APPROVED

# Excelsior Village Academies

# Minutes

## Excelsior Village Academies' Board Meeting

---

**Date and Time**
Saturday November 16, 2024 at 11:00 AM

**Location**
The Excelsior Village Academies' Board of Directors will meet in person. Please see the location below:

5295 Highway 155 North, Atlanta, Georgia

You can also join virtually. Please see the meeting details below:

**Join Zoom Meeting**
https://us02web.zoom.us/j/8754612347?pwd=UXN0amZyMmE3YlVNamhHK3JWVGJKUT09

**Meeting ID: 875 461 2347**
**Passcode: EVA24**
---
One tap mobile
+13052241968,,8754612347#,,,,*218913# US
+13092053325,,8754612347#,,,,*218913# US

---

**Location**
The Excelsior Village Academies' Board of Directors will meet in person. Please see the location below:

5295 Highway 155 N; Stockbridge, GA 30281

---

You can also join virtually. Please see the meeting details below:

**Join Zoom Meeting**
https://us02web.zoom.us/j/8754612347?pwd=UXN0amZyMmE3YlVNamhHK3JWVGJKUT09

**Meeting ID: 875 461 2347**
**Passcode: EVA24**
---
One tap mobile
+13052241968,,8754612347#,,,,*218913# US
+13092053325,,8754612347#,,,,*218913# US

---

**Directors Present**
A. Holmes, D. Paige, K. Rutherford, N. Brinson, R. Culpepper III, R. Hutchins, T. Burrell, W. Smith

**Directors Absent**
*None*

**Ex Officio Members Present**
M. Flowers

---

## I. Opening Items

### A. Call the Meeting to Order

N. Brinson called a meeting of the board of directors of Excelsior Village Academies to order on Saturday Nov 16, 2024 at 11:06 AM.

### B. Record Attendance

### C. Approve Minutes

N. Brinson made a motion to approve the minutes from Excelsior Village Academies' Board Meeting on 10-19-24.
R. Hutchins seconded the motion.
The board **VOTED** unanimously to approve the motion.

## II. Finance

### A.

**Budget**

- Limited changes from the last forecast due to uncategorized expenses
  - Forecasted to end SY24-25 with ~$120k loss because of lower enrollment than initially projected
- November has been the largest cash expenditure because of expected vendor expenditures. EVA has to front the cost and then get reimbursed through our grants.
- Looking ahead:
  - Additional CSP drawdowns
  - Budget for Title I, II, IV and begin drawdowns
  - NSLP approval
- Goals and Horizons Issues
  - Positive Pay Implementation for Fraud Protection
  - Finalize facility project costs
  - Capital asset analysis

**B. Fundraising**

- $2500 Board Goal currently to fundraise
  - ~$1500 raised already by board dues
  - Through GA Gives, the aim is to get at least $1000 more raised
    - GA Give Campaign expires Dec. 4 (Giving Tuesday)
- GA Gives Day - The team will continue too fundraise in similar manner after GA Gives Day

**C. Filing Update**

- Fundraising account has been set up as to not co-mingle

**D. Next Steps**

- Get individual pages done for GA Gives Day.
- The fundraising plan will be pushed out the week of Nov. 18

## III. Updates

**A. GADOE & SCSC Monitoring**

- FTE submission has been submitted
  - The enrollment number submitted was 90 kids, 17 less than the initial filling
  - EVA is still waiting to see how the numbers pan out based on student needs
- EVA has submitted all documents for SCSC monitoring

**B. Enrollment**

- As of 11/16, 83 scholars to date
- At the next board meeting, we will review the plan for the SY25-26 enrollment with an eye on 540 students enrolled by Year 5

### C. Personnel Update

- Received applications, EVA will consider those for instructional staff SY25-26
- M. Flowers is delivering instruction primarily, but there is a staff member in the room who can relieve her when need be
- Maintaining Professional Development for teachers

### D. Facilities

- Building is functional, but there are some outstanding projects
    - Fencing around parts of the property
    - HVAC delays
    - Playground

### E. Grants

- CSP
    - EVA is waiting for some feedback from CSP to get the next drawdown
- Charter School Growth Fund
- Building Hope Impact Award
    - 1st place will receive $20K
    - Recognizes innovative schools
    - Deadline: Nov 30

### F. Student Data Presentation

- Overall Goals:
    - Growth Goal: At the Winter administration, 50% or more of students in each grade have grown at least one IRLA level since the fall.
    - Growth Goal: At spring administration, 67% or more of students have grown the equivalent of one grade level since the fall
    - K-2: 70% at proficient or above grade level by winter, 75% at proficient or above by spring
    - 3: 60% at proficient or above grade level by winter, 65% at proficient or above by spring
- Students have grown collectively around 3 months in just the first 14 weeks of school

## IV. Community Engagement

### A. Recent & Upcoming Events

- Coat Drive: Running until 11/21
- Potluck: 11/22
    - 12:15-1:15p

## V. Board Business

### A. Comprehensive Performance Framework

- Comprehensive Performance Framework is the tool the SCSC uses to monitor the progress of the school academically, finically, and operationally
- Academic Section of the CPF:
    - CCRPI (College and Career Readiness Performance Index) - only considers tested grades
    - Pulls data based on student zip codes, then compares it to schools in those zip codes

### B. Governance Support Program

- SCSC reached out to support new schools in their board governance
- Lisa Mcdonald is the point of contact and coach
- Will meet with the board chair 2x a month and come to observe meetings to provide feedback and in-person support

### C. Upcoming Training

- Each FY Board Members need 6 hours of training to be in compliance
- Ongoing learning for the board from BOT:
    - The Board's Role in Stakeholder Engagement - 11/19
    - From Good to Great: Measuring Board Effectiveness - 12/17
- SCSC has posted their training for FY25, and will begin in February
    - Feb 11 - 1pm
    - April 22 - 1pm

## VI. Public Comment

### A. Public Comment

Parent via Zoom:

- Thank you so much for all you do. With the K-6 enrollment projection for next year, will there be a 5th grade? Some of us have older kids and friends who would be interested.
    - Yes. We are growing into all grades in the K-6 band

- Also, have we used the Facebook groups to help bring more awareness about the school in the community?

## VII. Closing Items

### A. Adjourn Meeting

R. Hutchins made a motion to adjourn the meeting.
K. Rutherford seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:21 PM.

Respectfully Submitted,
R. Hutchins

---

**Documents used during the meeting**

- SCSC_CPF_2024-2025SY (1).pdf
- GSS.Program.Description.FY25.pdf