



WESLEY
INTERNATIONAL ACADEMY

Wesley International Academy

December Board Meeting

Date and Time

Tuesday December 7, 2021 at 6:00 PM EST

Location

Public Comments: <https://docs.google.com/spreadsheets/d/13iJ4g8T5iWaWEsJ-lpman a4UcevHdq3C1EA1nLMxY0/edit?usp=sharing>

[https://us02web.zoom.us/j/7229250184?](https://us02web.zoom.us/j/7229250184?pwd=QjRkZiFLRjBFendOMWIZWCtBVW1nUT09)
pwd=QjRkZiFLRjBFendOMWIZWCtBVW1nUT09
Meeting ID: 722 925 0184
Passcode: WIAevent1

The December 2021 meeting of the WIA Board of Directors will take place on **Tuesday, December 7, 2021 beginning at 6:00pm**. This meeting will be held virtually via Zoom. We hope to see as many stakeholders attend as possible.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests		Mazie Lynn Guertin	5 m
B. Call the Meeting to Order		Douglas Hrabe	1 m
C. Agenda Adoption	Vote	Douglas Hrabe	2 m
		<ul style="list-style-type: none">• Opportunity to make any necessary amendments or modifications to the meeting agenda	
D. Approve Minutes - October Board Meeting	Approve Minutes	Douglas Hrabe	3 m
Approve Minutes from October 2021 regularly scheduled meeting			

	Purpose	Presenter	Time
II. Public Comments			6:11 PM
A. Public Comments	Discuss	Douglas Hrabe	5 m
<p>Public comments are encouraged and must remain in accordance with WIA policies and procedures. The board allows any stakeholder an open forum to state their comments during any regularly scheduled or special meeting of the Board of Directors.</p> <ul style="list-style-type: none"> Public comments are limited to 2 minutes per person. This is not a question and answer session, but rather an opportunity for stakeholders to share their thoughts and opinions in a respectful manner. Those wishing to comment should sign up in advance of the meeting via https://docs.google.com/forms/d/1F-1HHyOAtNISLHxyfyZ9e_a3DPZZBCX7bubkbqZ9nIY/viewform. Please note, online sign up will close fifteen minutes before the start of the meeting. Those wishing to speak that have not signed up online in advance of the meeting may sign up in person prior to the beginning of the board meeting. In the interest of time, all policies and procedures, specifically time limits, will be strictly enforced. 			
III. Executive Director Updates			6:16 PM
A. Feedback from Wesley's DEI project	FYI	Jason Marshall	10 m
B. Fall 2021 Discipline Data Review	FYI	Jason Marshall	10 m
IV. Board Chair Updates			6:36 PM
A. Board Training Hours	Discuss	Douglas Hrabe	10 m
Discuss Board training and Canvas offerings.			
B. Intent to Return	Discuss	Douglas Hrabe	10 m
Discuss Intent to Return Commitments from members of the board. .			
V. Governance			6:56 PM
Governance			
A. Committee Report	FYI	Thomas Ryan-Lawrence	5 m
Update on Governance Committee's 7 goals for this year.			
B. ED Evaluation Subcommittee Report	FYI	Thomas Ryan-Lawrence	10 m
Present the latest report that was presented during the November Governance Meeting. This report is specifically related to Jason's personal goals that were set for the year and not necessarily goals that align with the Charter.			
C. Update: New Member Mentorship Program	FYI	Thomas Ryan-Lawrence	2 m
+ List of educational terms and definitions sent out in November. Stored in BOT for future use.			
D. Weighted Lottery for the 2022-2023 School Year	Discuss	Thomas Ryan-Lawrence	5 m

	Purpose	Presenter	Time
E. Annual School Calendar	FYI	Thomas Ryan-Lawrence	1 m
F. Continuation of virtual board and committee meetings.	Discuss	Thomas Ryan-Lawrence	5 m
VI. Finance			7:24 PM
A. Review of 9/30/21 Unaudited Financial Statements	FYI	Chip Hill & Lisa Price	5 m
B. Update on Policy and Procedure Review	FYI	Chip Hill & Lisa Price	5 m
VII. Development			7:34 PM
Development			
A. Development Committee Updates	FYI	Kate Boyer	5 m
		<ul style="list-style-type: none"> • Development Committee structure update • Revenue YTD 	
B. FY22 Board Pledges Update	FYI	Kate Boyer	5 m
		<ul style="list-style-type: none"> • Board Giving: 46%; need a sense of urgency to get to 100% asap to continue to submit grant proposals. 	
VIII. Academic Excellence			7:44 PM
Academic Excellence			
A. AEC Committee Update	FYI	Gayle Burnett	5 m
IX. Executive Session			7:49 PM
A. Personnel Contract Review	Discuss	Donald Mason	5 m
X. Post-Executive Session Matters			7:54 PM
A. Personnel Contract Ratification	Vote	Douglas Hrabe	1 m
B. Executive Committee Actions	FYI	Douglas Hrabe	5 m
XI. Closing Items			8:00 PM
A. Adjourn Meeting	Vote	Douglas Hrabe	

Cover Sheet

Approve Minutes - October Board Meeting

Section:	I. Opening Items
Item:	D. Approve Minutes - October Board Meeting
Purpose:	Approve Minutes
Submitted by:	
Related Material:	Minutes for October Board Meeting on October 5, 2021



WESLEY
INTERNATIONAL ACADEMY

Wesley International Academy

Minutes

October Board Meeting

Date and Time

Tuesday October 5, 2021 at 6:00 PM

Location

[https://us02web.zoom.us/j/7229250184?](https://us02web.zoom.us/j/7229250184?pwd=QjRkZlFLRjBFendOMWIZWCtBVW1nUT09)

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Meeting ID: 722 925 0184

Passcode: WIAevent1

Directors Present

A. Hunter (remote), B. Mitchell (remote), C. Hill (remote), D. Hrabe (remote), E. Cater (remote), G. Burnett (remote), J. Wright (remote), K. Jones (remote), M. Guertin (remote), T. Ryan-Lawrence (remote)

Directors Absent

K. Boyer

Ex Officio Members Present

J. Marshall (remote)

Non Voting Members Present

J. Marshall (remote)

Guests Present

C. Wyatt (remote), D. Johnson (remote), D. Mason (remote), D. Satterfield (remote), E. Moraga-Davis (remote), L. Price (remote), R. Goodman (remote), R. Pavone (remote)

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

D. Hrabe called a meeting of the board of directors of Wesley International Academy to order on Tuesday Oct 5, 2021 at 6:01 PM.

C. Agenda Adoption

C. Hill made a motion to Adopt the agenda.

E. Cater seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Minutes - September Board Meeting

B. Mitchell made a motion to approve the minutes from September 2021 September Board Meeting on 09-07-21.

C. Hill seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Public Comments

A. Public Comments

No public comments offered.

III. Executive Director Updates

A. School Year Summary

- As of October 2, 2021 had to quarantine the entire PYP (apart from those already out for quarantine or absent from school on September 29 - October 1, 2021).
 - Students will be out through Fall Break, returning October 18, 2021
 - 5-6 new cases since the initial case that spurred this quarantine
- There are no expected modifications to COVID response based on this situation
- Wesley had discussion with APS and Dept. of Public Health on October 4 that confirmed Wesley's decision given the scenario that played out.
- Tik Tok "challenges" are impacting the schoolhouse in a negative and challenging ways
 - Efforts to discourage through counseling and administrative staff - requires relationship rebuilding due to extended virtual reality of 2020-2021 school years

- So far, minor incidents without personal harm
- Student services and support staff are investing a great deal in providing necessary supports to students during what is a challenging year

B. SPLOST

SPLOST (special-purpose local-option sales tax) Funding Materials Attached to Agenda

- Page 19, 29, and 56
 - Wesley's Facility Condition Assessment (FCA) Score: 67 (poor)
 - \$8.7M allocated for capital improvements to Wesley's building (Cook Elementary)
 - Assessment date is unknown and whether that allocation is in current dollars is uncertain and construction costs have increased materially in recent years (15-25% in DeKalb, for instance)
 - FCI% Score: 32
 - Condition Score: 67
 - Suitability Score: 90
 - School Score: 75
- Jason Marshall is in communication with APS about the potential upgrades/improvements/investments in the building with these monies based on what APS is identifying as needed and what Wesley's capital needs are based on day-to-day operations
 - See the attached document for areas of focus for this investment
 - Possible, but uncertain if there are COVID-specific upgrades/modifications that APS is considering
- Construction timeline can be 5-6 years given the way the funds are received and spent
- Noted by APS that Wesley community was most responsive community in completing the SPLOST survey

IV. Board Chair Updates

A. Committee Membership

T. Ryan-Lawrence made a motion to adopt the committee rosters as documented in Board on Track.

C. Hill seconded the motion.

Academic Excellence Committee

- Gayle, Burnett, Chair

Development

- Kate Boyer, Chair

Finance

- Chip Hill, Chair

Governance

- Thomas Ryan-Lawrence, Chair

The board **VOTED** unanimously to approve the motion.

B.

