



Wesley International Academy

March 2019 Board Meeting

Date and Time

Tuesday March 5, 2019 at 6:00 PM EST

Location

WIA Media Center

The March 2019 meeting of the WIA Board of Directors will take place on Tuesday, March 5, 2019 beginning at 6:00pm in the WIA Media Center. We hope to see as many stakeholders attend as possible.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance and Guests		Thomas Ryan- Lawrence	5 m
B. Call the Meeting to Order		Mazie Lynn Causey	1 m
C. Agenda Adoption	Vote	Mazie Lynn Causey	2 m
• Opportunity to make any necessary amendments or modifications to the meeting agenda			
D. Approve Minutes	Approve Minutes	Mazie Lynn Causey	3 m
Approve Minutes from February 2019 regularly scheduled meeting			
Approve minutes for February 2019 Board Meeting on February 5, 2019			
 II. Executive Director Updates			
III. Public Comments			6:11 PM
A. Public Comments	Discuss	Thomas Ryan- Lawrence	5 m

Public comments are encouraged and must remain in accordance with WIA policies and procedures. The board allows any stakeholder an open forum to state their comments during any regularly scheduled or special meeting of the Board of Directors.

- Public comments are limited to 2 minutes per person.
- This is not a question and answer session, but rather an opportunity for stakeholders to share their thoughts and opinions in a respectful manner.
- Those wishing to comment to should sign up in advance of the meeting via https://docs.google.com/forms/d/1F-1HHyOAtNLSLHxyfyZ9e_a3DPZZBCX7bubkbqZ9nLY/viewform. **Please note, online sign up will close fifteen minutes before the start of the meeting.** Those wishing to speak that have not signed up online in advance of the meeting may sign up in person prior to the beginning of the board meeting.
- In the interest of time, all policies and procedures, specifically time limits, will be strictly enforced.

IV. Board Chair Updates 6:16 PM

A. Housekeeping Matters	FYI	Mazie Lynn Causey	5 m
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Board Calendar

- Spring Training Confirmed: March 13, 2019, 4:30p - 8:30p
- Summer Team Building

B. Dashboard Highlights	Discuss	Mazie Lynn Causey	5 m
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- No updated document this month
- Chair will orally report minor updates

C. Gender Identity at WIA	Discuss	Mazie Lynn Causey	10 m
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The board will begin the conversation as to whether or not it wishes to consider amending WIA policy to become more inclusive with regard to gender identity.

V. Academic Excellence 6:36 PM

A. Committee Report	FYI	Jan Hansen	5 m
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Benchmark data presentation

VI. Development 6:41 PM

A. Committee Report	FYI	Katie Delp	5 m
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- New Signage sponsored by Red Thread funds
- Upcoming donor event
- China Week Update

VII. Finance 6:46 PM

A. Committee Report	FYI	Lisa Price	2 m
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Brief update on current financials. Everything is on budget and there are no areas of concern at this time.

B. Financial Policies Ratification	Vote	Lisa Price	5 m
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9 financial policies ready for final board approval having been recommended by the Finance Committee and presented to the board for a first read in February 2019:

1. Budget Development Policy
2. Internal Controls Policy
3. Financial Reporting Policy
4. Financial Audit Policy
5. Cash Reserve Policy
6. Account Payables and Payment Policy
7. Incoming Cash, Checks and Money Orders Policy
8. My Payments Plus Policy
9. Bank Reconciliation Policy

VIII. Governance

6:53 PM

A. Board recruitment	Discuss	Tom Tidwell	5 m
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Governance is setting up an interview committee with at least 2 board members and 1 parent, We have no firm candidates to interview at this time.

B. Lottery update	Discuss	Tom Tidwell	2 m
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Lottery is open. Governance committee is working with Admin to encourage community members to apply to Wesley

C. Clean Up of Committee Meeting Minutes in BOT	FYI	Thomas Ryan-Lawrence	5 m
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Currently 16 committee meeting minutes unapproved in BOT.
7 from last fiscal year
9 from this fiscal year

Need to clean up prior to the next board meeting via committee meeting votes please.

IX. Executive Session

7:05 PM

A. Convene Executive Session	Vote	Mazie Lynn Causey	15 m
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- Personnel matters
 - Approve recently issued employment contracts

X. Other Business

XI. Closing Items

7:20 PM

A. Adjourn Meeting	Vote	
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