

Wesley International Academy

Governance Committee Meeting

Date and Time

Tuesday April 10, 2018 at 4:15 PM EDT

Location

314 Kelly St., Atlanta, GA 30312

Agenda

Purpose Presenter Duration I. Opening Items **A.** Record Attendance and Guests Tom 3 m Tidwell Tom B. Call the Meeting to Order 1 m Tidwell **C.** Approve March Minutes Approve Tom 3 m Minutes Tidwell Approve minutes for Governance Committee Meeting on March 1, 2018

II. Governance

A. Policy Roundup Taskforce Update	Discuss	Tom	15 m
		Tidwell	

- Taskforce
 - Jan Hansen faculty
 - Tom Tidwell
 - Donald Mason
 - Donica Johnson
 - David Mitchum academics
 - Lea Durdin
 - Beth Gay faculty
- Next Meeting: TBD
- Roadmap:
 - March 1: Draft of final policy changes, bylaws and document retention policy will be submitted to Governance Committee for review
 - April 5: Final approval by Governance Committee
 - April 17: Board meeting present first reader to entire Board
 - May 3: Any additional, necessary review by Governance Committee
 - May 15: Board meeting final vote on policy changes, bylaws, and document retention policy
- ByLaws Update Tom/Mazie Lynn

- Pending Action Items:
 - Review relevant sections with Chip & Lisa Tom
 - Compare ED section to ED job description & contract -Mazie Lynn
 - Compare Director Agreement document to revised Bylaws -Tom
 - Compare Officer job descriptions to revised Bylaws Mazie Lynn
- Anticipated Timeline: same as above
- Document Retention Policy Thomas
 - Pending Action Items:
 - Review relevant details with administration
 - Craft related Disaster Recovery Policy
 - Anticipated Timeline: same as above, but may be impacted by need to coordinate with Finance Committee

B. Weighted Lottery Update	Discuss	Mazie Lynn Causey	10 m
Weighted lottery discussion can be tabled	until Septer	nber.	

C. Charter Renewal Update	Discuss	Mazie Lynn Causey	5 m
		-	

- GaDOE Response to Clarification due March 7, 2018
- Anticipate GaDOE decision at their March Board meeting (March 22, 2018)
 - Includes committee meeting on March 21, 2018

D. Board Recruitment and On-Boarding	Discuss	Tom	10 m
		Tidwell	

- Update on Candidate Interviews
 - Current Pipeline
 - Timeline for Interviews
 - Interview Panel: Tom Tidwell, Katie Delp, Jan Hansen, Kate Boyer, Ewa Carter

E. Establish Training Schedule for BOT-	Discuss	Mazie	10 m
Related Training		Lynn	
		Causey	

- Short-term: OKRs Training
- · Long-term: annual overview training to include new members

F. Committee Goals for 2017-18 -	Discuss	Mazie	5 m
Accountability Check-In		Lynn	
		Causey	

- Policy Roundup Taskforce
 - Board Policies, including need for document retention policy (Tom and Jan)
 - Parent and Staff Handbooks (Mazie Lynn and Jan)
 - Board ByLaws Update (Mazie Lynn and Tom)
- Board Recruitment & On-Boarding Plan (Tom and Mazie Lynn)
- Follow up on creation of measurable goals for the entire Board

III. Other Business

IV. Closing Items

A. Adjourn Meeting	Discuss	Tom	1 m
		Tidwell	