APPROVED

Wesley International Academy

Minutes

January Board Meeting

Date and Time
Tuesday January 16, 2018 at 6:00 PM

Location
WIA Media Center

The December meeting of the WIA Board of Directors will take place on Tuesday January 16, 2017 beginning at 6:00pm in the WIA Media Center. We hope to see as many stakeholders attend as possible.

Directors Present
B. Gay, C. Hill, D. Holloman, E. Buckner, J. Hansen, K. Delp, M. Guertin, N. Jones, S. Burnes, T. Ryan-Lawrence, T. Tidwell

Directors Absent
None

Ex Officio Members Present
J. Marshall, L. Price

Guests Present
A. Lawrence, A. Pullen, D. Johnson, D. Mason

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

B. Gay called a meeting of the board of directors of Wesley International Academy to order on Tuesday Jan 16, 2018 at 6:00 PM.

C. Approve Minutes

C. Hill made a motion to approve minutes from the December Board Meeting on 12-19-17 December Board Meeting on 12-19-17.
T. Tidwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

K. Delp	Aye
T. Ryan-Lawrence	Aye
C. Hill	Aye
J. Hansen	Aye
T. Tidwell	Aye
S. Burnes	Aye
D. Holloman	Aye
N. Jones	Aye
B. Gay	Aye
E. Buckner	Aye
M. Guertin	Aye

II. Executive Director Updates

A. Monthly Report

B. Submission of Charte Application to GaDOE

Charter application has been submitted. Alan with GaDOE really put us at ease and went over how many people we can have.

C. APS Repayment Updates

APS has maintained the payments as promised and we have received our regular January payment as scheduled.

D. Recap on New Hires

We have hired a new 5th grade teacher, Ms. Peoples. Started the first day back for students. More than 10 years experience. We are fortunate to have her at this point in the year.

E.

Open positions at WIA

Currently have 1 middle school special ed available and anticipating the need to add additional special education staff based on needs.

F. Principals provide updates for testing

We are trending up --> MAP data
Ms. Thompson provided an update on data.

Middle School Ceremony - Celebration and awards ceremony for 42 MYP students that were the top 5 in growth for MAP from Fall to Winter. For many, it was the first time anyone had acknowledged them academically. Boys outnumbered the girls, which was wonderful.

For the first time, our teaching staff received the Semester 1 Achievement Summary Report - 107 page document. All pages are hyperlinked and breaks down everything based on teacher. Breaks down MAP data. Standards not met in Q1 should appear on Q2 report. Anything 70% or higher during Q1 may not be tested during Q2.

This data will be used to help develop curriculum as we move forward. Administration is meeting with teachers weekly to review data and teaching plans to ensure continued growth. Teachers have become extremely focused on data to better understand where we are and where we need to go.

SPED and EIP growth rates are higher than they've ever been for projected growth in MAP in Reading and Math.

Board would like to see sample questions so we can become more familiar with the format. This will come from Dr. Johnston and Dr. Pullen.

Summary of plan to help students reach Milestones Goals distributed to board. Including: School Wide: Online supports such as goFAR and Study Island; Title I Tutoring; Special Population Support (GATE, SPED, EIP, REP) PYP: Test Preparation Resources such as Mentoring Minds, ABC Publications, Study Island and goFAR; Administrative Classroom Support; Typing Club; Common Grade Level Instructional Practices; Non-Content Specific Segments (intervention and enrichment); MYP: Non-Content Specific Segments; Administrative Classroom Support; Targeted Remediation During Daily Instruction; Test Prep Resources such as Study Island and goFAR. All are either being implemented during second semester or year-long.

PYP recommendations:
Address missing quarterly data (some students didn't press "submit" after taking the test; some didn't finish the test, etc.)

Create a system for monitoring and measuring achievement data in K-2 social studies and science
Establish and maintain a balanced literacy instructional framework
Enact initiatives that address specific target areas
Continue to progress monitor math domain initiatives for student process and teacher support
Support achievement growth of individual teachers and grade levels through modeling, collaboration and evidence-based feedback.

MYP recommendations:
Address special population missing testing data.
Monitor the packing of learning objectives to ensure that time is given for assessment, review, and reteaching.
Continue to progress monitor math and reading initiatives for student progress and teacher support
Consider obtaining feedback from teachers on carpool data digs
Create opportunities for department members to observe each other in practice
Measure the impact of weekly collaborative data meetings with teachers

6 staff members traveled to Boston for Data Wise. Developing an action plan using the Data Wise Improvement Process

- Define the problem
- Choose a solution
- Plan to assess progress
  - Evidence to check
  - SMART Goals
  - Completion Data
- Action Plan
  - Tasks
  - Who
  - When

G. Public Comments

None tonight.

III. Board Chair Updates

A. February Board Meeting

Board opted to keep February board meeting as scheduled.
Board opted to keep February board meeting as scheduled.

IV. Academic Excellence

A.

Committee Report

Meet on January 25th

V. Development

A. Committee Report

Met earlier today.
Fundraising is going well. Doing a big push around China Night - February 9th at Maynard Jackson High.
Hosted dinners coming up in February to raise funds.
Continuing small business initiative.
Working to replace signage throughout building to all be in English and Mandarin

VI. Finance

A. Committee Report

Met last week. Regular monthly draw came in from APS as anticipated. Loan should be repaid in full by end of January.

December financials slightly delayed due to school closed for snow.

QBE Money notice - should be able to start working on mid-year budget revisions soon.

Finance committee meetings, agendas and minutes to be updated ASAP for this school year. Update by canceling meetings if meetings didn't occur.

VII. Governance

A. Committee Report

B. Board Recruitment

We have two spots to fill on the board for next year. Beth (term is expiring) and Elisa will not be returning, but will continue with committee work. Accounting of skills spreadsheet available on Dropbox or Mazie Lynn can email out at request.

We have a few people in the pipeline, but please let Tom and Mazie Lynn know if you have been speaking with any other potential candidates. Goal is to have a consistent interview panel for this year as we move through the recruitment process.

C. Charter Renewal Application Update

It is not a majority of the board that needs to be there. There would like 7 people; our 4 officers and 3 leadership. We have requested to bring 8-9 people due to the structure of our school.
Jason, Lisa, Anita, Donald, Beth, Thomas, Mazie Lynn, Chip, and one member from our academic excellence committee.

We do not currently have a date for the interview. Expect a date anytime. Plan on being presented at the March committee and full board meeting.

Weighted lottery - we asked for a 5:1 weighting in the application to APS. Because we are doing enrollment now for the next charter term, the question was can we weight our lottery now. GaDOE stated "yes" we can. We have placed 5:1 in our charter, but are concerned it will not get us to our 60% FRL goal. Allen stated we can request an adjustment; Drew Charter is in the same position right now. Will need to determine if we will also require an adjustment from APS.

VIII. Other Business

A. January PTSA Board Meeting

Fundraising - similar to what was discussed in development update
Looking to see if their insurance is not needed and if they can be covered under the school's
All board members should sign up for PTA.

B. PTSA Board Meeting Update - February

February 6th. Thomas and Darryl are scheduled to attend.

IX. Closing Items

A. Adjourn Meeting

K. Delp made a motion to adjourn the meeting.
T. Tidwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
T. Tidwell	Aye
B. Gay	Aye
M. Guertin	Aye
J. Hansen	Aye
S. Burnes	Aye
T. Ryan-Lawrence	Aye
D. Holloman	Aye
K. Delp	Aye
E. Buckner	Aye

Roll Call

N. Jones	Aye
C. Hill	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:23 PM.

Respectfully Submitted,
T. Ryan-Lawrence