

APPROVED



# Excelsior Village Academies

## Minutes

### Excelsior Village Academies' Board Meeting

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#### Date and Time

Thursday October 23, 2025 at 7:00 PM

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#### Location

The Excelsior Village Academies' Board of Directors will meet in person. Please see the location below:

5295 Highway 155 N; Stockbridge, GA 30281

You can also join virtually. Please see the meeting details below:

#### Join Zoom Meeting

<https://us02web.zoom.us/j/8754612347?pwd=UXN0amZyMmE3YlVNamhHK3JWVGJKUT09>

**Meeting ID: 875 461 2347**

**Passcode: EVA24**

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#### Directors Present

A. Holmes (remote), D. Paige, K. Rutherford, N. Brinson, R. Hutchins, W. Smith

### **Directors Absent**

T. Burrell

### **Ex Officio Members Present**

M. Flowers

### **Non Voting Members Present**

M. Flowers

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## **I. Opening Items**

### **A. Call the Meeting to Order**

R. Hutchins called a meeting of the board of directors of Excelsior Village Academies to order on Thursday Oct 23, 2025 at 7:14 PM.

### **B. Record Attendance**

D. Paige made a motion to approve the minutes from Excelsior Village Academies' Board Meeting on 09-20-25.

K. Rutherford seconded the motion.

The board **VOTED** to approve the motion.

## **II. Updates**

### **A. Enrollment**

- Current Enrollment Numbers
  - **Total: 215**
- Attendance Zone Expansion/Needs Assessment
  - Rockdale County has approximately 14,000 students, the vast majority being minority students.
  - Elementary school math proficiency is 21%, reading proficiency 30%
  - No charter schools in Rockdale County, but there are magnet schools and virtual options in the county
  - SCSC will meet in November, and we are looking for approval after that meeting

### **B.**

## SY 2026- 2027 Enrollment

### Enrollment for SY26-27

- Conservative vs. Aggressive Projections
  - We can't fall below 154 or exceed 540 students during the 5-year charter application.
  - **Conservative Growth:** adding ~45 students, we will be able to stay in the building
  - **Aggressive Growth:** adding ~125 students, we will outgrow our physical space
    - *Consideration 1:* Parking lot dismissal becomes an issue when more students are added to the current physical space.
    - *Consideration 2:* Maintaining a strong school culture amidst rapid growth in back-to-back years might prove to be difficult
    - *Consideration 3:* In the conservative model, we will need 28 FTEs and Support Staff, vs. in the aggressive model, we will need 39 FTEs and Support Staff

R. Hutchins made a motion to Approve the conservative growth model for SY26 for 265 students, with 2 K, 2 1st, 2nd, and 1 section of all other grades through Grade 7.

W. Smith seconded the motion.

The board **VOTED** to approve the motion.

## III. Finance

### A. Monthly Financial Update

#### Revenue:

- The most significant variance is in state sources of revenue. There is \$173,737 in variance from the projected to the actual on Sept 25

#### Expenses:

- The most significant variance on the negative side is in other purchase services at \$76,656, and on the positive side is supplies at \$146,678

Net Income: -\$27,500

We discussed cash on hand currently and projections for after the January and March adjustments.

- *January adjustment:* Back rent payments will resume, and double rent payments
- *March adjustment:* QBE adjustments based on enrollment

- EOY projection is stronger than EOY last year, which is a great sign for EVA

## **B. Incentive Discussion**

## **C. Audit Approval**

K. Rutherford made a motion to accept the FY25 Audit.

D. Paige seconded the motion.

The board **VOTED** to approve the motion.

## **IV. Upcoming Events**

### **A. School Events**

- Fall Festival - **11-1 p.m. on Oct. 31**
  - Board can come to volunteer
  - Also, book character day

## **V. Board Business**

### **A. Committees**

R. Hutchins made a motion to to approve the Governance Committee as permissible under the bylaws.

W. Smith seconded the motion.

The board **VOTED** to approve the motion.

K. Rutherford made a motion to elect Dr. Paige as the chair of the Governance Committee Chair.

R. Hutchins seconded the motion.

The board **VOTED** to approve the motion.

### **B. Policy Review**

R. Hutchins made a motion to Approve the following policies and allow M. Flowers to make the adjustments to handbook to align with school policies: - Governing Board Conflicts of Interest Policy - Code of Ethics Acknowledgment and Conflicts of Interest Form - Annual FERPA Notification (English and Spanish) - Annual PPRA Notification (English and Spanish) - Mandated Reporter Policy - Health & Safety Policy - Parents' Bill of Rights - Protect students First Act Complaint Resolution Policy - School Volunteer Training and Eligibility Requirements Policy - Stakeholder Grievance Policy - Section 504 Grievance Policy - Student Reporting of Alleged Sexually Inappropriate Behavior Policy - Enrollment Policy - SSN Waiver - Suicide Awareness, Prevention, Forms, and Notice - McKinney Vento Policy, Forms, and Notice.

W. Smith seconded the motion.

- Conflict of Interest:
  - Key Employee Phrasing was unclear. We have not fully defined.

- After approval, these policies must be moved to governance to be trained on and combed through.

The board **VOTED** to approve the motion.

### **C. Policy Review**

- Emergency Situations Purchasing Policy
- Students Rights Policy
- PQ Policy
- Health/Wellness Policy
- Time and Effort Policy
- Cash Management Policy
- Capital Procurement
- EL Policies and Procedures

It has been tabled for the next meeting. Board members will review it and then bring back recommendations and notes for review at the next meeting.

### **D. Rescheduling November and December Meetings**

The current schedule of meetings has the November meeting on Thanksgiving and the December meeting on Christmas.

Suggestion:

- Move November Meeting to 11/20
- Move December Meeting to 12/19
- **Move the meeting to December 4 to accommodate all needs**

R. Hutchins made a motion to amend the meeting cadence to move the November meeting to December 4 and cancel the late December meeting.

W. Smith seconded the motion.

The board **VOTED** to approve the motion.

## **VI. Public Comment**

### **A. Public Comment**

No Comment.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,  
R. Hutchins