



WESLEY
INTERNATIONAL ACADEMY

Wesley International Academy

May Board Meeting

Date and Time

Tuesday May 4, 2021 at 6:00 PM EDT

Location**Join Zoom Meeting**

<https://us02web.zoom.us/j/7229250184?pwd=cit6a0U2VEYvaWpPODB5VkVCZlVrZz09>

Meeting ID: 722 925 0184

Passcode: WIAevent

One tap mobile

+16465588656,,7229250184#,,,,,0#,,040710# US (New York)

+13017158592,,7229250184#,,,,,0#,,040710# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York)

Meeting ID: 722 925 0184

Passcode: 040710

The April 2021 meeting of the WIA Board of Directors will take place on **Tuesday, May 4, 2021 beginning at 6:00pm**. This meeting will be held virtually via Zoom. We hope to see as many stakeholders attend as possible.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
Opening Items			
A. Record Attendance and Guests		Ewa Cater	5 m
B. Call the Meeting to Order		Thomas Ryan-Lawrence	1 m
C. Agenda Adoption	Vote	Thomas Ryan-Lawrence	2 m

	Purpose	Presenter	Time
• Opportunity to make any necessary amendments or modifications to the meeting agenda			
D. Approve Minutes	Approve Minutes	Thomas Ryan-Lawrence	3 m
Approve Minutes from April 2020 regularly scheduled meeting			
Approve minutes for April Board Meeting on April 13, 2021			

II. Public Comments **6:11 PM**

A. Public Comments	Discuss	Thomas Ryan-Lawrence	5 m
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Public comments are encouraged and must remain in accordance with WIA policies and procedures. The board allows any stakeholder an open forum to state their comments during any regularly scheduled or special meeting of the Board of Directors.

- Public comments are limited to 2 minutes per person.
- This is not a question and answer session, but rather an opportunity for stakeholders to share their thoughts and opinions in a respectful manner.
- Those wishing to comment to should sign up in advance of the meeting via https://docs.google.com/forms/d/1F-1HHyOAtNISLHxyfyZ9e_a3DPZZBCX7bubkbqZ9nIY/viewform. **Please note, online sign up will close fifteen minutes before the start of the meeting.** Those wishing to speak that have not signed up online in advance of the meeting may sign up in person prior to the beginning of the board meeting.
- In the interest of time, **all policies and procedures, specifically time limits, will be strictly enforced.**

III. Executive Director Updates **6:16 PM**

A. School Update	FYI	Jason Marshall	15 m
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IV. Board Chair Updates **6:31 PM**

A. FY20-21 Board Assessment & Jason Marshall Evaluation	FYI	Ewa Cater	5 m
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It's time to take stock of how the board has done this year as a team; to examine how each trustee has contributed.

Each board member received couple emails inviting them to complete **(1) Board Assessment;** and, **(2) ED Evaluation.**

You can access the surveys by clicking on the link provided in the email or by logging into BOT, and selecting appropriate section from your site map on the left.

Please budget 45 mins and complete each survey at your earliest convenience.

B. Board Giving	FYI	Thomas Ryan-Lawrence	2 m
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Reminder to please give if you have not done so this fiscal year. The board is currently at 85% giving.

	Purpose	Presenter	Time
C. Board Training	FYI	Thomas Ryan-Lawrence	2 m

GCSA online training now available.

All board members, even those not returning next year, must complete the 9 required hours spread appropriately across the 3 domains.

V. Academic Excellence 6:40 PM

Academic Excellence

A. Committee Report	FYI	Jan Hansen	1 m
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Committee did not meet in April. Please join our next meeting on May 18th at 4:45pm.

VI. Development 6:41 PM

Development

A. Committee Report	FYI	Kate Boyer	5 m
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-Financial Update:

- **Actual (7/1/20 through 04/25/21)** = \$74,906.55 (includes in-kind donations)
- **Estimated Additional** = \$4,260 (\$2,130 in monthly recurring gift pledges)
- **Estimated Year End Total** = \$79,166.55

-3-year Development Strategic Plan was adopted and includes a capital campaign.
 -A 'give or get' of \$1,000 has been recommended to the governance committee.

VII. Finance 6:46 PM

Finance

A. Committee Report	FYI	Chip Hill	1 m
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The committee did not meet in April. Please join our next meeting on May 19th at 8am.

VIII. Governance 6:47 PM

Governance

A. Committee Report	Discuss	Douglas Hrabe	5 m
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- Handbook for the 2021 -2022 School Year
- Potential New Board Members
- Meeting Dates for 2021 -2022 School Year

B. Student Handbook for 2021-2022.	Vote	Douglas Hrabe	5 m
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The 2021 - 2022 student handbooks for AYP and MYP will need Board approval.

	Purpose	Presenter	Time
C. New Board Members	Vote	Douglas Hrabe	5 m
The slate of new Board members will need to be voted on by the Board.			
D. Violation of bylaws by Board Member	Vote	Thomas Ryan-Lawrence	10 m
IX. Executive Session			7:12 PM
A. Staffing Matters	Discuss	Thomas Ryan-Lawrence	5 m
Review employment contract for Hannah Mattson.			
B. Staffing Matters	Discuss	Jason Marshall	10 m
Discussion of bonuses for staff			
X. Other Business			7:27 PM
A. Vote on Employment Contracts Discussed in Executive Session	Vote	Thomas Ryan-Lawrence	2 m
B. Vote on Staff Bonuses Discussed in Executive Session	Vote	Thomas Ryan-Lawrence	5 m
XI. Closing Items			7:34 PM
A. Adjourn Meeting	Vote		