



Wesley International Academy

Governance Committee Meeting

Date and Time

Monday August 20, 2018 at 4:30 PM EDT

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:30 PM
A. Record Attendance and Guests		Tom Tidwell	3 m
B. Call the Meeting to Order		Tom Tidwell	1 m
C. Approve June Minutes	Approve Minutes	Tom Tidwell	3 m
Approve minutes for Governance Committee Meeting on June 7, 2018			
II. Governance			4:37 PM
A. Policy Roundup Taskforce Update	Discuss	Tom Tidwell	10 m
<ul style="list-style-type: none"> • Taskforce <ul style="list-style-type: none"> • Additional policies to be considered (e.g., cell phones, staff children attendance, etc.) • ByLaws Update - Tom/Mazie Lynn <ul style="list-style-type: none"> • Pending Action Items: <ul style="list-style-type: none"> • Review relevant sections with Chip & Lisa - Tom - complete • Compare ED section to ED job description & contract - Mazie Lynn - complete • Compare Director Agreement document to revised Bylaws - Tom • Compare Officer job descriptions to revised Bylaws - Mazie Lynn - complete • Anticipated Timeline: delayed-Need to finalize first reader version and establish timeline for for presentation to Board • Document Retention Policy - Thomas <ul style="list-style-type: none"> • Pending Action Items: <ul style="list-style-type: none"> • Review relevant details with administration • Craft related Disaster Recovery Policy • Anticipated Timeline: delayed-Need to finalize first reader version and establish timeline for for presentation to Board 			
B. Charter Renewal Update	Discuss	Mazie Lynn Causey	5 m
<ul style="list-style-type: none"> • Status of physical contract • Status of APS contract addendum regarding annual per pupil funding 			
C. New Board Member On-Boarding	Discuss	Mazie Lynn Causey	10 m
<ul style="list-style-type: none"> • Update on status of on-boarding 			

- Fall 2018 action items for 2019 recruitment

D. Establish Training Schedule for BOT-Related Training Discuss Thomas Ryan-Lawrence 3 m

- Short-term: OKRs Training
- Long-term: annual overview training to include new members

E. Establish Committee Goals for 2018-19 school year Discuss Tom Tidwell 5 m

- Policy Roundup Taskforce
 - Board Policies, including need for document retention policy
 - Parent and Staff Handbooks
 - Board ByLaws Update
- Board Recruitment & On-Boarding Plan
- Schedule for ED evaluations
- Follow up on creation of measurable goals for the entire Board

III. Other Business

IV. Closing Items

5:10 PM

A. Adjourn Meeting Discuss Tom Tidwell 1 m