



WESLEY
INTERNATIONAL ACADEMY

Wesley International Academy

Governance Committee

Date and Time

Wednesday January 19, 2022 at 4:30 PM EST

Location

Meeting ID: 849 9902 2607

Passcode: governance

Wesley Academy is inviting you to a scheduled Zoom meeting.

Topic: Governance Committee

Time: This is a recurring meeting Meet anytime

Join Zoom Meeting

<https://us02web.zoom.us/j/84999022607?pwd=QkhVZlJnUVFtYnNqai8vbFR1MWJNUT09>

Meeting ID: [849 9902](#) 2607

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Agenda

| | Purpose | Presenter | Time |
|-------------------------|---------|----------------------|----------------|
| I. Opening Items | | | 4:30 PM |
| A. Record Attendance | | Thomas Ryan-Lawrence | 1 m |

| | Purpose | Presenter | Time |
|---|-----------------|----------------------|------|
| B. Call the Meeting to Order | | Thomas Ryan-Lawrence | |
| C. Approve Minutes | Approve Minutes | Thomas Ryan-Lawrence | 2 m |
| Approve minutes for Governance Committee on November 15, 2021 | | | |

II. Governance Annual Goals **4:33 PM**

| | | | |
|---|------|----------------------|-----|
| A. Update Goal #2: Use of Technology (AUP) Policy for Employees. | Vote | Thomas Ryan-Lawrence | 5 m |
|---|------|----------------------|-----|

Thomas is the Governance member communicating with the staff. Jason and Thomas discussed and will coordinate a draft with Lisa, to be approved before the next meeting.

Draft policy is included in the packet. Governance will vote to approve the policy.

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|---|------|----------------------|------|
| B. Update Goal #3: Review Bylaws and make necessary revisions. | Vote | Thomas Ryan-Lawrence | 10 m |
|---|------|----------------------|------|

Bylaws have been transferred to a Google Doc. Reviews have been completed.

Doc with comments can be viewed at https://docs.google.com/document/d/1hCJz4CfDFfEy7K1e9IK1FHkUY_034QddbguQIHsSNyU/edit?usp=sharing

| | | | |
|--|---------|----------------------|-----|
| C. Update Goal #4: Have at least one additional person trained in LKES. | Discuss | Thomas Ryan-Lawrence | 5 m |
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Update from Jason on who we can work with at APS to get Kwende trained.

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|--|---------|----------------------|------|
| D. Update Goal #5: Recruitment of New Board Members | Discuss | Thomas Ryan-Lawrence | 10 m |
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Review skills needed based on BOT updates. Need to start actively recruiting.

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|---|------|----------------------|-----|
| E. Update Goal #6: Document Why WIA will not pursue separate school codes for PYP and MYP. | Vote | Thomas Ryan-Lawrence | 5 m |
|---|------|----------------------|-----|

Full goal:

Document why WIA will not pursue separate school codes for PYP and MYP and the known challenges one school code creates for WIA and the steps taken to achieve our desired school climate rating. (Donald has taken lead and will provide an update.. Doug and Ewa act as board liaisons.)

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|--|------|----------------------|-----|
| F. Addition of Goal #7: Work in conjunction with the finance committee to formalize Procurement Policy. | Vote | Thomas Ryan-Lawrence | 5 m |
|--|------|----------------------|-----|

Finance Committee taking lead. This goal will be marked completed when Finance presents the policy to the board for approval.

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|--------------------------------------|---------|----------------------|-----|
| G. ED Evaluation Subcommittee | Discuss | Thomas Ryan-Lawrence | 5 m |
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Update Governance Committee on ED Evaluation process.

III. Upcoming Cyclical Items **5:18 PM**

| | Purpose | Presenter | Time |
|---|----------------|----------------------|-------------|
| A. Review/Update Student/Parent Handbook | Discuss | Thomas Ryan-Lawrence | 5 m |

Need a staff liaison and Governance member to coordinate the review and updates to the Student/Parent Handbook for 2022-2023.

Scheduled to present to the board in April for full approval.

| | | | |
|------------------------------------|---------|----------------------|-----|
| B. Review of Staff Handbook | Discuss | Thomas Ryan-Lawrence | 5 m |
|------------------------------------|---------|----------------------|-----|

Need a staff liaison and Governance member to coordinate the review and updates to the Staff Handbook for 2022-2023.

Scheduled to present to the board in April for full approval.

IV. Other Business

5:28 PM

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|--|-----|---------------|-----|
| A. Discuss failure of a board member to complete required training. | FYI | Douglas Hrabe | 5 m |
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A board member did not complete their required training for the 2019-2020 school year. Update on action taken by the executive committee.

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|---|---------|---------------|-----|
| B. Board Member Intent to Return | Discuss | Douglas Hrabe | 5 m |
|---|---------|---------------|-----|

Provide an update on board member intent to return for the 2022-2023 school year, as this will heavily affect recruiting of new board members.

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|--|---------|----------------------|-----|
| C. Annual School Calendar for 2022-2023 School Year | Discuss | Thomas Ryan-Lawrence | 5 m |
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Update on the 2022-2023 school calendar and when we can expect to vote and make it available to all stakeholders.

V. Closing Items

5:43 PM

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|---------------------------|------|----------------------|-----|
| A. Adjourn Meeting | Vote | Thomas Ryan-Lawrence | 1 m |
|---------------------------|------|----------------------|-----|