

APPROVED



# Excelsior Village Academies

## Minutes

### Excelsior Village Academies' Board Meeting

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#### Date and Time

Saturday May 10, 2025 at 11:00 AM

#### Location

The Excelsior Village Academies' Board of Directors will meet in person. Please see the location below:

5295 Highway 155 North, Atlanta, Georgia

You can also join virtually. Please see the meeting details below:

#### Join Zoom Meeting

<https://us02web.zoom.us/j/8754612347?pwd=UXN0amZyMmE3YlVNamhHK3JWVGJKUT09>

**Meeting ID: 875 461 2347**

**Passcode: EVA24**

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#### Location

The Excelsior Village Academies' Board of Directors will meet in person. Please see the location below:

5295 Highway 155 N; Stockbridge, GA 30281

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You can also join virtually. Please see the meeting details below:

**Join Zoom Meeting**

<https://us02web.zoom.us/j/8754612347?pwd=UXN0amZyMmE3YlVNamhHK3JWVGJKUT09>

**Meeting ID: 875 461 2347**

**Passcode: EVA24**

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**Directors Present**

A. Holmes, D. Paige, K. Rutherford, N. Brinson, R. Hutchins, T. Burrell, W. Smith

**Directors Absent**

R. Culpepper III

**Ex Officio Members Present**

M. Flowers

**Non Voting Members Present**

M. Flowers

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**I. Opening Items**

**A. Call the Meeting to Order**

N. Brinson called a meeting of the board of directors of Excelsior Village Academies to order on Saturday May 10, 2025 at 11:08 AM.

N. Brinson made a motion to approve the minutes from Excelsior Village Academies' Board Meeting on 04-19-25.

R. Hutchins seconded the motion.

The board **VOTED** to approve the motion.

**B. Record Attendance**

**II. Updates**

**A.**

## Enrollment

- In K, opened and offered 45 seats, and 40 current seats enrolled
- In 1st, opened and offered 50 seats, and 49 current seats enrolled
- In 2nd, opened and offered 25 seats, and 32 current seats enrolled
- In 3rd, opened and offered 25 seats, and 29 current seats enrolled
- In 4th, opened and offered 25 seats, and 30 current seats enrolled
- In 5th, opened and offered 25 seats, and 19 current seats enrolled
- In 6th, opened and offered 25 seats, and 22 current seats enrolled

EVA will report to the commission numbers by May 15 and have to remain within 8% variance to get approval from the commission

## B. SY 25-26 Organizational Chart

- Version 1 of SY26 Org Chart accounted for 10 teachers, 4 leaders but updated Org Chart has eliminated the DOO position to operate on a more lean budget and now there are 12 teachers, 3 leaders
- **Next Step:** MF will look at the DOO position and determine how those responsibilities will be allocated amongst three remaining leaders (Head of School, Academic Dean, and Dean of Students)
- **Next Step:** List out all contracted services for SY26 and the cost of those contracts

D. Paige made a motion to approve the SY26 Org Chart.

W. Smith seconded the motion.

The board **VOTED** to approve the motion.

## C. Finance Committee Updates

Cash Flow Updates:

- Impacted cash flow over the summer because of the adjustments that happened March based on enrollment for SY24
- Adjustments have been made, and there is an agreement with the landlord to help sure up cash flow through the summer prior to SY25
- To remain cash flow positive for the summer, we will need to transfer the balance from the fundraising account to the school account

W. Smith made a motion to transfer the fundraising money into the school account to sure up the cash flow for the summer.

R. Hutchins seconded the motion.

**KR:** If we transfer the money into the school account, will we have a base number we want to keep in the fundraising account after this year?

The board **VOTED** to approve the motion.

### III. Community Engagement

#### A. Recent & Upcoming Events

- Field Day - May 15
  - All Day
  - Asking for board volunteers, please email ahead of time
- EOY Ceremony - May 23
  - 10-12p
  - Award Ceremony and Stepping Up Event for Kindergartens

### IV. Board Business

#### A. Governance Training

Takeaways from SCSC training:

- KR: Adding more committees to support the work of an expanding board and school
- WS: Every school in the first year has a rough time, and the training assured me that we are on the right track

Takeaways from GSS training:

- AS: We are doing better than we think
- NB: Thinking about systems, we have to look at data, ask questions, and give feedback

### V. Public Comment

#### A. Public Comment

No Comment

### VI. Public Hearing

#### A. SY 25-26 Budget

##### Brief Overview of the Budget:

- Revenue Projections - In the last few days, guidance was received that adjusted the budget, and the back-end provider conservatively adjusted the budget to reflect that information. This budget also does not show EIP numbers, but we are optimistic that we will receive that money in SY26.
- Expenses—We want to come into SY26 very lean, with staff reductions and reduced expenses. In October, we will revisit some of these reductions.

- Net Income - \$145,053

**Priorities for SY26:**

- Accounting for a SPED teacher in the budget to support the growth of the school and the students' needs
- No cuts on instructional or academic priorities

**Next Steps:**

- Public Hearing 2 - June 21
- Making minor edits to the budget to ensure that it is ready for the June 21 meeting and vote

**VII. Public Comment**

**A. Public Comment**

No comment.

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:42 PM.

Respectfully Submitted,  
R. Hutchins