Committee Goals

G. Burnett made a motion to adopt the Committee Goals for 2021-22 as presented by Doug Hrabe.

E. Cater seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Fall Training

- Will take place on Tuesday, October 26 from 6p to 9p, virtually
- Agenda and Zoom link to be distributed prior to the training

V. Governance

A. Committee Report

Goals updates

- Cybersecurity research and response
 - Identified need for extra layer of protection
 - Kwende/Lisa researched and found suitable plan
 - \$1M coverage / \$10k deductible
 - Governance folder on BOT now has a document with an overview of all insurance coverage Wesley has
- Employee tech usage policy under consideration
- Bylaws review and revisions are on-going
- Additional LKES-trained member; Jason researching how to obtain necessary training from APS
- Board succession considerations
 - Remain at 11 members through this year to accommodate bylaws
- Memorialize decision to refrain from pursuing a 2nd school code - Dr. Mason to lead this
- Executive Director Evaluation Subcommittee will meet in the same month as committee meetings

VI. Finance

A. Review of July 31, 2021 and August 31, 2021 Unaudited Financial Statements

- Reports included in agenda packet
- Unaudited statements are completed by Wesley Finance Team on a monthly basis
 - First few months of the fiscal year, expenses tend to outpace revenue because we only draw down from APS during the 10 months of the school year
 - New board meeting schedule results in a lag between financial reporting and board review

B. Review of Audited FY 2021 Financial Statements

- Reports included in agenda packet
 - Carrying forward more money than usual due to federal funds distributed due to COVID that will be spent over the next few years

- Audit result: best possible result and as clean an audit as the school can have
 - Long history of clean audits contribute to Wesley's ability to secure funds
- Lisa, Erline, and Chip are available to field any specific questions

C. Preview of FY 22 Audits

- Typically, our audit is a 2-stage audit, in FY 22 it will be 3-stage due to the increased federal funds received that exceed \$750,000
- CPA is aware and discussions have begun to prepare for this modified audit process

VII. Development

A. YTD Development Update

- YTD Actual proceeds \$19,277
- Estimated year-end total \$39,127 (without the triple match)
- Working on other grants from community members
- Moovember on the horizon for fundraising focus

B. FY22 Board Pledges Update

- Reminder to board members to submit pledges to Kate Boyer

VIII. Executive Session

A. Vote to Adjourn to Executive Session

T. Ryan-Lawrence made a motion to to adjourn to executive session.
J. Wright seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Personnel Matters

- Contract review - two new educator-employees
- Employee departures - three

IX. Post-Executive Session Matters

A. Ratify Employment Contracts

B. Mitchell made a motion to approve employee contracts reviewed in Executive Session.
E. Cater seconded the motion.
The board **VOTED** unanimously to approve the motion.

X. Closing Items

A. Adjourn Meeting

D. Hrabe made a motion to adjourn meeting.
M. Guertin seconded the motion.

The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made,
seconded and approved, the meeting was adjourned at 7:37 PM.

Respectfully Submitted,
M. Guertin

Documents used during the meeting

- 090121 SPLOST Board Retreat Sept 8 2021.pdf
- August 2021 Unaudited Financial Report.pdf
- July 2021 Unaudited Financial Report.pdf
- 2021 Commun with Governance at Conclusion of Audit - WIA.pdf
- 2021 Final Audit Report-WIA.pdf
- 2021 YE Audited Basic Financial Statements_9-15-21.pdf

Cover Sheet

Fall 2021 Discipline Data Review

Section: III. Executive Director Updates
Item: B. Fall 2021 Discipline Data Review
Purpose: FYI
Submitted by:
Related Material: Fall Discipline Data.pdf

Behavioral Data

Wesley International Academy

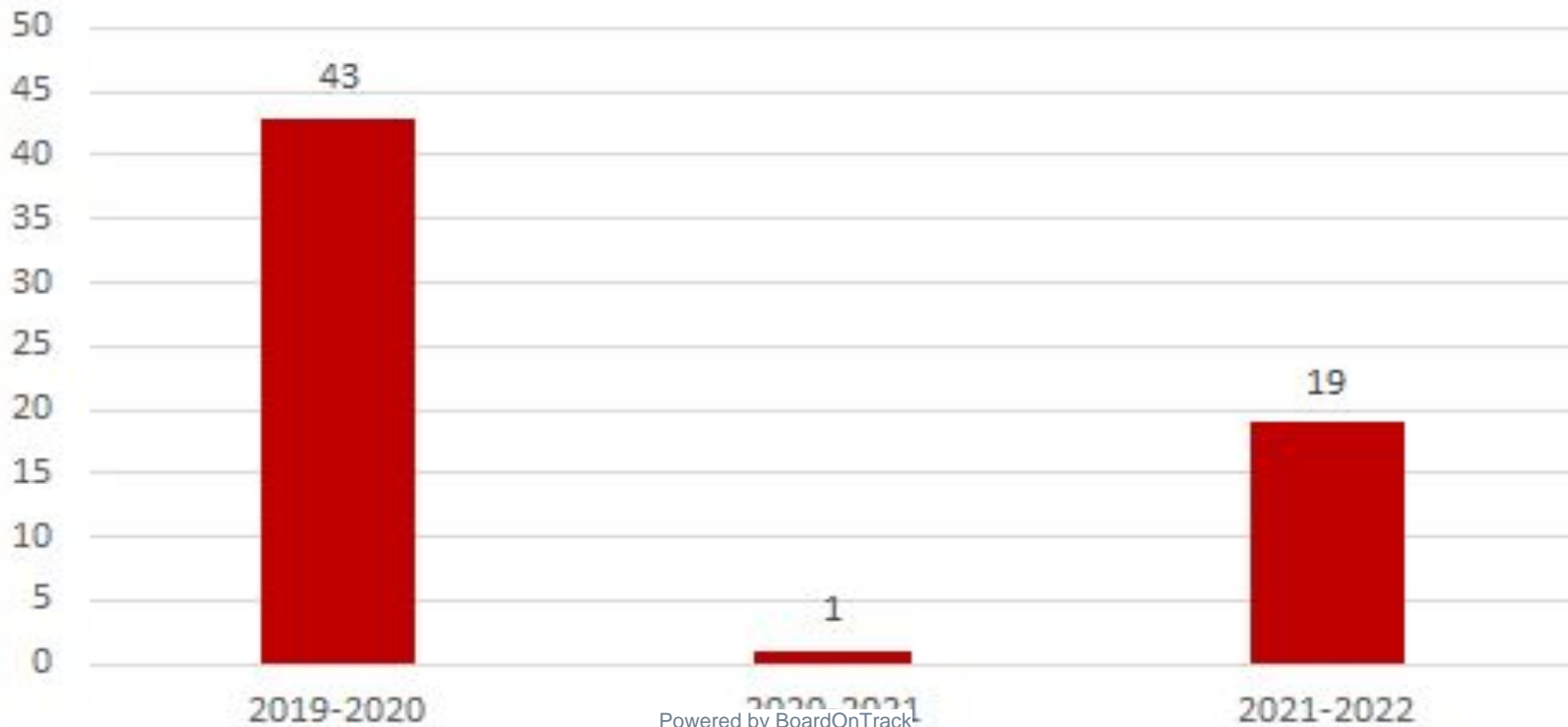
COVID Harmed Kids' Mental Health—And Schools Are Feeling It

“The grief, anxiety and depression children have experienced during the pandemic is welling over into classrooms and hallways, resulting in crying and disruptive behavior in many younger kids and increased violence and bullying among adolescents. For many other children, who keep their sadness and fear inside, the pressures of school have become too great.”

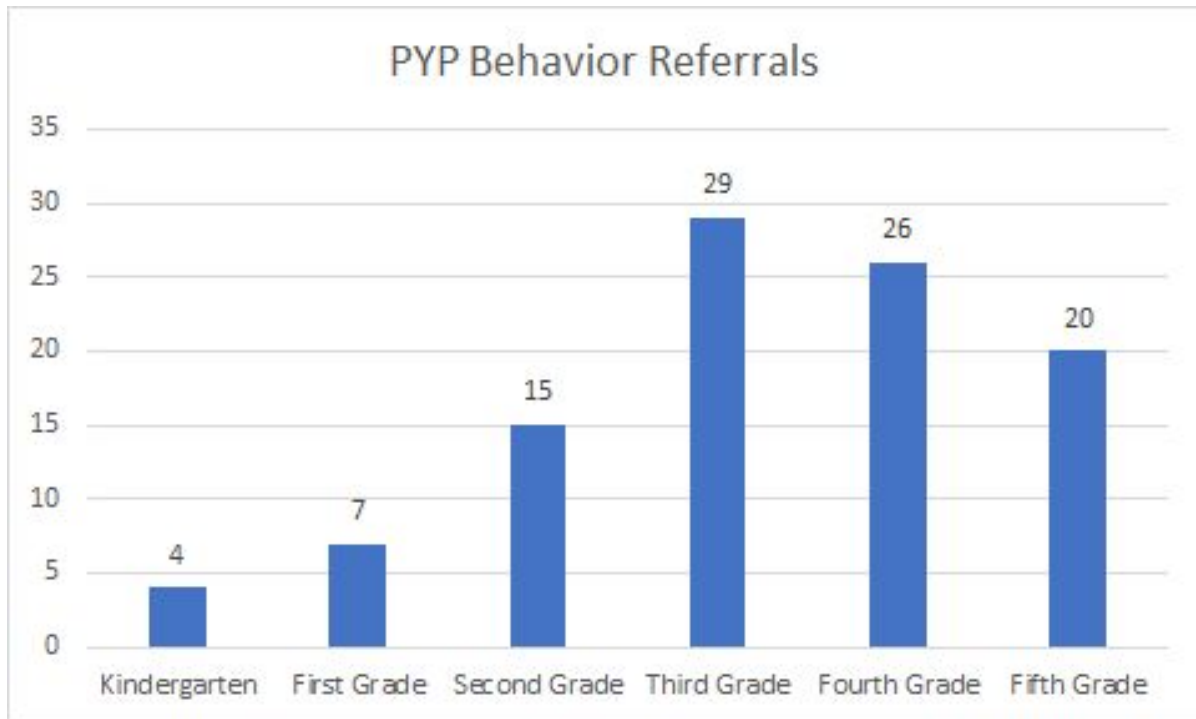
(Vestal, 2021)

