APPROVED

Wesley International Academy

Minutes

August Board Meeting

Date and Time
Tuesday August 15, 2017 at 6:00 PM

Location
WIA Auditorium

The August meeting of the WIA Board of Directors will take place on August 15, 2017 beginning at 6:00pm in the WIA Auditorium. We hope to see as many stakeholders attend as possible.

Directors Present
B. Gay, C. Hill, E. Buckner (remote), J. Hansen, K. Delp, M. Guertin, N. Jones, S. Burnes, T. Ryan-Lawrence, T. Tidwell (remote)

Directors Absent
D. Holloman

Directors who arrived after the meeting opened
N. Jones

Ex Officio Members Present
J. Marshall, L. Price

Guests Present
C. Wyatt

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

B. Gay called a meeting of the board of directors of Wesley International Academy to order on Tuesday Aug 15, 2017 at 6:03 PM.

C. Approve Minutes

B. Gay made a motion to approve minutes from the July Board Meeting on 07-18-17 July Board Meeting on 07-18-17.
J. Hansen seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
K. Delp	Aye
D. Holloman	Absent
T. Ryan-Lawrence	Aye
M. Guertin	Aye
J. Hansen	Aye
T. Tidwell	Aye
B. Gay	Aye
E. Buckner	Aye
N. Jones	Absent
S. Burnes	Aye
C. Hill	Aye

II. Executive Updates

A. Board Committee Membership & Goals

Open time for enrollment for committees.
Katie to find co-chair for development.
Start setting goals for each committee; goals should be ready to submit to the board by the September meeting.

III. Executive Director Updates

A. Monthly Report

• Approaching the enrollment goals for the year. As of today, we have 787 students. Goal of 785-792.
• Had an amazing summer this year getting the building ready. Stairwells, front office, auditorium all look different. Very close to where we want to be from a facilities maintenance standpoint. Starting to look at systems, such as air conditioning and roof.

Tech team had all of the media and computers ready to roll out at the beginning of the year.
• With the new school year, there is an increased level of order and instruction taking place within the school. Thank you to the administrative team for all of their assistance in making this happen.
• In the near future, for staff beginning tomorrow, starting the deep dive into the board initiated conversation regarding single gender education at WIA. 4-8 grade students will be surveyed later this month. Data collection will occur in August with data analysis taking place in September, and October will be informational sessions to communicate the data with stakeholders.
• Ms. Lawrence - PYP Update: Finishing up first round of diagnostic assessments. Chinese assessments will begin August 28th. Milestone assessments will be sent home later this week. Started using language of Second Step as a school, including in morning announcements. School wide messaging regarding Charlottesville - tie into tolerance.
• Dr. Mason - MYP Update: Finishing up diagnostic assessments. Providing teachers with professional learning with regard to TKES, new classroom walk through platform (weekly classroom visits).
• Jason - Charlottesville - Leadership team meets every Monday. Leadership team brought up how to address with the student body during the weekly leadership meeting.

IV. Academic Excellence

A. Committee Report

Took place after Governance report:
• 4th Thursday of the month at 4:00pm - Regularly scheduled meetings
• Moving forward with solidifying goals and focus based off of the strategic plan
• Have some parents that have decided to join AEC, which is very exciting

V. Development

A. Committee Report

• Kicked off the development season with Wesley Welcome Day - $12,000 raised compared to $2,000 raised last year during Wesley Welcome Day. Total so far this year is $16,000 YTD, including future pledges and staff payroll deductions.
• Development plan will be presented during September meeting; 2017-2018 goal will be around $75,000
• Next push for Red Thread is on GA Gives Day (11/16/17), working on corporate matching.
• Continuing to work on community partnerships; brochures going to the printer this week and will be ready for distribution.
• 2nd Thursdays at 4:00pm; any interested parties are invited to join the committee.
• Donor breakfast - September 14th.

N. Jones arrived.

VI. Finance

A. Committee Report

• Meeting rescheduled for tomorrow due to conflicts.
• Will be reviewing unaudited financials. Finished last year with about 1.5% surplus.
• School leadership is doing a good job of managing financials, not spending beyond means, and keeping everything in line.
• 2nd Wednesday of the month at 8:00am for regular meetings, this month an exceptions.

VII. Governance

A. WIA Policy Roundup Taskforce Creation

• Gathering up all policies, handbooks, grievance policies, etc. to refresh and renew.
• Effort will begin now and continue through to April, at which time everything will be presented to board for final approval.
• Tom Tidwell, Jan Hanson, 2 members of administration, 2 members of staff, and 2 spots to non-governance committee board members.

B. August 17 Training Reminder

Training will be this Thursday. 4:00pm - 8:00pm All board members should review all documentation prior to the training.

C. Charter Renewal Application Update

APS interview postponed until sometime the week of August 28th. This means we can go through the mock interview process during full board training this week. APS delay should not interfere with State interview.

VIII. Strategic Planning

A. Committee Update

• Full packet uploaded to agenda.
• Each strategic direction assigned to a committee as a lead; some blanks while finalizing over the next couple of weeks and solidifying names for each committee.
• Did not include strategic directions in welcome day packets; high level overview and detailed plan will be distributed to all stakeholders by August 31st. Jason to have separate conversations with leadership team.
• A way to track progress would be to have a visual scorecard; once metrics are identified for each one, develop a visual scorecard and dashboard. Nicole will create this and

deliver it by mid-September for Elisa, Jason and Nicole to review for feedback for wide based distribution in mid-January.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:37 PM.

Respectfully Submitted,
B. Gay
B. Gay made a motion to adjourn the meeting.
M. Guertin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Hill	Aye
E. Buckner	Aye
B. Gay	Aye
T. Tidwell	Aye
K. Delp	Aye
D. Holloman	Absent
T. Ryan-Lawrence	Aye
M. Guertin	Aye
N. Jones	Aye
J. Hansen	Aye
S. Burnes	Aye