APPROVED

Wesley International Academy

Minutes

July Board Meeting

Date and Time
Tuesday July 18, 2017 at 6:00 PM

Location
WIA Auditorium

Directors Present
B. Gay, C. Hill, D. Holloman, E. Buckner, J. Hansen, K. Delp, M. Guertin, N. Jones, S. Burnes, T. Ryan-Lawrence, T. Tidwell

Directors Absent
None

Directors who arrived after the meeting opened
B. Gay

Directors who left before the meeting adjourned
E. Buckner

Ex Officio Members Present
J. Marshall (remote), L. Price

Guests Present
A. Pullen, D. Mason, E. Cater

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

M. Guertin called a meeting of the board of directors of Wesley International Academy to order on Tuesday Jul 18, 2017 at 6:14 PM.

C. Approve Minutes

T. Ryan-Lawrence made a motion to approve minutes from the June 13th Board Meeting on 06-13-17 June 13th Board Meeting on 06-13-17.
K. Delp seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Guertin	Aye
C. Hill	Aye
J. Hansen	Aye
E. Buckner	Aye
B. Gay	Absent
K. Delp	Aye
T. Ryan-Lawrence	Aye
T. Tidwell	Aye
S. Burnes	Aye
D. Holloman	Aye
N. Jones	Aye

D. Executive Updates

E. Executive Director Comments

Welcome Dr. Donald Mason to the team.
Highlight Summer Work:
Working to get school ready for the upcoming school year. Thank you to the staff that has helped get everything ready over the summer months.
Thank you to those that have worked on the Charter Renewal.

B. Gay arrived.

II. Finance

A. Committee Report

Finance Committee did not meet last month due to transition of Treasurer.
May Financial reports have been sent; need to be uploaded to BOT.

Lisa - May reports were in line with being on budget, consistent cash position with what is expected. June books are expected to be closed sometime in August. Will be starting the new year exactly where we want to be with slightly more cash than expected. Annual audit has already been started for FY17.
Looking at adjusting schedule for finance committee meeting.

III. Governance

A. Approval of Annual Governance Training Plan

In the future, we want to have the annual calendar done for the next fiscal year each June.
FY18 dates so far: August 17th, 4:00pm to 8:00pm and October 19th from 4:00pm to 8:00pm at the school.
T. Tidwell made a motion to adopted the training plan presented by the Governance Committee.
K. Delp seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Gay	Aye
E. Buckner	Aye
T. Ryan-Lawrence	Aye
N. Jones	Aye
M. Guertin	Aye
T. Tidwell	Aye
C. Hill	Aye
K. Delp	Aye
D. Holloman	Aye
J. Hansen	Aye
S. Burnes	Aye

B. Establish Executive Committee for 2017-2018 (per ByLaw Section 4.7)

B. Gay made a motion to establish Executive Committee consisting of the Chair, Vice-Chair, Treasurer and Secretary.
T. Tidwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Hill	Aye
B. Gay	Aye
D. Holloman	Aye
T. Tidwell	Aye
J. Hansen	Aye
S. Burnes	Aye

Roll Call

T. Ryan-Lawrence	Aye
N. Jones	Aye
M. Guertin	Aye
E. Buckner	Aye
K. Delp	Aye

C. ByLaw Amendment 3.2

B. Gay made a motion to approve revised section 3.2 of ByLaws as provided in the agenda packet.
T. Ryan-Lawrence seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Jones	Aye
T. Tidwell	Aye
J. Hansen	Aye
K. Delp	Aye
C. Hill	Aye
M. Guertin	Aye
T. Ryan-Lawrence	Aye
B. Gay	Aye
D. Holloman	Aye
S. Burnes	Aye
E. Buckner	Aye

D. Approval of Revised Conflict of Interest Policy to incorporate mandatory GaDOE requirements

T. Ryan-Lawrence made a motion to adopt the modified Conflict of Interest policy as presented in the agenda packet.
T. Tidwell seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Burnes	Aye
T. Tidwell	Aye
K. Delp	Aye
N. Jones	Aye
E. Buckner	Aye
M. Guertin	Aye
C. Hill	Aye
T. Ryan-Lawrence	Aye
D. Holloman	Aye
J. Hansen	Aye
B. Gay	Aye

E.

Use of Weighted Lottery

Comes at the recommendation of ED, Jason Marshall. Ratio presented is 5:1 priority ratio. Hope is by the end of the charter term, we would realize 65% of student population representing this particular economic demographic. Ties into what we've discussed regarding Title I funding changes.

Jason: Started at 10:1 with goal of being as aggressive as possible. Thought 5:1 would offer a better opportunity to bring the student ratios back into balance with where they were in the past. Have gone from 60% three years to roughly 46.9% last year. Goal is to maintain Title I status for two reasons: 1) Loss of funding and 2) Maintaining a student body that represents the community. Strength of the school is our diversity.

Thomas asked about the 5:1 ratio with concerns that it will skew the diversity of the school too far in the opposite direction. Suzanne - Do we have a handle on our numbers? Do we know what we have now, incoming siblings?

Kristen Moody - Even though the ratio of 5:1 is stated in the charter application, it would not be included in the actual charter. We would have flexibility to adjust each year.

Katie - Would want to make sure we add this to the annual calendar so we can be ahead of the curve with application process starting in January. Would want to have the formula each year in the fall before the application process begins.

Suzanne - Need to focus on communication, both internally and with the community at large.

Ms. Roberts - Siblings are a large consideration due to the fact that this year, we had approximately 22 kindergarten spots available for the lottery.

