



WESLEY
INTERNATIONAL ACADEMY

Wesley International Academy

March Governance Meeting

Date and Time

Monday March 20, 2023 at 4:30 PM EDT

Wesley Academy is inviting you to a scheduled Zoom meeting.

Topic: Governance Committee

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

[https://us02web.zoom.us/j/84999022607?](https://us02web.zoom.us/j/84999022607?pwd=QkhVZlJnUVFtYnNqai8vbFR1MWJNUT09)

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Meeting ID: [849 9902](#) 2607

Passcode: governance

One tap mobile

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[+1 346 248 7799](tel:+13462487799) US (Houston)

[+1 669 900 9128](tel:+16699009128) US (San Jose)

[+1 253 215 8782](tel:+12532158782) US (Tacoma)

Meeting ID: [849 9902](#) 2607

Passcode: 622562

Agenda

Purpose Presenter Time

I. Opening Items

4:30 PM

	Purpose	Presenter	Time
A. Record Attendance		Kwende Jones	5 m
B. Call the Meeting to Order		Kwende Jones	1 m
C. Approve Agenda	Vote	Kwende Jones	2 m
D. Approve Minutes	Approve Minutes	Kwende Jones	5 m

Approve minutes for January 2023 Governance Committee Meeting on January 23, 2023

II. Governance 4:43 PM

A. Discuss School Calendar for 2023-2024	Discuss	Jason Marshall	15 m
B. Update on WIA Enrollment/Lottery	Discuss	Donica Johnson	15 m

Update on Enrollment Data Discussion

C. Discuss Attendance requirement under WIA BY-LAWS	Discuss	Kwende Jones	20 m
D. Discuss Recruitment of New Board Members	Discuss	Kwende Jones	15 m

III. Other Business

IV. Closing Items 5:48 PM

A. Adjourn Meeting	Vote	Kwende Jones	1 m
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Coversheet

Approve Minutes

Section: I. Opening Items
Item: D. Approve Minutes
Purpose: Approve Minutes
Submitted by:
Related Material:
Minutes for January 2023 Governance Committee Meeting on January 23, 2023

APPROVED



WESLEY
INTERNATIONAL ACADEMY

Wesley International Academy

Minutes

January 2023 Governance Committee Meeting

Date and Time

Monday January 23, 2023 at 4:30 PM

Wesley Academy is inviting you to a scheduled Zoom meeting.

Topic: Governance Committee

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

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Meeting ID: [849 9902](#) 2607

Passcode: 622562

Committee Members Present

D. Hrabe (remote), D. Johnson (remote), E. Cater (remote), J. Marshall (remote), K. Boyer (remote), K. Jones (remote), L. Price (remote), M. Guertin (remote)

Committee Members Absent

R. Goodman

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

K. Jones called a meeting of the Governance Committee of Wesley International Academy to order on Monday Jan 23, 2023 at 4:33 PM.

C. Approve Agenda

E. Cater made a motion to to add Review Bylaws and Board Recruitment to Agenda items.

D. Hrabe seconded the motion.

The committee **VOTED** unanimously to approve the motion.

D. Approve Minutes

K. Boyer made a motion to approve the minutes from November Governance Meeting on 11-14-22.

E. Cater seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Governance

A. Divisive Concepts Policy for WIA

Three examples of Divisive Concepts Policy for WIA. The Policy drafted by WIA's counsel is a mixture of the APS Policy with additional language. This Policy provides an extra step that is doubtful that anyone will take that approach. Executive Director is suggesting the Policy drafted by WIA's counsel. This Policy allows persons to go to WIA Board before going to APS. This is similar to other policies for WIA.

K. Jones made a motion to present the Divisive Concepts Policy drafted by WIA's outside counsel to the WIA Board for approval.

D. Hrabe seconded the motion.

The committee **VOTED** unanimously to approve the motion.

B. Enrollment Data Discussion

Update on Enrollment Data Discussion. WIA is trending better with new student applications. There is a slight increase in applications. Kindergarten is the focus for Apperson's discussion. We have had a positive increase in the number of Kindergarten applications. Leadership is encouraged by increase in Kindergarten applications. WIA will be participating in two upcoming Kindergarten Expos. WIA has also increased its social media presence. WIA has conducted tours on every Wednesday. The 2020 enrollment numbers would be a great number for WIA in 2023. WIA Leadership feels that the collective effort is what is driving the positive trend. Kudos to WIA Leadership Team for their efforts. Special Board Meeting on March 1, 2023.

C. Harassment Policy

WIA has a Harassment Policy in place. WIA has a training coming up for staff members on March 20, 2023. It is the goal of WIA that WIA staff members know how to report an issue dealing with harassment.

III. Other Business

A. Review of Bylaws

Discussion regarding review of Bylaws for attendance and Committee Appointments.

There was a suggestion that Chris can audit Board Member attendance. Suggestion of having Board on Track Refresher. Need to review attendance and Committee Appointments to make sure that all Board Members are meeting requirements. Include this item under Governance Committee for Board Update (Kate). This Committee will follow up with Board Members regarding attendance issues. Also a discussion regarding a possible workshop for staying engaged with WIA Board. Agenda item for next board meeting: Discussion for best practices for staying engaged as WIA Board Member (EWA).

KBJ and Mazie Lynn will review By Laws for attendance requirements by March Board Meeting.

B. Recruitment of New Board Members

Need a plan for Recruitment of New Board Members. Chip is rolling off the WIA Board.

Do we want to recruit another Board Member? Max number of Board Members is 13.

Governance Committee is of the opinion that it is a good idea to recruit two potential new board members. Discussion item for next Board Meeting for Board Members to help identify potential Board Members.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:54 PM.

Respectfully Submitted,
K. Jones

Documents used during the meeting

- WACS Divisive Concepts Complaint Resolution Process (Policy Review Committee September 2022).pdf
- Protect_Students_First_Policy_-_Incorporating_APS_Policy__KH733324-2x9D7F4_.docx

Coversheet

Discuss School Calendar for 2023-2024

Section: II. Governance
Item: A. Discuss School Calendar for 2023-2024
Purpose: Discuss
Submitted by:
Related Material: 2024 Draft Calendar (10, 11 & 12 Month)_v3-13-23[10].pdf

2024 School Calendar (Public)

2024 WIA SCHOOL CALENDAR

2023-2024 Balanced School Calendar

July 2023						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2023						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

September 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

October 2023						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

November 2023						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

December 2023						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

March 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

May 2024						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June 2024						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- School Holiday
- WIA Welcome Day
- △ Teacher Conferences
- Pre & Post Planning/PD

- ☆ WIA University (WU)
- ☁ Teacher Start and Teacher End Date
- Student First Day, Jan Start Day and Last Day of School
- ▤ 1/2 Day for Students Only

Teacher's Start: 7/17/23 Teacher's End: 5/31/23

Pre-Planning: 10 Days

Wesley Welcome Day: 7/28/23

1st Day School: 8/1/23 Last Day School: 5/24/24 is also a 1/2 Day

Teacher Conferences: 2 Days (Oct/Feb)

Planning/PD: 2 Days (Oct/Jan)

1/2 Days: 4 days (Sept/Jan/March/May)

Post-Planning: 1 Day (May)

WU: 3 Days (after post planning)
