



# Excelsior Village Academies

## Minutes

### Excelsior Village Academies' Board Meeting

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#### Date and Time

Saturday February 15, 2025 at 11:00 AM

#### Location

The Excelsior Village Academies' Board of Directors will meet in person. Please see the location below:

5295 Highway 155 North, Atlanta, Georgia

You can also join virtually. Please see the meeting details below:

#### Join Zoom Meeting

<https://us02web.zoom.us/j/8754612347?pwd=UXN0amZyMmE3YlVNamhHK3JWVGJKUT09>

**Meeting ID: 875 461 2347**

**Passcode: EVA24**

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#### Location

The Excelsior Village Academies' Board of Directors will meet in person. Please see the location below:

5295 Highway 155 N; Stockbridge, GA 30281

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You can also join virtually. Please see the meeting details below:

**Join Zoom Meeting**

<https://us02web.zoom.us/j/8754612347?pwd=UXN0amZyMmE3YlVNamhHK3JWVGJKUT09>

**Meeting ID: 875 461 2347**

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**Directors Present**

A. Holmes, D. Paige, K. Rutherford, N. Brinson, R. Culpepper III, R. Hutchins, T. Burrell, W. Smith

**Directors Absent**

*None*

**Directors who arrived after the meeting opened**

D. Paige

**Ex Officio Members Present**

M. Flowers

**Non Voting Members Present**

M. Flowers

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**I. Opening Items**

**A. Call the Meeting to Order**

N. Brinson called a meeting of the board of directors of Excelsior Village Academies to order on Saturday Feb 15, 2025 at 11:09 AM.

N. Brinson made a motion to approve the minutes from Excelsior Village Academies' Board Meeting on 01-18-25.

R. Culpepper III seconded the motion.

The board **VOTED** to approve the motion.

**B.**

## **Record Attendance**

## **II. Finance**

### **A. Budget**

2024-2025. Forecast Update

- Previous Forecast: \$5,498
- Current Forecast: \$16,289

Cash impacted by rent, purchases for growth, and projected reduction. in QBE revenues

Looking Ahead:

- Additional CSP drawdowns
- Budget approval for other federal funds and begin drawdowns
- Process adjustments for monthly close efficiency

Goals & Horizon Issues:

- NSLP approval
- Capital asset. analysis
- FY26 budgeting process

D. Paige arrived.

### **B. Fundraising**

### **C. Grit N Wit Next Steps**

- Taskforce has met and a deposit has been paid to Grit N Wit for the event
- Sponsor Level
  - Platinum Level - 1 @ \$7,000
  - Gold Level - 20 @ \$2,500
  - Silver Level - 5 @ \$1,000
  - Bronze Level - 10 @ \$200
  - Participant Fees
    - Student - \$10
    - Adult - \$30

**Proposed Event Date:** April 19

### **D. Next Steps**

- Taskforce will met and come back with a marketing and timeline proposal for the full board

### III. Updates

#### A. Enrollment

Enrollment Projections if EVA goes to Grade 6

- Goal: 200 for SY25-26
- Grades K - 6 (except Grade 1) are slated for 25 per class with 1 class, 50 for Grade 1 with 2 classes

Enrollment Projections if EVA goes to Grade 4

- Goal: 200 for SY25-26
- Grades K, 1, and 3 are slated for 25 per class, with 2 classes and Grades 2 and 4 are slated for 25 per class with 1 class

#### Next Steps:

- Send questions to Taskforce about enrollment by Feb. 17
- Special Meeting invitation to come from that

#### B. Grants

J Bulow Campbell Foundation is currently in process; Apr 1 deadline

- EVA can share a specific dollar amount if awarded and what the grant can be used for
- Potential Uses:
  - Transportation (Risk: The grant is a one-time grant, so this might be a complex application of this grant)

#### C. Operations and Finance Monitoring Updates and Next Steps

Based on SCSC monitoring review, some updates need to be made to some policies from our handbook.

- Conflict of Interest Policy
- Employee Handbook Policy
- Family Handbook Policy
- Fiscal Policy

#### Final Updates are due Feb. 19

R. Hutchins made a motion to approve the recommended language in the Conflict of Interest Policy, Employee Handbook Policy. Family Handbook Policy, and Fiscal Policy.

D. Paige seconded the motion.

#### Point of Clarity:

- We need to show evidence by Feb.19 but there is a longer runway to getting those documents fully updated in our policies

The board **VOTED** unanimously to approve the motion.

## IV. Community Engagement

### A. Recent & Upcoming Events

#### Major Events:

- Feb 28 - IM Day
  - Living Gallery of Black History
  - 10:30a - 12:30p
- Mar 8 - Annual Vendors Market
  - Spotlighting women-owned businesses in the village
  - **Ask:** Use personal network to recruit women to participate
  - 10:00a - 1:00p
- Mar 15 - After the board meeting, community canvassing
  - 12:30p

## V. Board Business

### A. Governance Training

The board attended the governance training this week; below are share-outs and takeaways.

- When denied during fundraising efforts, always ask for advice
- EVA needs to adopt a social media policy
- Structure of the board, updating the committees and the teams within the board
- Communication: Improvements can be made by adopting a framework that delineates the roles and responsibility
- Using families in taskforce and committees moving forward
- Creating an annual fundraising plan and strategy ahead of SY25-26
- Training energized the team
- Meetings have been process-heavy; we have to revisit how we disseminate information for processing heavier
- Utilizing working sessions to create space for discourse

## VI. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:26 PM.

Respectfully Submitted,  
R. Hutchins