



Wesley International Academy

Governance Committee Meeting

Date and Time

Thursday November 2, 2017 at 4:15 PM EDT

Location

314 Kelly St., SE, Atlanta, GA

Agenda

	Purpose	Presenter	Time
I. Opening Items			4:15 PM
Opening Items			
A. Record Attendance and Guests		Tom Tidwell	3 m
B. Call the Meeting to Order		Tom Tidwell	1 m
C. Approve October Minutes	Approve Minutes	Tom Tidwell	3 m
 II. Governance			 4:22 PM
Governance			
A. Policy Roundup Taskforce Update	Discuss	Tom Tidwell	5 m
• Taskforce			
◦ Jan Hansen			
◦ Tom Tidwell			
◦ Donald Mason			
◦ Donica Johnson			
◦ David Mitchum			
◦ Lea Durdin			
• Roadmap:			
◦ Nov 2: deadline for gatherings existing policy documents and setting out a written plan of action for the taskforce work			
◦ Feb 1: present draft policy documents to governance committee			
◦ Mar 1: governance committee review and approval			

	Purpose	Presenter	Time
◦ April: present to entire Board			
B. Committee Goals for 2017-18 - Accountability Check-In	Discuss	Mazie Lynn Causey	10 m
<ul style="list-style-type: none"> • Policy Roundup Taskforce <ul style="list-style-type: none"> ◦ Board Policies, including need for document retention policy (Tom and Jan) ◦ Parent and Staff Handbooks (Mazie Lynn and Jan) • Board ByLaws Update (Mazie Lynn and Tom) • Board Recruitment & On-Boarding Plan (Tom and Elisa) • Follow up on creation of measurable goals for the entire Board [began at August 2017 Training] 			
C. Weighted Lottery Update	Discuss	Tom Tidwell	7 m
<p>Discuss process of weighted lottery</p> <ul style="list-style-type: none"> • gather information from other schools (Drew, ACNS) on how they do it • need historical demographic data from Wesley for past 3 years (Jason Marshall and Dana Roberts are working on this) • need 40-day FTE info in October • what is process after data is collected? 			
D. Secondary Legal Counsel Identification	Discuss	Mazie Lynn Causey	5 m
<ul style="list-style-type: none"> • Follow up with Jason Marshall about identifying secondary legal counsel <ul style="list-style-type: none"> ◦ Recommendations collected to date for Jason Marshall to interview/vet: <ul style="list-style-type: none"> ▪ Mr. Craig Lewis Goodmark Goodmark Law Firm LLC One West Court Square Suite 410 Decatur, GA 30030 Phone:(404) 719-4848 Email:cgoodmark@gmail.com ▪ Mr. Jonathan Robert Poole Strickland Brockington Lewis LLP 1170 Peachtree Street NE Suite 2200 Atlanta, GA 30309-7200 Phone:(678) 347-2200 Fax:(678) 347-2210 Email:jrp@sblaw.net ▪ Mr. Daniel Adam Cohen Baker Donelson Bearman Caldwell & Berkowitz PC 3414 Peachtree Road NE, Suite 1600 Atlanta, GA 30326 Phone:(404) 589-3404 Fax:(404) 238-9638 Email:dcohen@bakerdonelson.com ▪ Mr. Christopher Edward Adams (weighted lottery contact) Krevolin & Horst LLC 1201 W. Peachtree Street NW, Suite 3250 Atlanta, GA 30309 Phone:(404) 888-9700 Fax:(404) 888-9577 Email:adams@khlawfirm.com • Need to finalize for presentation to be Board in January 2018 			

	Purpose	Presenter	Time
E. Charter Renewal Update	Discuss	Mazie Lynn Causey	5 m

- Response APS Request for Clarification will have been presented to the Board on 11/1/2017
- Response to APS Request for Clarification due 11/3/2017
- Confirm the timeline for APS review and GaDOE review
 - APS will have another 90d (from November 1)
 - GaDOE has no statutory or regulatory timeline

F. Board Recruitment and On-Boarding	Discuss	Tom Tidwell	10 m
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- Leadership on documenting the related processes: Tom Tidwell and Elisa Buckner
- Known need: 1 member's final term expires June 30, 2018 (skills: HR, projects, facilities, etc.)
- Timeline for finalizing and document related processes needs to be determined at this meeting

III. Other Business

IV. Closing Items

5:04 PM

A. Adjourn Meeting	Discuss	Tom Tidwell	1 m
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