Darryl mentioned not all schools honor sibling stauts; Katie brought up that not allowing siblings could hurt school culture and Jason agreed.

Jason will bring information needed on how to weight the lottery to the October board meeting.
M. Guertin made a motion to approve use of weighted lottery for enrollment available through HB 372 to provide greater weight in the WIA lottery to applications from families who qualify as economically disadvantaged beginning with the application period for the 2018-19 school year.
S. Burnes seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Holloman	Aye
J. Hansen	Aye

Roll Call

K. Delp	Aye
T. Tidwell	Aye
N. Jones	Aye
M. Guertin	Aye
T. Ryan-Lawrence	Aye
B. Gay	Aye
C. Hill	Aye
E. Buckner	Aye
S. Burnes	Aye

F. Charter Renewal Application & Authorize Submission of the Application to the Authorizer (APS & GaDOE

Caveats since the last draft on Friday July 14th:
1) Lisa Price submitted some financial revisions due to an incorrect chart; narrative was not change
2) Proof reading edits were made
3) Between now and Thursday morning the only changes that will be made are grammatical
4) Only other major changes that were made were to include narrative from the parents that wrote letters praising the China trip. The goal is to highlight the innovation of the Chinese program. We have received approval from one parent and are waiting on approval from another to include the emails as exhibits to the application packet.
M. Guertin made a motion to approve and submit the charter renewal application, previously provided to this body, with the caveat that the application is still subject to minor formatting edits to ensure compliance with the state and district requirements as well as the addition of parental correspondence praising the China trip, that is necessary to solicit a renewed charter from the Atlanta Public Schools and the GA Dept. of Education to begin with the 2018-19 school year.
T. Ryan-Lawrence seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Burnes	Aye
T. Tidwell	Aye
J. Hansen	Aye
T. Ryan-Lawrence	Aye
N. Jones	Aye
M. Guertin	Aye
E. Buckner	Aye
D. Holloman	Aye
C. Hill	Aye
B. Gay	Aye
K. Delp	Aye

One packet - two applications. One to district and one to the State. APS will be submitted on 8/1. APS should submit approved application to State in October. If we have any corrections to make for APS, then we will make those changes and resubmit, at which point APS will submit to the State in December.

APS Interviews will be between August 14th and August 17th. They will be announced on August 7th. They allow a maximum of 7 people to attend from the school. After required seats, there is only 2 additional spot available for someone to attend. APS will ask a lot of instructional based questions, so we want two representatives from administration to attend. Jason will pick those people.

State has requested us to submit "several dates during which a majority of our board will be available for an interview". Governance committee suggests the following: November, December and January - offer 1st and 3rd Wednesday. 1st at 10:00am, 3rd at 4:30pm. State is not as clear as to who must attend.

Discussion around what to communicate with parents and when with regard to the charter renewal. Suzanne thinks communication should be prior to charter approval. Either through webinar, PowerPoint, etc.

IV. Academic Excellence

A. Committee Report

Presented ACE 2017-2018 Target Plan.
Presented both Short and Long terms budget requests.

B. CCRPI Training Recommendation

CCRPI metrics have changed again. AEC recommends board go through full training to better understand CCRPI. Difficult for board to set goals for something we don't fully understand. Want to use the most up to date CCRPI indicators, etc. Need to become performance based, not compliance based.

V. Development

A. Committee Report

Wesley Welcome Day - one of our biggest pushes to kick off Red Thread.
Jason working on community sponsorships. Has sponsorship deck available for anyone who knows businesses that may be interested.

Last year's red thread money went to: new computer lab, each grade level gets $1,000 their first week back, technology to do announcements over the air on Promethean boards, and helping to fund China trip.

VI. Strategic Planning

A. Committee Report

Review of strategic planning document presented in agenda packet. Plan on distributing July 31st at Wesley Welcome Day.

August 11th meeting to work on finalizing the strategic planning document. Elisa, Jason, Nicole and Kristen meeting to finalize and present.

VII. Other Business

A. Approval of revised Staff and Student handbooks previously emailed to board.

M. Guertin made a motion to adopt the student & family and staff handbooks as previously sent to BOD via email.
T. Ryan-Lawrence seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
J. Hansen	Aye
S. Burnes	Aye
M. Guertin	Aye
D. Holloman	Aye
B. Gay	Aye
E. Buckner	Aye
N. Jones	Aye
T. Ryan-Lawrence	Aye
K. Delp	Aye
C. Hill	Aye
T. Tidwell	Aye

B. PTSA BOD Meeting Update

Thomas to get spreadsheet out by Friday to BOD.

C. BOT Implementation

Anyone with remaining questions should see Thomas directly. All July agenda and minutes should be housed in BOT, even if done retroactively.

D. Public Comments

E. Review of ED Evaluation from 2016-2017 School Year

Thomas motioned to enter executive session to discuss the EOY ED Evaluation, seconded by Mazie Lynn. Board voted unanimously to enter executive session. Affidavit executed by board chair, Beth Gay.

Discussed ED evaluation.

Beth motions to exit executive session. Katie seconded. Board voted unanimously to exit.
E. Buckner left.

VIII. Closing Items

A. Adjourn Meeting

B. Gay made a motion to adjourn the meeting.
S. Burnes seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
M. Guertin	Aye
J. Hansen	Aye
T. Ryan-Lawrence	Aye
K. Delp	Aye
N. Jones	Aye
B. Gay	Aye
E. Buckner	Absent
D. Holloman	Aye
C. Hill	Aye
S. Burnes	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:35 PM.

Respectfully Submitted,
T. Ryan-Lawrence