Suspension Trends

Out Of School Suspensions



Current Behavior Data - Referrals PYP

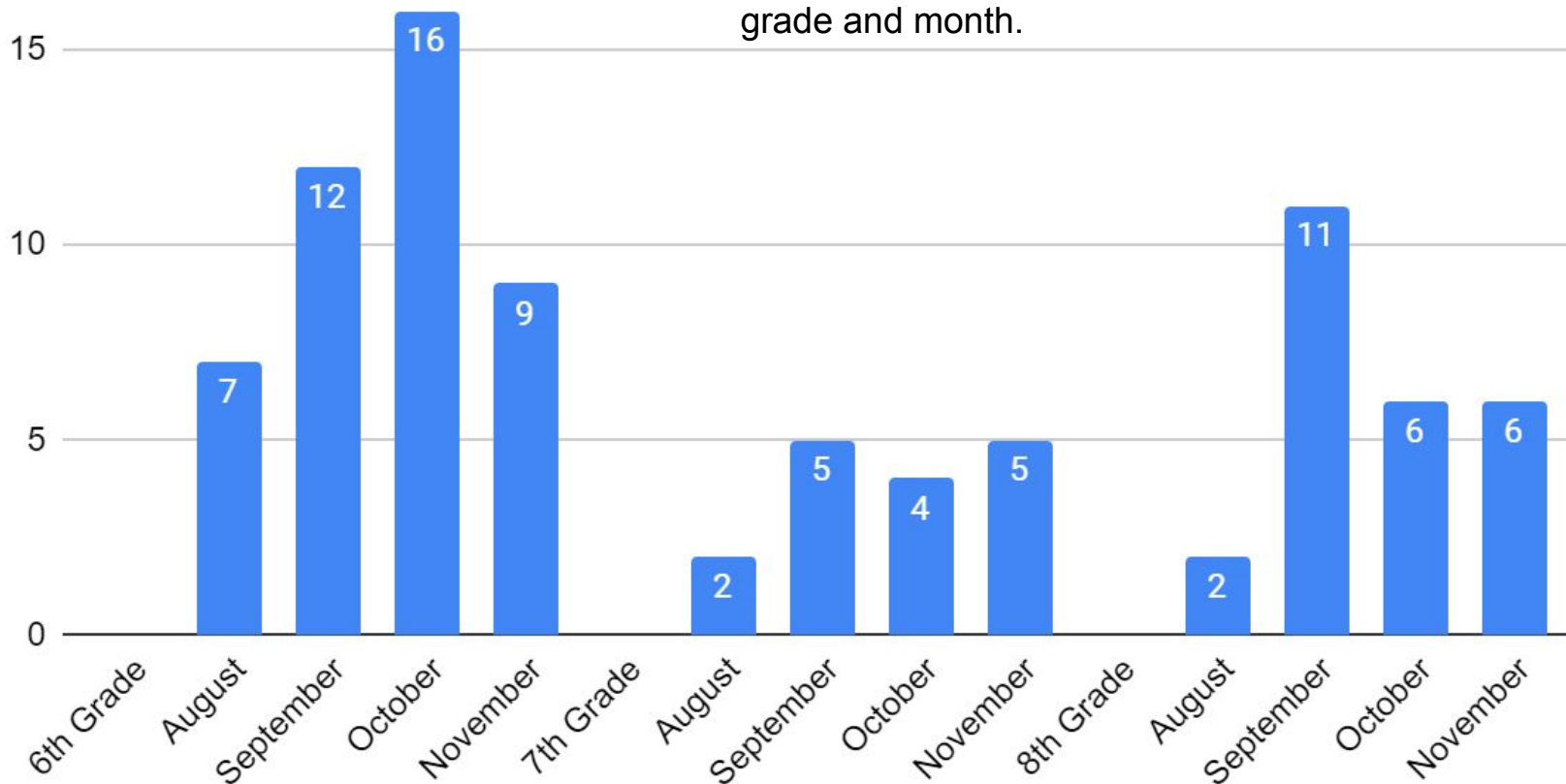


- Behavior Referral Trends
- Peer Interactions
 - Anxiety
 - Coping Skills
 - Physical Interactions

