye
E. Buckner	Aye
S. Burnes	Aye
K. Delp	Absent
M. Guertin	Aye
N. Jones	Absent
J. Hansen	Aye
B. Gay	Absent

XI. Closing Items

A. Adjourn Meeting

T. Ryan-Lawrence made a motion to adjourn the meeting.
M. Guertin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

E. Buckner	Aye
T. Ryan-Lawrence	Aye
S. Burnes	Aye
M. Guertin	Aye
D. Holloman	Aye
K. Delp	Absent
T. Tidwell	Aye
J. Hansen	Aye
N. Jones	Absent
B. Gay	Absent
C. Hill	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:36 PM.

Respectfully Submitted,
T. Ryan-Lawrence