

APPROVED



# Excelsior Village Academies

## Minutes

### Excelsior Village Academies' Board Meeting

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#### Date and Time

Thursday May 23, 2024 at 7:30 PM

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#### Location

The Excelsior Village Academies' Board of Directors will meet in person. Please see the location below:

750 Glenwood Ave, Atlanta, GA 30316  
Building 300

You can also join virtually. Please see the meeting details below:

#### Join Zoom Meeting

<https://us02web.zoom.us/j/8754612347?pwd=UXN0amZyMmE3YlVNamhHK3JWVGJKUT09>

**Meeting ID: 875 461 2347**

**Passcode: EVA24**

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One tap mobile

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#### Directors Present

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A. Holmes, D. Paige, K. Rutherford (remote), N. Brinson, R. Hutchins, W. Smith

**Directors Absent**

*None*

**Ex Officio Members Present**

M. Flowers

**Non Voting Members Present**

M. Flowers

**Guests Present**

Tyler Burrell

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**I. Opening Items**

**A. Call the Meeting to Order**

N. Brinson called a meeting of the board of directors of Excelsior Village Academies to order on Thursday May 23, 2024 at 7:37 PM.

**B. Approve Minutes**

N. Brinson made a motion to approve the minutes from Excelsior Village Academies' Board Meeting on 04-20-24.

R. Hutchins seconded the motion.

The board **VOTED** to approve the motion.

**C. Record Attendance**

**D. Board Announcements**

- Welcome Tyler Burrell, Vice Chair to the board

**II. Updates**

**A. Pre-Opening Checklist**

- Checklist: EVA is on track
  - The SCSC site visit is coming Thursday, May 30
  - The budget will be finalized ahead of public hearings in June (Due by June 30)
    - Meetings will be June 8 and June 15

**B.**

## **Enrollment**

- Reduced the number of students enrolled in Year 1 (Target: 117)
  - At present (5/23), we have 111 applications, 109 accepted seats, and 106 fully enrolled students
- Waitlist after 117 (there is a waitlist for 3rd already)
- Deadline for SCSC was 5/22

## **C. Hiring**

- In May, 38 in process and 11 disqualified
- The teacher demographic will come between 0-3 years of experience and be highly qualified.
  - Partnered with AmeriCorp to bring in corp members
- Facilitate recruitment event June 1
  - Will offer on-site interviews

## **D. Facilities**

- Renovation is moving quickly, slated to be done by July 15
- Ribbon cutting and tours will begin once the building is officially handed over to EVA

## **E. Grants**

- CSP
  - Have to send an amended budget
  - EVA will have access to the full amount from planning to implementation year
- New School Growth Fund
  - June 6 is a presentation for funding
  - Would qualify for ~\$500k spread over 3 years

## **III. Community Engagement Task Force**

### **A. Phone Banking Next Steps**

- Still essential action for attracting families (parents fellows are still consistently making calls)
- There is a correlation between calls and families going to the Monday waitlist sessions

### **B. Upcoming Events**

## **IV. Finance**

#### **A. Board Dues**

- William will send email today to get all board members reminded about board dues

#### **B. Budget**

- Will not cover today; close to final budget by end of May
- The finance team will review the budget, but the budget will be available to the full board

#### **C. Fundraising**

Fundraising Policy and Procedures -

<https://app2.boardontrack.com/org/5V1ZAa/media/viewer/327182?scope=>

#### **D. Next Steps**

### **V. Dates to add to Calendar**

#### **A. Dates**

##### **Public Hearing Meeting**

10:30a - June 8 (finance meeting)/11:00a - June 8 (public hearing)

10:30a - June 15 (finance meeting)/11:00a - June 15 (public hearing)

##### **Next Board Meeting**

10:30a - June 22

### **VI. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:20 PM.

Respectfully Submitted,

N. Brinson

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### **Documents used during the meeting**

*None*