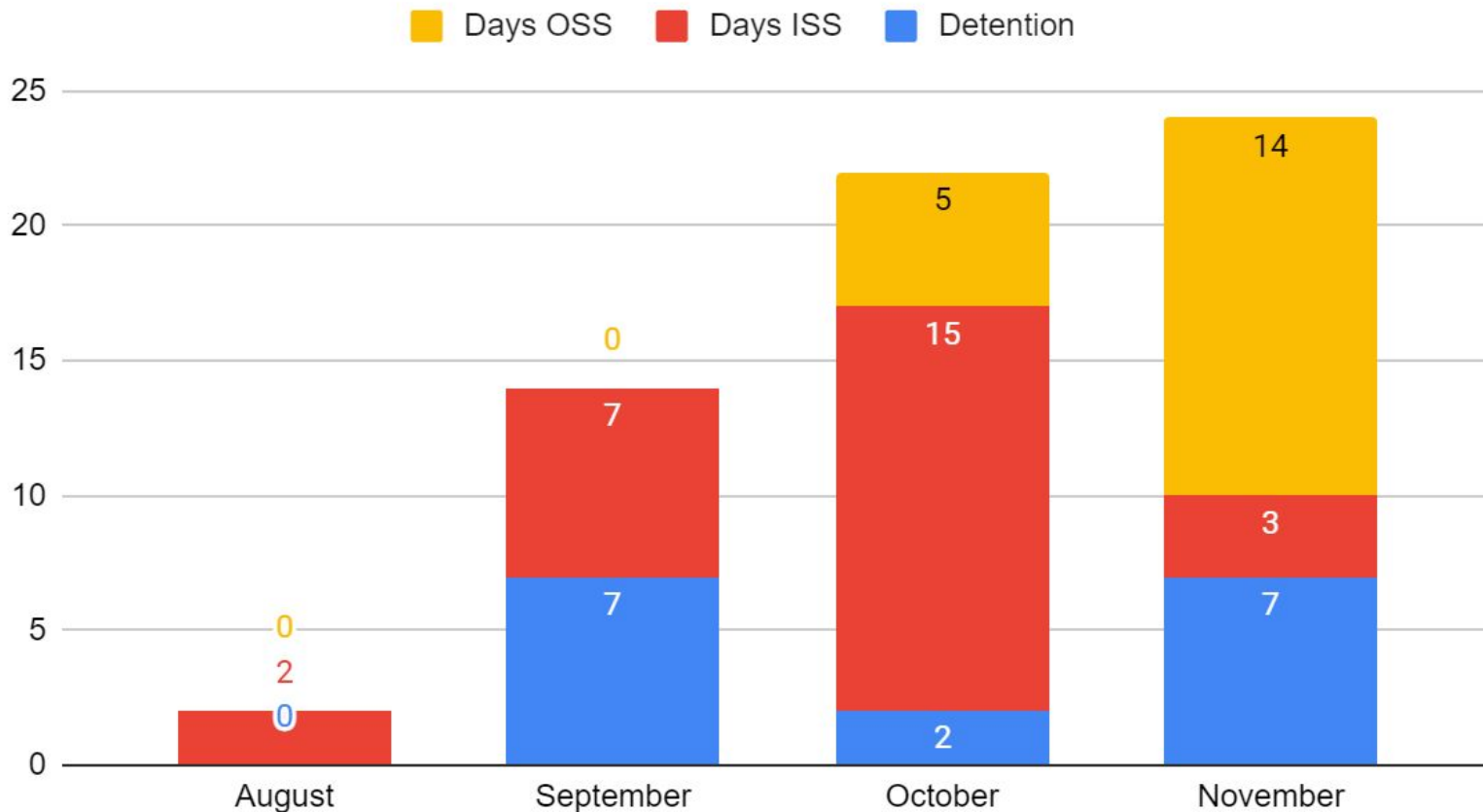
20

MYP

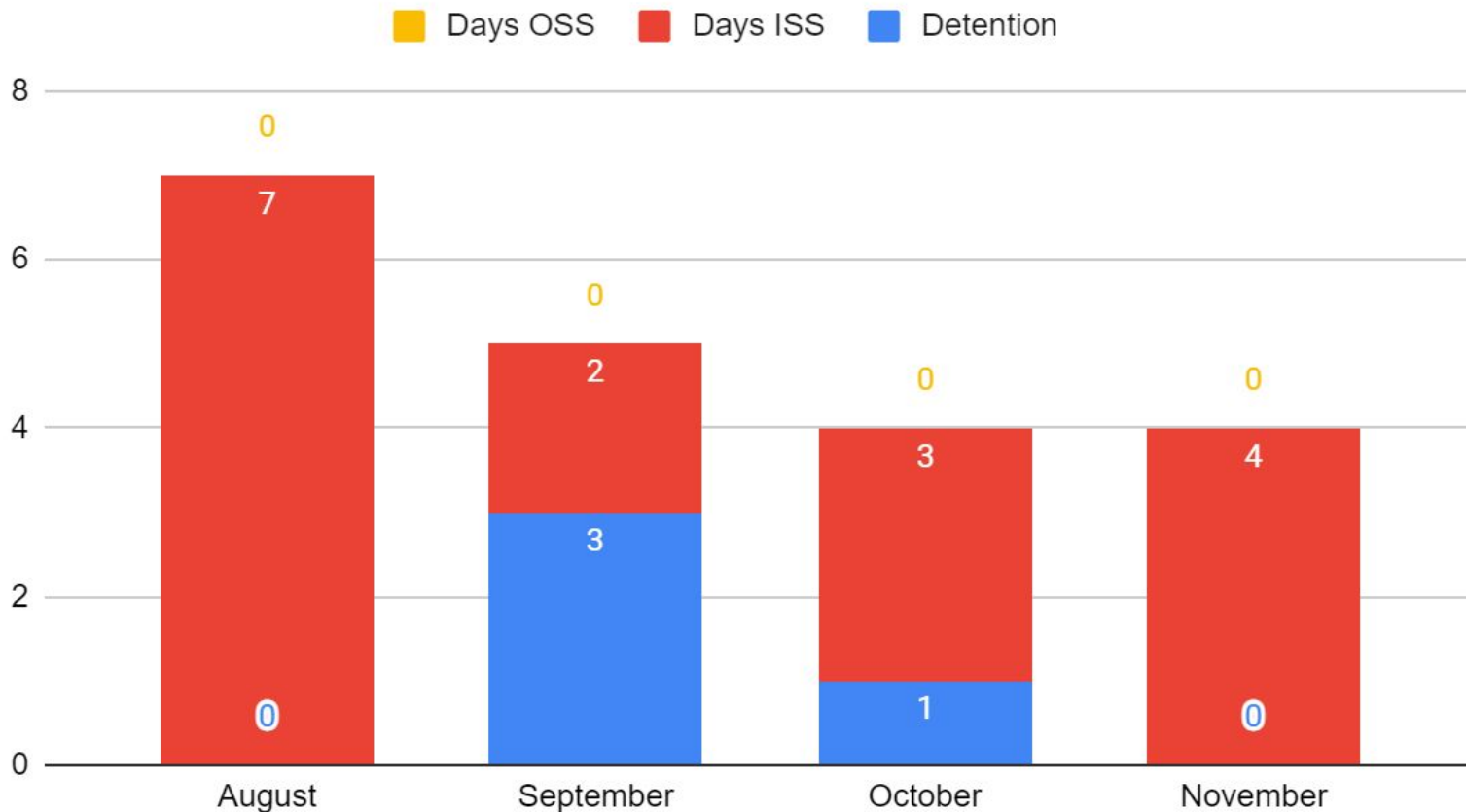
Number of *unique* students who have received an administrative consequence by grade and month.



