APPROVED

Excelsior Village Academies

Minutes

Excelsior Village Academies' Board Meeting

Date and Time
Saturday October 19, 2024 at 11:00 AM

Location
The Excelsior Village Academies' Board of Directors will meet in person. Please see the location below:

5295 Highway 155 North, Atlanta, Georgia

You can also join virtually. Please see the meeting details below:

Join Zoom Meeting
https://us02web.zoom.us/j/8754612347?pwd=UXN0amZyMmE3YlVNamhHK3JWVGJKUT09

Meeting ID: 875 461 2347
Passcode: EVA24

One tap mobile
+13052241968,,8754612347#,,,,*218913# US
+13092053325,,8754612347#,,,,*218913# US

Location
The Excelsior Village Academies' Board of Directors will meet in person. Please see the location below:

5295 Highway 155 N; Stockbridge, GA 30281

You can also join virtually. Please see the meeting details below:

Join Zoom Meeting
https://us02web.zoom.us/j/8754612347?pwd=UXN0amZyMmE3YlVNamhHK3JWVGJKUT09

Meeting ID: 875 461 2347
Passcode: EVA24

One tap mobile
+13052241968,,8754612347#,,,,*218913# US
+13092053325,,8754612347#,,,,*218913# US

Directors Present
A. Holmes, D. Paige, K. Rutherford, N. Brinson, R. Hutchins, T. Burrell, W. Smith

Directors Absent
None

Directors who arrived after the meeting opened
D. Paige, K. Rutherford

Ex Officio Members Present
M. Flowers

Guests Present
Ralph Culpepper

I. Opening Items

A. Call the Meeting to Order

N. Brinson called a meeting of the board of directors of Excelsior Village Academies to order on Saturday Oct 19, 2024 at 11:04 AM.

B. Welcome and Introductions

C. Record Attendance

D. Approve Minutes

N. Brinson made a motion to approve the minutes from Excelsior Village Academies' Public Hearing on 06-15-24.
The board **VOTED** unanimously to approve the motion.

E. Approve Minutes

N. Brinson made a motion to approve the minutes from Excelsior Village Academies' Board Meeting on 09-21-24.
The board **VOTED** unanimously to approve the motion.
K. Rutherford arrived at 11:11 AM.
D. Paige arrived at 11:21 AM.

II. Finance

A. Budget

- Decrease in revenue from reduced enrollment projections.
  - Even with enrollment lower than expected, we are unsure how they will parse based on needs.
  - EVA is operating at ~ a 27-kid deficit, causing a ~$300k reduction in state sources. The state will square this up around December.
  - There is also a ~$23k reduction in federal sources.
  - EVA has offset some of these reductions by producing savings in personnel.
  - The projection is -$118k for the end of the year.
- SCSC Dashboard
  - EVA's current score is 90, which meets the financial performance standards based on the rubric.
- Next Steps:
  - Additional CPS drawdowns
  - Budget for Title I, II, IV and begin drawdowns
  - NSLP approval

B. Fundraising

- Fundraising Event:
  - Grit N' Wit Proposal
  - After approval of the contract, EVA has 15 days to send half of the money to Grit N' Wit to execute the contract. That total is $2.750
  - Sign the contract by the end of the year.
- Letter Writing Campaign
  - 3 of 4 initial letters and boxes have gone out
  - Giving Tuesday: Board Members will be able to raise money via social media and professional networks to increase giving to EVA.
- EVA Foundation

- The EVA Foundation will be created as an avenue for charitable giving to support EVA and the greater community (Henry County, etc).
- The EVA Foundation will also be available for wraparound services (Kindergarten readiness, community education, coat drives, etc)
- PTO (501(c)(6)): Organization that can be a foundation, membership-based organization

C. Update on EVA Banking Status

D. Next Steps

- Research charter school foundations and charitable giving
- Read the Grit N' Wit Proposal

III. Updates

A. GADOE & SCSC Monitoring

- Contracted with Crossing Dot, assisting in submission to GADOE for QBE funding
- SCSC Monitoring
  - First-round monitoring documents regarding governance and operation have been submitted.
  - EVA is currently awaiting feedback from SCSC after a review

B. Enrollment

- Initially submitted to the state 107 students, at the last audit EVA enrollment was at 86 students.
- When we submitted at 107, it was a blanket submission, but at true up, EVA is not sure what the total number will be controlling for students with special needs.
- Adjustments will need to be made on enrollment targets for SY25-26
- We are anticipating an enrollment band of 4th and 6th for next year

C. Personnel Update

- EVA has hired a Special Education teacher & contracted with a paraprofessional teacher (pending more training, there may be an offer given to support this teacher)
- RBTs to come in support behavioral expectations
- EVA has been using regular subs to test those teachers' capacity to protect the integrity of the instruction in the school

D. Facilities

- Getting close to ending projects

- SCSC Safety and Health Check went well
- Playground: Kaboom grant proposal has been filled out, 4-6 weeks to hear back

E. Grants

- CSP
  - Waiting on Drawdown 2, preparing for Drawdown 3

F. Student Data Presentation

- EVA has set MOY and EOY goals based on the iReady Diagnostic and IRLA

IV. Board Business

A. Comprehensive Performance Framework

- For the next meeting, board should look at the academic section of the CPF

B. Robert's Rules

- Motions
  - Approving Minutes: Board members should read the minutes before the meeting to ensure they understand what was recorded and then come to the meeting having understood what was in the minutes. Minutes can be approved by silent consent.
  - Making and Voting on Motions: Anyone can make or second a motion, but for a motion to be brought to vote, the board chair must make that motion to ensure voting is in order.
- Discussion
  - Board members can ask questions when the discussion is open, not before. It is suggested that they write down questions and raise them during the discussion.
  - Discussion will be timed and limited to 10 minutes
- Executive Sessions
- Points of Order & Time
  - When the board is out of order, board members can call a point of order to ensure everyone follows the rules of order.
- Committees
  - Committee Reports
    - Academic Committee

C. New Schools Conference

- Houston, TX
- 10-12 schools participated, all schools were in their first year

- Takeaway:
    - Creating innovative learning spaces

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:42 PM.

Respectfully Submitted,
R. Hutchins