APPROVED

Excelsior Village Academies

Minutes

Excelsior Village Academies' Board Meeting

Date and Time
Thursday December 4, 2025 at 7:00 PM

Location
The Excelsior Village Academies' Board of Directors will meet in person. Please see the location below:

5295 Highway 155 N; Stockbridge, GA 30281

You can also join virtually. Please see the meeting details below:

Join Zoom Meeting
https://us02web.zoom.us/j/8754612347?pwd=UXN0amZyMmE3YlVNamhHK3JWVGJKUT09

Meeting ID: 875 461 2347
Passcode: EVA24

One tap mobile
+13052241968,,8754612347#,,,,*218913# US
+13092053325,,8754612347#,,,,*218913# US

Directors Present

D. Paige, N. Brinson, R. Hutchins, T. Burrell (remote), W. Smith

Directors Absent
A. Holmes, K. Rutherford

Ex Officio Members Present
M. Flowers

I. Opening Items

A. Call the Meeting to Order

N. Brinson called a meeting of the board of directors of Excelsior Village Academies to order on Thursday Dec 4, 2025 at 7:10 PM.
N. Brinson made a motion to approve the minutes from Excelsior Village Academies' Board Meeting on 10-23-25.
R. Hutchins seconded the motion.
The board **VOTED** to approve the motion.

B. Record Attendance

II. CEO Report

A. CCRPI Update

No data currently.

B. Enrollment

- Enrollment Overview
  - Currently at 213 students (Does not account for two scholars because of age)
  - Learned that calculations for the student population are based on a three-count average, with this count, the student population is at 205
- Attendance Zone Expansion + Needs Assessment
  - The commission has accepted the recommendation from the EVA board to add Rockdale to the attendance zone and will vote on it during their December board meeting.
  - After their formal approval, applications will go live in January
- Conservative Enrollment Goal for SY27
  - Will be using the conservative estimate next year for the student population of 265 students
- Spacing/Pro-Forma
  - We have been provided with initial quotes for the next phase of expansion
  - First quote is ~$10 million

- Enrollment Budget
  - The budget will need to be adjusted based on the 205 average count over the 215 actual count we have now.
- PTO
  - Parent Teacher Organization elections are starting, and we are looking to fill the officer roles first.
  - Looking to have this done by mid-January and the first PTO meeting in February
- K-12 Discussion
  - Coming soon: expanding the charter to start at high school after 2 years (when current 6th graders are moving into 9th grade)

III. Finance Committee Update

A. Monthly Financial Update

- Current Budget Forecast:
  - Revenue has been reduced from $3.8 million to $3.6 million
  - This revenue number does not reflect the adjustment from the three-count average (205)
  - Expenses have also reduced from $3.5 million to $3.3 million
  - Net Income: $267,180 (not inclusive of $250,000 being set aside)
  - By June, 60 days cash on hand

IV. Governance Committee Update

A. Policy Review

Governance Committee has suggested the following policies for approval by vote:

- Students Rights Policy
- PQ Policy
- Health/Wellness Policy
- EL Policies and Procedures

D. Paige made a motion to approve the Student Rights Policy, PQ Policy, Health/Wellness Policy and EL Policies and Procedures.
W. Smith seconded the motion.
The board **VOTED** to approve the motion.

- Board Recruitment
  - Looking to recruit more board members to onboard in April and May
  - Looking to recruit a finance person to train under treasurer
- Compliance Training
  - Feb 10 and 11 - Atlanta

V. Upcoming Events

A. School Events

- Holly Jolly Holiday Bash
  - December 18 from 11-1p

VI. Board Business

A. Next Meetings

Next Meeting:

- January 22
  - Goverance and Finance Committee Meetings - 6pm
  - Board Meeting - 7pm

VII. Closing Items

A. Adjourn Meeting

R. Hutchins made a motion to adjourn meeting.
D. Paige seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:59 PM.

Respectfully Submitted,
R. Hutchins