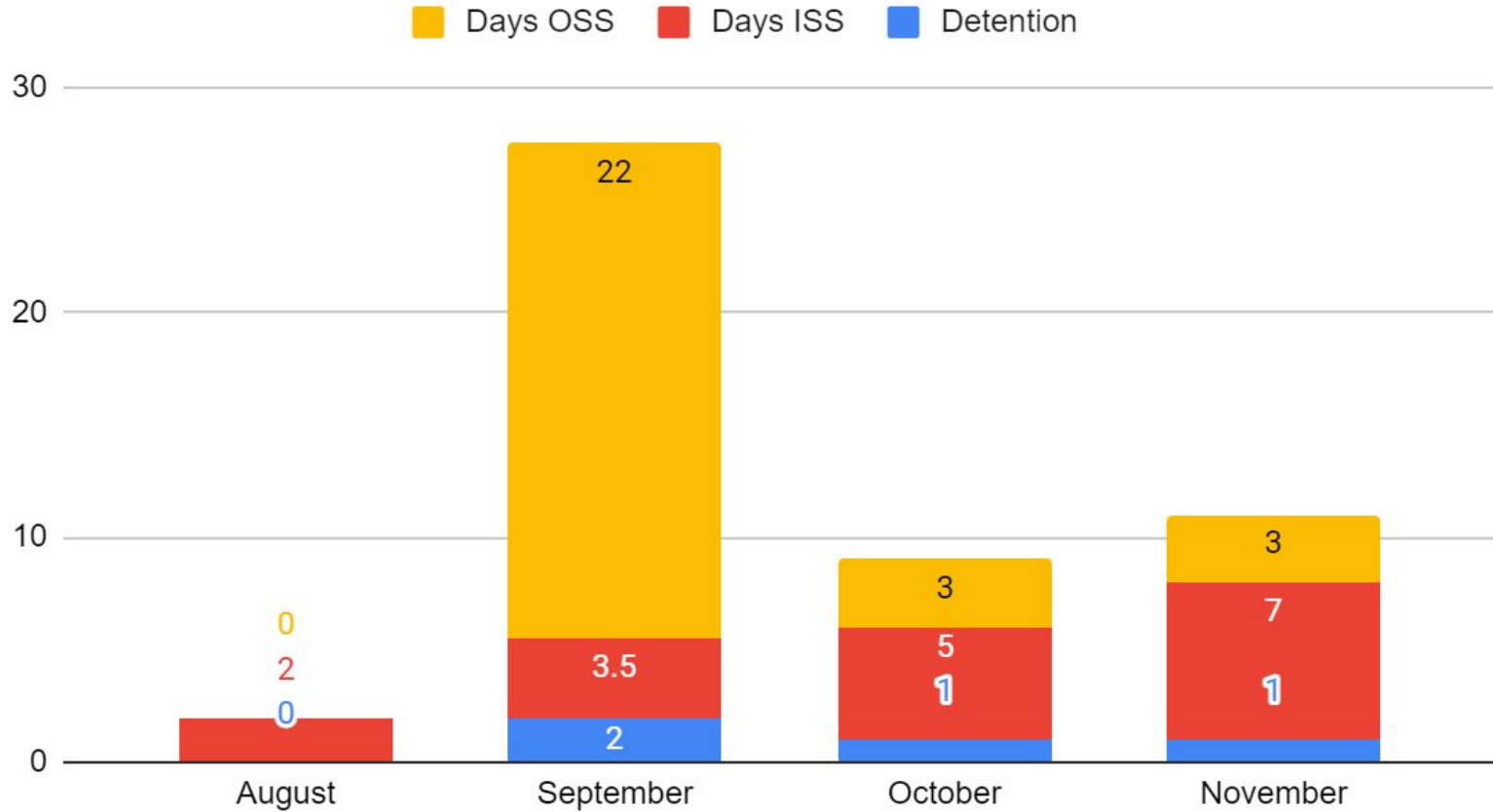
6th Grade



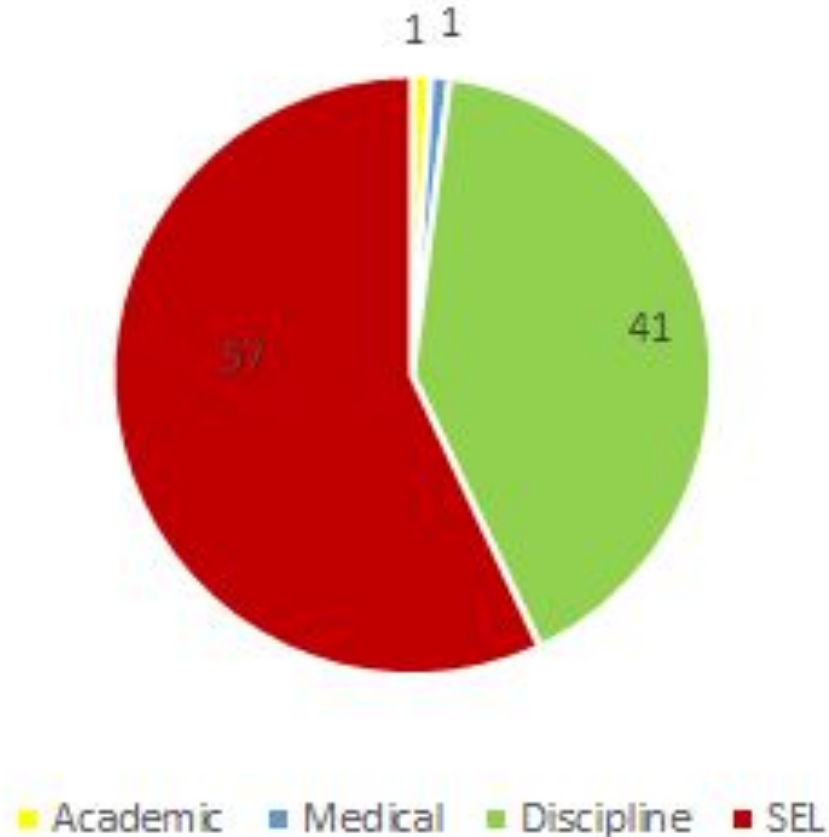
7th Grade



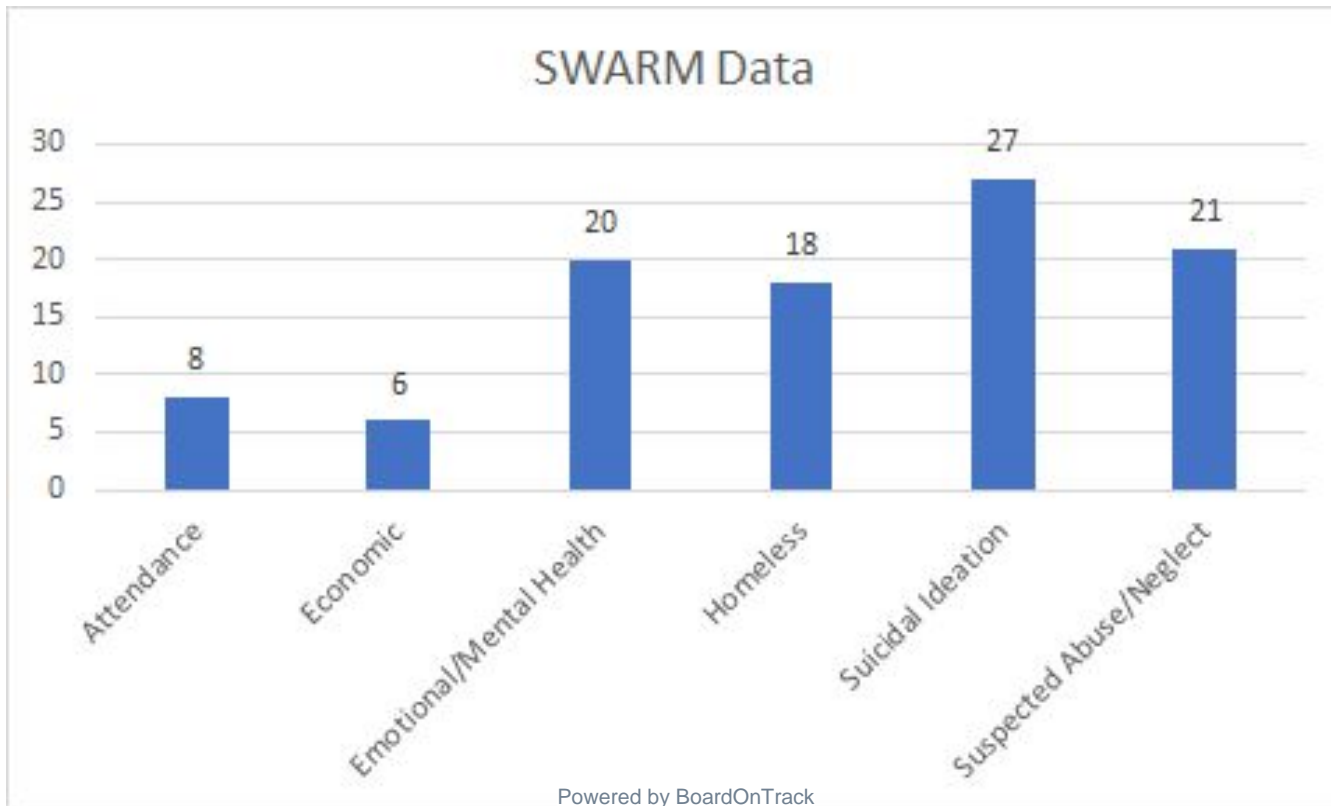
8th Grade



Universal Referral Response Percentages



School-Wide SWARM Data



Day	Date	CV	TM	EM	IO	SM	PM	OM	SS	OT
Monday	11/1		110		155	75			65	
Tuesday	11/2									
Wednesday	11/3		195		200				60	15
Thursday	11/4		15		160	20	60		15	
Friday	11/5									
Monday	11/8	40	30			10		130	75	95
Tuesday	11/9					185	40	90	90	
Wednesday	11/10					90	90	135		
Friday	11/12		55			45	20	45	105	85
Total Minutes		40	405		515	425	210	400	335	195

Total Min Instruction Related = 960 (38%)	Total Min Non Instruction Related = 1565 (62%)
--------------------------------------------------	-------------------------------------------------------

Current Incentive Plan - PYP Phoenix Plan

<u>Grade Level</u>	<u>Rewards Tiers (Points Required)</u>		
	Wesley	Academy	Phoenix
Kindergarten	20	40	60
1st	25	45	65
2nd	30	50	70
3rd	35	55	75
4th	40	60	80
5th	45	65	85

Tier	Individual Prizes	Class Prizes
Wesley (May be cashed in at the end of each week)	Class Treasure Box 5 Minutes Extra Recess Bring a Stuffed Animal Hat Day Hat Day Choose Seat for The Day Read To the Class	10 Minutes Extra Recess Stuff Animal Party Class Hat Day Everyone Chooses Seat
Academy (May be cashed in at the end of each week)	Choose Your Seat for The Week Pick Your Classroom Job for The Week Fun Friday	Fun Friday Bubble Party Dance Party Popsicle Party Class Talent Show
Phoenix (Last Friday of the Month)	Cart (Class or Individual) Dress Down Day Class Popsicles News Anchor for the Day Principal's Helper	Classroom Cart Class Dress Down Day Karaoke Party

Current Incentive Plan - MYP Intervention Takeover

Intervention Takeover (IT) is a monthly PBIS incentive to reward the grade level who embodies our 3 IB learner profiles; Principled, Caring and Reflective on the School-Wide Expectation Matrix. Each month grade levels will compete against each other to show who can display the specific IB trait from the School-Wide Expectation matrix best in the location specified in the table below. The incentive cart will accompany a special treat monthly, encouraging students to continue striving for the prize. The purpose of these incentives being monthly is so that each grade level is allowed multiple opportunities to have their Intervention Period taken over! Intervention Takeover will be an exciting and fun time for our students each month and it'll give them a chance to celebrate their hard earned achievement as a grade level.

Month	IB Learner Trait	Location	Game Cart+
September	Principled	Hallway	Snack Party
October	Principled	Hallway	TikTok Party
November	Principled	Classroom	Karaoke Party
December	Reflective	Classroom	Holiday give-away
January	Reflective	Hallway	Snack Party
February	Reflective	Hallway	TikTok Party
March	Caring	Classroom	Karaoke Party
April	Caring	Classrooms	Snack Party
May	Caring	Hallway	TikTok Party

Andetodal Behavioral Referral Data Summary



Cover Sheet

Committee Report

Section: V. Governance
Item: A. Committee Report
Purpose: FYI
Submitted by:
Related Material:
2021-11-15 WIA School Code and Climate Rating Reasoning.pdf

Multiple CCRPI Reports and School Climate Star Ratings

Schools receiving multiple CCRPI reports due to school configuration will have only one climate score which will be reflected across all reports for that school. School Climate Star Ratings are calculated for the building as a whole and not by grade band. The final star rating is calculated based on the one grade band which the school is aligned with (Elementary or Middle, High, and K-12) in the facilities database. To obtain a single school climate star rating for schools that serve multiple grade bands, the DOE utilizes a school type indicator that categorizes each facility according to which grade span has the greatest FTE count. For example, if a K-12 school has more students in grades 6-12, then that school would be classified as a middle school or a high school.

Cover Sheet

Update: New Member Mentorship Program

Section:	V. Governance
Item:	C. Update: New Member Mentorship Program
Purpose:	FYI
Submitted by:	
Related Material:	2021-11-18 General Education Terms.pdf

Wesley International Academy

General Education Terms

ADA- American Disability Act:

The ADA is a civil rights law that prohibits discrimination against individuals with disabilities in all areas of public life, including jobs, schools, transportation, and all public and private places that are open to the general public.

ADPE- Adaptive PE:

Adapted Physical Education is physical education which has been adapted or modified, so that it is as appropriate for the person with a disability as it is for a person without a disability.

BIP- Behavior Intervention Plan (or Program):

A behavior intervention plan (or BIP) is a formal, written plan that teaches and rewards good behavior. The purpose is to prevent or stop misbehavior.

CCRPI- College Career Ready Performance Index:

Georgia's tool for annually measuring how well schools, districts, and the state are helping students achieve their goals.

DFCS- Department of Family and Child Services:

Investigates reports of child abuse; finds foster and adoptive homes for abused and neglected children.

GADOE- Georgia Department of Education:

The Georgia Department of Education oversees public education throughout the state, ensuring that laws and regulations pertaining to education are followed and that state and federal money appropriated for education is properly allocated to local school systems. The department also informs parents, teachers, government officials, and the media of education-related news.

