



Wesley International Academy

December 2018 Board Meeting

Date and Time

Tuesday December 4, 2018 at 6:00 PM EST

Location

WIA Media Center

The December 2018 meeting of the WIA Board of Directors will take place on Tuesday, December 4, 2018 beginning at 6:00pm in the WIA Media Center. We hope to see as many stakeholders attend as possible.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance and Guests		Thomas Ryan- Lawrence	5 m
B. Call the Meeting to Order		Mazie Lynn Causey	1 m
C. Agenda Adoption	Vote	Mazie Lynn Causey	2 m
• Opportunity to make any necessary amendments or modifications to the meeting agenda			
D. Approve Minutes	Approve Minutes	Mazie Lynn Causey	3 m
Approve Minutes from November 2018 regularly scheduled meeting			
Approve minutes for November 2018 Board Meeting on November 6, 2018			
II. Executive Director Updates			6:11 PM
A. Review Benchmark Data	Discuss	Jason Marshall	10 m
B. Review Discipline Data	FYI	Jason Marshall	5 m

VII. Finance**7:01 PM**

A. Committee Report	FYI	Chip Hill	10 m
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VIII. Governance**7:11 PM**

A. Committee Report	FYI	Tom Tidwell	10 m
B. Board recruitment	Discuss	Tom Tidwell	2 m

Request for potential candidates from the Board
Recruitment timeline

- > Now through end of year - identify and contact potential candidates; review your networks for potential candidates
- > Jan. - April - set up interview committee, schedule interviews; try to get candidates to tour school, attend at least 1 board and committee meeting
- > May Board meeting - meet and greet
- > June Board meeting - vote on slate

C. Lottery update	Discuss	Tom Tidwell	4 m
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Dana Roberts continues to make efforts to reach out to the community, including Capital Gateway and Trestletree communities and attending NPU meetings. She is also working on an informational flyer to handout. Administration is looking at the cost of providing limited transportation via 15-person bus
Governance is working with Admin to encourage community members to attend Wesley tours on Dec. 6 and Jan. 17, which may include limited transportation on those 2 days.

D. Document retention policy - First Read	Discuss	Tom Tidwell	5 m
E. Weighted Lottery Ratio	Vote	Mazie Lynn Causey	10 m

Vote on weighted lottery ratio to be used in SY19-20 enrollment lottery.

IX. Other Business**X. Executive Session****7:42 PM**

A. Convene Executive Session	Vote	Mazie Lynn Causey	10 m
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- Personnel matters
 - Jason to present current draft of revised organizational chart
 - Approve recently issued contract for school nurse
 - Requirements for HR manager and desired certification
 - Overall staff training around diversity and inclusion

XI. Closing Items**7:52 PM**

A. Adjourn Meeting	Vote		
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