



WESLEY  
INTERNATIONAL ACADEMY

## Wesley International Academy

### September Board Meeting

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#### Date and Time

Tuesday September 7, 2021 at 6:00 PM EDT

#### Location

<https://us02web.zoom.us/j/7229250184?pwd=QjRkZiFLRjBFendOMWIZWCtBVW1nUT09>  
Meeting ID: 722 925 0184  
Passcode: WIAevent1

Public Comments: <https://docs.google.com/spreadsheets/d/13iJ4g8T5iWaWEsJ-lopmana4UcevHdq3C1EA1nLMxY0/edit?usp=sharing>

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The September 2021 meeting of the WIA Board of Directors will take place on **Tuesday, September 7, 2021 beginning at 6:00pm**. This meeting will be held virtually via Zoom. We hope to see as many stakeholders attend as possible.

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
Opening Items			
<b>A. Record Attendance and Guests</b>		Mazie Lynn Causey	5 m
<b>B. Call the Meeting to Order</b>		Douglas Hrabe	1 m
<b>C. Agenda Adoption</b>	Vote	Douglas Hrabe	2 m
		• Opportunity to make any necessary amendments or modifications to the meeting agenda	
<b>D. Approve Minutes - August Board Meeting</b>	Approve Minutes	Douglas Hrabe	3 m
Approve Minutes from August 2021 regularly scheduled meeting			

Purpose      Presenter      Time

**II. Public Comments** **6:11 PM**

**A. Public Comments**      Discuss      Douglas Hrabe      5 m

Public comments are encouraged and must remain in accordance with WIA policies and procedures. The board allows any stakeholder an open forum to state their comments during any regularly scheduled or special meeting of the Board of Directors.

- Public comments are limited to 2 minutes per person.
- This is not a question and answer session, but rather an opportunity for stakeholders to share their thoughts and opinions in a respectful manner.
- Those wishing to comment to should sign up in advance of the meeting via [https://docs.google.com/forms/d/1F-1HHyOAtNISLHxyfyZ9e\\_a3DPZZBCX7bubkbqZ9nIY/viewform](https://docs.google.com/forms/d/1F-1HHyOAtNISLHxyfyZ9e_a3DPZZBCX7bubkbqZ9nIY/viewform). **Please note, online sign up will close fifteen minutes before the start of the meeting.** Those wishing to speak that have not signed up online in advance of the meeting may sign up in person prior to the beginning of the board meeting.
- In the interest of time, ***all policies and procedures, specifically time limits, will be strictly enforced.***

**III. Finance** **6:16 PM**

**A. May 31, 2021 Financials**      FYI      Chip Hill      5 m

**B. June 30, 2021 Draft Financial Statements & Audit/Reporting Timeline**      FYI      Chip Hill      5 m

**IV. Executive Director Updates** **6:26 PM**

**A. Wesley DEI Project**      FYI      Jason Marshall      5 m

**B. Wesley Strategic Plan Update**      FYI      Jason Marshall      5 m

**C. Virtual Learning Opt-In Plan/First Semester**      FYI      Jason Marshall      5 m

**V. Board Chair Updates** **6:41 PM**

**A. Committee Membership**      Discuss      Douglas Hrabe      10 m  
Present and discuss membership of the four Board Committees.

**B. Board Training for Fall**      Discuss      Douglas Hrabe      10 m  
Discuss possible training dates for Fall training session.  
Tuesday, September 28  
Tuesday, October 26  
Thursday, October 28

**VI. Academic Excellence** **7:01 PM**

Academic Excellence

**A. Academic Excellence**      FYI      Jan Hansen      5 m

Academic: 1. Student growth will increase as measured by baseline data from the MAPP assessment in August through the end of the school year, specifically measuring ELA and Math growth scores.

	Purpose	Presenter	Time
Social Emotional Support: 2. 60% of teachers will be trained and certified in Restorative Practices.			
IB Certification: 3. Create and prepare the IB certification team to support the MYP and PYP visits for IB reauthorization. This team will meet every other month and regularly update the Academic Excellence Committee on progress.			

**VII. Development**

**7:06 PM**

Development

<b>A. Revenue YTD</b>	FYI	Kate Boyer	5 m
<b>B. Matching Gift Update</b>	FYI	Kate Boyer	5 m
<b>C. Board Pledge Forms Due Sept. 15th</b>	Discuss	Kate Boyer	5 m

**VIII. Governance**

**7:21 PM**

Governance

<b>A. New Member Mentor Program</b>	FYI	Thomas Ryan-Lawrence	2 m
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+ Review of the current program.

+ Early feedback includes that while the initial training was long, was worth while.

<b>B. ED Evaluation Subcommittee</b>	FYI	Thomas Ryan-Lawrence	5 m
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+ Subcommittee of Governance, provides reports every other month in Governance meeting.

+ Meetings not open to the public, as they are personnel related.

+ Members this year include Thomas Ryan-Lawrence, Ewa Cater, and Kwende Jones.

+ First meeting was on Wednesday September 1st to set goals for the year.

<b>C. Approve Executive Director Goals for 2021-2022 SY</b>	Vote	Thomas Ryan-Lawrence	5 m
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Approve the ED goals set by Jason in coordination with the ED Evaluation Subcommittee.

<b>D. Virtual versus in-person meetings</b>	Discuss	Thomas Ryan-Lawrence	15 m
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Discuss whether to continue with virtual meetings or return to in-person, and at what level.

<b>E. Alternate Board and Committee Meetings</b>	Vote	Thomas Ryan-Lawrence	10 m
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The Governance Committee hereby recommends, by unanimous vote, to update the WIA meeting schedules as follows:

Board Meetings: October, December, February, April, June, August

Committee Meetings: November, January, March, May, July, September

	Purpose	Presenter	Time
<b>IX. Executive Session</b>			<b>7:58 PM</b>
<b>A. Staffing Matters</b>		Douglas Hrabe	5 m
Review employment contract.			
<b>X. Post-Executive Session Matters</b>			
<b>XI. Closing Items</b>			
<b>A. Adjourn Meeting</b>	Vote	Douglas Hrabe	