EBD- Emotional/Behavioral Disorder:

An emotional and behavioral disorder is an emotional disability characterized by the following: An inability to build or maintain satisfactory interpersonal relationships with peers and/or teachers. For preschool-age children, this would include other care providers. An inability to learn which cannot be adequately explained by intellectual, sensory or health factors. A

consistent or chronic inappropriate type of behavior or feelings under normal conditions. A displayed pervasive mood of unhappiness or depression. A displayed tendency to develop physical symptoms, pains or unreasonable fears associated with personal or school problems.

EIP- Early Intervention Program:

The Early Intervention Program (EIP) is designed to serve students who are 'at risk' of not reaching or maintaining academic grade level. The purpose of the EIP program is to provide additional resources to help students who are performing below grade level to obtain the necessary academic skills in order to reach grade level performance in the shortest time possible.

ELA- English Language Arts

Language arts is the study and improvement of the arts of language, in this case, English. Traditionally, the primary divisions in language arts are literature and language, where language refers to both linguistics and specific languages.

ELL- English Language Learner (formerly Limited English Proficient LEP):

English as a Second Language (ESL): A program of techniques, methodology and special curriculum designed to teach ELL students English language skills, which may include listening, speaking, reading, writing, study skills, content vocabulary, and cultural orientation.

EOCT- End of Course Test:

Is an academic assessment conducted in many states by the State Board of Education. Since the EOCT is an official, state-administered test, any violation or interference can result in the invalidation of scores of all students taking the exam on that subject.

EOG- End of Grade (3-8):

Students in grades 3 through 8 take an EOG assessment (grades 3, 4, 6, and 7 take English language arts and mathematics; grade 5 takes English language arts, mathematics, and science; and grade 8 takes all content areas), while students enrolled in any of the high school courses designated by the State Board of Education take an End-of-Course (EOC) assessment

ESSA- Every Child Succeeds Act:

The **Every Student Succeeds Act** (ESSA) is the federal K-12 education law of the United States. ESSA was signed into law in 2015 and replaced the previous education law called "No Child Left Behind." ESSA extended more flexibility to States in education and laid out expectations of transparency for parents and for communities. ESSA requires every state to

measure performance in reading, math, and science. Each state determines the way students are assessed. Every school in each state must inform parents about their standards and their results. ESSA requires every state to develop a concise and easily understandable “State Report Card” that is accessible online and provides parents important information on test performance in reading, math, and science. The report cards must also provide data on graduation rates, suspensions, absenteeism, teacher qualifications, and many other areas. ESSA increases transparency to empower parents with information to help them make the best choices for their children. For the first time ever, states are required to report how much money, on average, they spend per student. This is called “per pupil expenditures.” ESSA also requires states to list their lowest performing 5% of schools. These schools require “comprehensive support and improvement.” ESSA extends flexibility for funds to be invested in career and technical education and even toward transportation for students to attend higher performing schools.

ESY- Extended School Year:

Extended school year (ESY) services are special education and related services that are provided to a student with a disability beyond the regular school year in accordance with his/her IEP. The need for ESY services must be determined annually on an individual basis by the Individual Education Program (IEP) team.

FERPA- Family Education Rights and Privacy Act:

The Family Educational Rights and Privacy Act (FERPA) is a federal law that affords parents the right to have access to their children’s education records, the right to seek to have the records amended, and the right to have some control over the disclosure of personally identifiable information from the education records.

FTE- Full Time Equivalency:

FTE is most commonly calculated for students, but it can also be calculated for faculty. Student FTE figures are calculated using students who are registered by the fall freeze date.

GAA- Georgia Alternate Assessment:

The Georgia Alternate Assessment (GAA) is a key component of the Georgia Student Assessment Program. An essential tenet of both the Elementary and Secondary Education Act (ESEA) and the Individuals with Disabilities Education Act (IDEA), is the fact that states must ensure that all students, including students with significant cognitive disabilities, have access to a general curriculum that encompasses challenging academic standards. States must also ensure that all students are assessed for their progress toward meeting academic standards.

GAVS- Georgia Virtual School:

Is a program of the Georgia Department of Education's Office of Teaching and Learning. Georgia Virtual School also equips students with an online media center and guidance center to support students throughout their online course experience.

GKIDS- Georgia Kindergarten Inventory of Developing Skills:

The Georgia Kindergarten Inventory of Developing Skills (GKIDS) is a year-long, performance-based assessment aligned to the state mandated content standards. The goal of the assessment program is to provide teachers with information about the level of instructional support needed by individual students entering kindergarten and first grade.

GSE- Georgia Standards of Excellence:

The Georgia Standards of Excellence (GSE) provide a consistent framework to prepare students for success in college and/or the 21st century workplace.

HI- Hearing Impairment:

Is described a person with a hearing impairment as one whose hearing is affected to an extent that renders the understanding of speech through the ear alone, with or without a hearing aid, difficult or impossible.

HIQ- Highly Qualified:

As defined by the federal government, highly qualified teacher requirements include a bachelor's degree and a teaching license from one's state and demonstrated competence in the appropriate subject areas. Individual states may have more specific regulations as to what defines a highly qualified teacher.

IAP- Individual Accommodation Plan (504):

IAPs/504 plans list specific accommodations and interventions that may help a student with their educational functioning and/or ability to benefit from educational services, as it relates to their disability.

IB- International Baccalaureate

International Baccalaureate schools aim to develop inquiring, knowledgeable, and caring young people who help to create a better and more peaceful world through intercultural understanding and respect.

IC- Infinite Campus:

A comprehensive, Web-based K-12 student information system (SIS) with real-time access to administration, instruction, communication, curriculum, and reporting.

ID- Intellectual Disability:

A disability characterized by significant limitations in both intellectual functioning and in adaptive behavior, which covers many everyday social and practical skills.

IDEA- Individuals with Disabilities Education Act:

(IDEA) ensures that all children with disabilities are entitled to a free appropriate public education to meet their unique needs and prepare them for further education, employment and independent living.

IEP- Individualized Education Plan:

This is a plan or program developed to ensure that a child with an identified disability who is attending an elementary or secondary educational institution receives specialized instruction and related services.

ITBS Iowa Tests of Basic Skills:

Is a group-administered achievement test for grades K-12 which measures a student's knowledge in subject areas that students have learned in school – reading, language arts, mathematics, science and social studies.

LEP- Limited English Proficient:

The term used by the federal government, most states, and local school districts to identify those students who have insufficient English to succeed in English-only classrooms.

LD- Learning Disability:

A general term that describes specific kinds of learning problems. A learning disability can cause a person to have trouble learning and using certain skills. The skills most often affected are: reading, writing, listening, speaking, reasoning, and doing math.

LKES- Leader Keys Effectiveness System:

A common effectiveness system that will allow the state to ensure consistency and comparability across districts, based on a common definition of leader effectiveness.

LMS- Learning Management System:

An online integrated software used for creating, delivering, tracking, and reporting educational courses and outcomes. ... Schools use LMS software to plan, implement, facilitate, assess, and monitor student learning.

MID- Mild Intellectual Disability:

Individuals with Mild ID are slower in all areas of conceptual development and social and daily living skills. These individuals can learn practical life skills, which allows them to function in ordinary life with minimal levels of support.

MTSS- Multi-Tiered System of Support:

Is a tiered system of supports that integrates assessment and intervention within a school-wide, multi-level prevention system to maximize student achievement and reduce behavioral problems.

ODD- Oppositional Defiance Disorder:

Is a type of behavior disorder. It is mostly diagnosed in childhood. Children with ODD are uncooperative, defiant, and hostile toward peers, parents, teachers, and other authority figures. They are more troubling to others than they are to themselves.

OEA- Office of Educational Accountability:

The (OEA) are responsible for meeting the assessment and accountability requirements of state and federal law by setting high standards for student achievement, measuring academic progress, publicly reporting each school's performance annually, and taking action when schools are not making adequate progress.

OHI- Other Health Impairment:

Means having limited strength, vitality, or alertness, including a heightened alertness to environmental stimuli, that results in limited alertness with respect to the educational environment due to a chronic or acute health problem.

OI- Orthopedic Impairment:

Is defined as a severe orthopedic impairment that adversely affects a child's educational performance. The specific characteristics of an individual who has an orthopedic impairment will depend on the specific disease and its severity, as well as additional individual factors.

OT- Occupational Therapy:

Addresses the physical, cognitive, psychosocial and sensory components of performance. In schools, occupational therapy practitioners focus on academics, play and leisure, social participation, self-care skills (ADLs or Activities of Daily Living), and transition/ work skills.

PBIS- Positive Behavior Interventions and Supports:

PBIS is an approach schools use to promote school safety and good behavior. With PBIS, schools teach kids about behavior expectations and strategies. The focus of PBIS is prevention, not punishment.

PID- Profound Intellectual Disability:

Describes a very small portion of **the** persons with intellectual disabilities. Only 1 to 2 percent fall into this category. This person is dependent upon others for all aspects of daily care. Usually 24-hour care and support are needed. Communication skills are quite limited.

QBE- Quality Basic Education:

Georgia's public schools are funded through a law passed in 1985 called The Quality Basic Education Act, or QBE. At its most basic, QBE takes the total number of students, and uses that number to decide how much to pay out for school employee salaries (known as direct instructional cost and indirect cost) and other expenses needed to run a school (known as categorical grants). Before sending that amount down to districts, QBE subtracts out what the state thinks each district should be paying on its own, called local fair share.

REP- Remedial Educational Program:

Is an instructional program designed for students in grades 6-12 who have identified deficiencies in reading, writing, or math.

RTI- Response to Intervention:

Aims to identify struggling students early on and give them the support they need to thrive in school. The word intervention is key to understanding what RTI is all about. The goal is for the school to intervene, or step in, and start helping before a student falls really far behind.

SDD- Significant Developmental Delay:

Refers to a delay in a child's development in adaptive behavior, cognition, communication, motor development or emotional development to the extent that, if not provided with special intervention, the delay may adversely affect a child's educational performance in age-appropriate activities.

SEL-Social Emotional Learning:

Social and emotional learning provides a positive foundation upon which students **can** learn about themselves and others in a safe, nurturing **school** environment.

SIS- Student Information System:

Is a web-based platform that helps schools and colleges take data online for easier management and better clarity.

SLDS- Statewide Longitudinal Data System:

The Statewide Longitudinal Data System (SLDS) is an information system designed to help districts, schools, and teachers make informed, data-driven decisions to improve student learning.

SPLOST- Special Purpose Local Option Sales Tax:

It is a one-cent sales tax on all retail purchases. This means that everyone who makes a purchase in the school district county, including visitors, contributes to the support of local schools.

SLP- Speech Language Pathologist:

Speech-language pathologists help kids with all types of language and communication issues. They're often part of the special education team at school. They may work with kids one-on-one or in small groups, or they may co-teach lessons with the classroom teacher.

SST- Student Support Team:

Is a positive, team- oriented approach to assisting students with a wide range of concerns related to their school performance and experience. ... The team usually consists of a parent, teacher, administrator, and support personnel from the school.

STEAM- Science, Technology, Engineering and Math:

Is an educational approach to learning that uses Science, Technology, Engineering, the Arts and Mathematics as access points for guiding student inquiry, dialogue, and critical thinking.

STEM- Science, Technology, Engineering, Arts and Math:

A curriculum based on the idea of educating students in four specific disciplines — science, technology, engineering and mathematics — in an interdisciplinary and applied approach.

SWD- Students with Disabilities:

At the elementary and secondary educational level, a "qualified student with a disability" is a student with a disability who is: of an age at which students without disabilities are provided elementary and secondary educational services; of an age at which it is mandatory under state law to provide elementary and secondary educational services to students with disabilities; or a student to whom a state is required to provide a free appropriate public education under the Individuals with Disabilities Education Act (IDEA).

TKES- Teacher Keys Effectiveness System:

(TKES) Is a common evaluation system designed for building teacher effectiveness and ensuring consistency and comparability throughout the state. The Teacher Keys Effectiveness System (TKES) consists of three components which provide multiple sources of data.

Cover Sheet

Review of 9/30/21 Unaudited Financial Statements

Section: VI. Finance
Item: A. Review of 9/30/21 Unaudited Financial Statements
Purpose: FYI
Submitted by:
Related Material: September_2021_Unaudited_Financial_Report.pdf

Finance Committee Report

Monthly Financials

For the period ended September 30, 2021



Prepared by

Lisa C. Price

Prepared on

October 23, 2021



Wesley International Academy

FY 2022 Monthly Income Statement

July - September, 2021

	JUL 2021	AUG 2021	SEP 2021	TOTAL
Revenue				
01-4315 BASP Revenue	2,908.00	26,557.19	13,268.47	\$42,733.66
01-4500 Interest income	179.26	179.29	173.53	\$532.08
Grant Funds				\$0.00
02-4000 Restricted Grants		7,370.33	1,000.00	\$8,370.33
Total Grant Funds		7,370.33	1,000.00	\$8,370.33
Other School Funds				\$0.00
01-4101 Red Thread Contributions			1,000.00	\$1,000.00
01-4301 Athletic Fees			1,488.20	\$1,488.20
01-4325 Other Revenue			0.00	\$0.00
01-4330 Refunds/Rebates			372.33	\$372.33
01-9999 Uncategorized Revenue	4,566.00		0.00	\$4,566.00
Total Other School Funds	4,566.00		2,860.53	\$7,426.53
State/Local Funds				\$0.00
01-4105 State/Local Revenue FTE		1,236,143.51	1,236,143.51	\$2,472,287.02
Total State/Local Funds		1,236,143.51	1,236,143.51	\$2,472,287.02
Total Revenue	\$7,653.26	\$1,270,250.32	\$1,253,446.04	\$2,531,349.62
GROSS PROFIT	\$7,653.26	\$1,270,250.32	\$1,253,446.04	\$2,531,349.62
Expenditures				
00-0000 Compensation				\$0.00
00-1000 Instruction - Compensation	251,152.82	425,464.08	387,363.59	\$1,063,980.49
00-2100 Pupil Services - Compensation	35,855.24	48,185.48	48,500.48	\$132,541.20
00-2210 Improvement of Instruction - Compensation	4,724.86	13,691.04	11,691.04	\$30,106.94
00-2300 General Admin - Compensation	16,666.66	17,361.42	17,014.04	\$51,042.12
00-2400 School Admin - Compensation	75,325.46	73,629.80	70,044.80	\$219,000.06
00-2500 Support Services (Business) - Compensation	26,470.08	26,470.08	26,470.08	\$79,410.24
00-2600 Mtc & Ops of Plant Services - Compensation	9,132.13	9,910.63	8,507.84	\$27,550.60
00-5100 Payroll Taxes	31,467.78	46,418.79	42,072.56	\$119,959.13
00-5200 Employee Benefits	51,707.54	68,181.52	73,407.45	\$193,296.51
00-5300 Pension Contributions	77,259.18	115,658.31	118,497.88	\$311,415.37
Total 00-0000 Compensation	579,761.75	844,971.15	803,569.76	\$2,228,302.66



Wesley International Academy

FY 2022 Monthly Income Statement

July - September, 2021

	JUL 2021	AUG 2021	SEP 2021	TOTAL
1000-01 Instruction			250.00	\$250.00
2213-01 Instructional Staff Training				\$0.00
5530 Instructional Travel	5,203.21	1,208.41		\$6,411.62
5535 Staff Development	3,576.92	12,000.00	6,175.92	\$21,752.84
Total 2213-01 Instructional Staff Training	8,780.13	13,208.41	6,175.92	\$28,164.46
5505 Textbooks/Consumables		9,452.37	3,423.17	\$12,875.54
5510 Classroom Supplies	12,995.07	24,532.41	5,004.90	\$42,532.38
5515 Technology - Licenses	23,594.33	10,141.30	2,267.05	\$36,002.68
5520 Reference Material/Library		10,139.73	61.04	\$10,200.77
5525 FFE	149,339.64	49,658.22	60,367.25	\$259,365.11
5540 Field Trip Fees			295.00	\$295.00
5545 Student Assessment		48,101.70	1,875.00	\$49,976.70
5550 Awards	380.00	1,873.10	419.00	\$2,672.10
5671 Substitute - Contractor/Agency		4,171.50	24,115.00	\$28,286.50
5700 Other Contractors		8,735.44	15,631.84	\$24,367.28
Total 1000-01 Instruction	195,089.17	180,014.18	119,885.17	\$494,988.52
2100-01 Pupil Services				\$0.00
5672 Student Services Contractors			2,250.00	\$2,250.00
5685 Consulting		3,576.92	3,375.00	\$6,951.92
6305 Athletics		4,188.36	1,326.50	\$5,514.86
6320 Supplies - Student Services		934.47	4,884.14	\$5,818.61
Total 2100-01 Pupil Services		8,699.75	11,835.64	\$20,535.39
2300-01 General Administration				\$0.00
5810 Audit		12,500.00		\$12,500.00
5820 Insurance	13,331.73	12,539.00	13,359.64	\$39,230.37
5825 Food and Beverage - G&M		1,322.34	502.47	\$1,824.81
5830 Supplies		85.78	334.74	\$420.52
5835 Consulting/Training	4,500.00			\$4,500.00
5840 Administrative Fees (District)		24,238.11	24,238.11	\$48,476.22
5845 Fundraising/Resource Develop		3,964.03	3,800.00	\$7,764.03
Total 2300-01 General Administration	17,831.73	54,649.26	42,234.96	\$114,715.95
2400-01 School Administration				\$0.00
5630 Marketing		799.07		\$799.07
5631 Advertising		1,495.33		\$1,495.33
5645 Legal	1,897.00	4,150.00		\$6,047.00
5675 Communications/Media	3,000.00	3,800.00	3,800.00	\$10,600.00
6000 General & Administrative - Misc	51.30			\$51.30
6015 FFE-G&A	3,169.60	5,601.13		\$8,770.73



Wesley International Academy

FY 2022 Monthly Income Statement

July - September, 2021

	JUL 2021	AUG 2021	SEP 2021	TOTAL
6020 Technology (Non-Instruction)	15,404.85	1,903.98	1,729.57	\$19,038.40
6025 Staff Development - G&A		398.61		\$398.61
6035 Supplies - G&A	2,181.05	1,971.38	92.56	\$4,244.99
6037 Merchandising		1,844.40		\$1,844.40
6038 Special Events/Activities		789.12	251.00	\$1,040.12
6045 Professional Dues	18,918.00	100.00		\$19,018.00
Total 2400-01 School Administration	44,621.80	22,853.02	5,873.13	\$73,347.95
2500-01 Support Services - Business				\$0.00
5610 Postage and Shipping		81.11	38.84	\$119.95
5615 Printing and Copy	1,139.50	2,363.51	1,942.46	\$5,445.47
5635 Finance and Accounting	500.00			\$500.00
5636 Human Resources	2,000.00	6,450.00		\$8,450.00
5637 Office Support	2,450.00	4,600.00	3,050.00	\$10,100.00
5640 Payroll	1,694.73	1,971.68	2,804.83	\$6,471.24
5805 Bank Fees	1,375.04	1,645.86	1,558.62	\$4,579.52
6050 Other Contractors/Consultants			21,060.00	\$21,060.00
Total 2500-01 Support Services - Business	9,159.27	17,112.16	30,454.75	\$56,726.18
2600-01 Mtc & Ops of Plant Services				\$0.00
5665 Technology Services	25,603.52	28,671.79	13,923.47	\$68,198.78
5680 Security	5,642.00	3,453.73	70,000.00	\$79,095.73
5690 Rentals		309.04	2,476.41	\$2,785.45
5900 Facility		88.43	1,050.21	\$1,138.64
5905 Water	63.36	121.11	3,056.31	\$3,240.78
5910 Electric	7,489.63	8,735.63	9,724.91	\$25,950.17
5915 Gas	535.34	468.79	504.45	\$1,508.58
5920 Waste	7,528.00		1,646.00	\$9,174.00
5925 Landscaping	5,750.00	9,364.52	2,227.89	\$17,342.41
5930 Inspections/Compliance	2,767.00	5,117.00	175.00	\$8,059.00
5935 Maintenance Repairs	55,402.25	26,800.02	7,599.00	\$89,801.27
5940 Rent/Lease/Mortgage	4,875.00	4,912.76	4,875.00	\$14,662.76
5945 Janitorial Service	16,609.66	9,400.00	9,400.00	\$35,409.66
5950 Janitorial Supplies	925.92	2,108.74	3,406.35	\$6,441.01
5955 Telephone/Internet	6,757.39	9,956.58	5,551.15	\$22,265.12
5960 Materials/Supplies	1,141.56	4,356.86		\$5,498.42
5965 Pest Control	479.00	1,847.00	(414.00)	\$1,912.00
5970 Contractors/Porters	1,425.00	1,650.00	1,080.00	\$4,155.00
5975 FFE		5,377.11		\$5,377.11
Total 2600-01 Mtc & Ops of Plant Services	142,994.63	122,739.11	136,282.15	\$402,015.89



Wesley International Academy

FY 2022 Monthly Income Statement

July - September, 2021

	JUL 2021	AUG 2021	SEP 2021	TOTAL
3100-01 School Nutrition				\$0.00
5625 Food and Beverage	138.01	4,180.92	2,977.74	\$7,296.67
Total 3100-01 School Nutrition	138.01	4,180.92	2,977.74	\$7,296.67
9999 Uncategorized Expenditure	4,171.30	0.00	0.00	\$4,171.30
Total Expenditures	\$993,767.66	\$1,255,219.55	\$1,153,113.30	\$3,402,100.51
NET OPERATING REVENUE	\$ (986,114.40)	\$15,030.77	\$100,332.74	\$ (870,750.89)
NET REVENUE	\$ (986,114.40)	\$15,030.77	\$100,332.74	\$ (870,750.89)

Note

01-9999: \$4,566 deposit (classification being researched)
 02-4000: Restricted Grants (Nurse, Wildlife and Innovation)
 5525: FFE=Student Desks, Cafe Tables and Pro Owls
 5700: Other Contractors=GA State Student Teachers (CARES 2 Funded)
 5680: Security=SRO full pay to APS for +10% discount for annual expense
 6050: Virtual Solutions for COVID testing



Wesley International Academy

FY 2022 Monthly Balance Sheet

As of September 30, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Cash-Operating Account	2,535,290.08
1005 Donations-Red Thread Campaign	84,707.27
1010 Travel Abroad Account	7,949.16
1015 Unrestricted Cash Reserve	1,206,615.34
1072 CPO BillPay Money Out Clearing	900.22
Total Bank Accounts	\$3,835,462.07
Accounts Receivable	
1100 Accounts Receivable	14,001.50
1105 Grants Receivable	0.00
Total Accounts Receivable	\$14,001.50
Other Current Assets	
12000 Undeposited Funds	0.00
1205 Prepaid Expenses	36,371.96
1210 Prepaid Insurance	8,964.00
1215 Deposits	34,421.22
Total Other Current Assets	\$79,757.18
Total Current Assets	\$3,929,220.75
Fixed Assets	
1300 Furniture, Fixtures & Equipment	607,815.71
1305 FFE Accumulated Depreciation	(340,421.95)
1310 Leasehold Improvement	774,997.57
1315 LHI Accumulated Depreciation	(615,719.89)
1320 Building \$ Fixed Equipment	0.00
1325 Building Accumulated Depreciated	0.00
1350 Construction in Progress	125,583.79
Total Fixed Assets	\$552,255.23
Other Assets	
1500 Other Assets	
1515 Suspense	0.22
Total 1500 Other Assets	0.22



Wesley International Academy

FY 2022 Monthly Balance Sheet

As of September 30, 2021

	TOTAL
1505 Deferred Outflows of Resources - Pension	3,661,132.00
Total Other Assets	\$3,661,132.22
TOTAL ASSETS	\$8,142,608.20
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	152,060.00
Total Accounts Payable	\$152,060.00
Other Current Liabilities	
2001 AP Clearing	0.00
2002 Due to Imagine	0.00
2003 Due to SHF	0.00
2004 Metcom Flexspend	0.00
2005 Accrued Salaries & Benefits	0.00
2006 Other Liabilities	0.00
2008 Deferred Income	48,575.79
Total Other Current Liabilities	\$48,575.79
Total Current Liabilities	\$200,635.79
Long-Term Liabilities	
2300 Notes Payable	0.00
2500 Net Pension Liability	11,159,230.00
2505 Deferred Inflows of Resources - Pension	37,801.00
Total Long-Term Liabilities	\$11,197,031.00
Total Liabilities	\$11,397,666.79
Equity	
3000 Investment in Capital Assets	256,969.31
3100 Unrestricted Net Assets	0.00
32000 *Unrestricted Net Assets	(2,643,144.10)
3301 Restricted Net Assets - China Trip	0.00
3401 Net Assets - Red Thread Campaign	1,867.09
Net Revenue	(870,750.89)
Total Equity	\$ (3,255,058.59)
TOTAL LIABILITIES AND EQUITY	\$8,142,608.20

Note

1350 Construction In Progress: Emergency replacement of 4 HVAC units in Sept.



Wesley International Academy

Budget vs. Actuals: 2022 Approved Budget - FY22 P&L

July - September, 2021

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Revenue				
01-4315 BASP Revenue	42,733.66	39,191.28	3,542.38	109.04 %
01-4500 Interest income	532.08	562.69	-30.61	94.56 %
Federal Funds		78,629.10	-78,629.10	
Grant Funds	8,370.33		8,370.33	
Other School Funds	7,426.53	18,117.77	-10,691.24	40.99 %
State/Local Funds	2,472,287.02	2,473,727.56	-1,440.54	99.94 %
Total Revenue	\$2,531,349.62	\$2,610,228.40	\$ -78,878.78	96.98 %
GROSS PROFIT	\$2,531,349.62	\$2,610,228.40	\$ -78,878.78	96.98 %
Expenditures				
00-0000 Compensation	2,228,302.66	2,152,426.90	75,875.76	103.53 %
1000-01 Instruction	494,988.52	429,813.67	65,174.85	115.16 %
2100-01 Pupil Services	20,535.39	17,187.84	3,347.55	119.48 %
2300-01 General Administration	114,715.95	110,712.29	4,003.66	103.62 %
2400-01 School Administration	73,347.95	61,780.57	11,567.38	118.72 %
2500-01 Support Services - Business	56,726.18	41,424.94	15,301.24	136.94 %
2600-01 Mtc & Ops of Plant Services	402,015.89	355,262.89	46,753.00	113.16 %
2700-01 Student Transportation		2,000.00	-2,000.00	
3100-01 School Nutrition	7,296.67	4,786.50	2,510.17	152.44 %
9999 Uncategorized Expenditure	4,171.30		4,171.30	
Total Expenditures	\$3,402,100.51	\$3,175,395.60	\$226,704.91	107.14 %
NET OPERATING REVENUE	\$ -870,750.89	\$ -565,167.20	\$ -305,583.69	154.07 %
NET REVENUE	\$ -870,750.89	\$ -565,167.20	\$ -305,583.69	154.07 %

Note

Revenue: Lag in Fed Funds reimbursement payments

Expenses:

Compensation - Most of the variance is with July accrual.

Instruction - Timing of FFE expenses, PPE expenses. Higher than expect sub expenses and unplanned Pro Owls for synchronous learning.

School Admin: IB fees, website annual service, timing for supplies and FFE. Higher than expected legal fees.

Student Services: Unplanned COVID Testing

Mtc & Ops: Higher than expected maintenance, upfront payment for SRO