

APPROVED



# Excelsior Village Academies

## Minutes

### Excelsior Village Academies' Board Meeting

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#### Date and Time

Saturday July 20, 2024 at 11:00 AM

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#### Location

The Excelsior Village Academies' Board of Directors will meet in person. Please see the location below:

750 Glenwood Ave, Atlanta, GA 30316  
Building 300

You can also join virtually. Please see the meeting details below:

#### Join Zoom Meeting

<https://us02web.zoom.us/j/8754612347?pwd=UXN0amZyMmE3YlVNamhHK3JWVGJKUT09>

**Meeting ID: 875 461 2347**

**Passcode: EVA24**

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One tap mobile

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#### Directors Present

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A. Holmes, D. Paige, K. Rutherford (remote), N. Brinson, R. Hutchins, T. Burrell, W. Smith

**Directors Absent**

*None*

**Ex Officio Members Present**

M. Flowers

**Non Voting Members Present**

M. Flowers

**Guests Present**

Sue Ann De los Santos

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**I. Opening Items**

**A. Call the Meeting to Order**

W. Smith called a meeting of the board of directors of Excelsior Village Academies to order on Saturday Jul 20, 2024 at 10:32 AM.

**B. Approve Minutes**

A. Holmes made a motion to approve the minutes from Excelsior Village Academies' Board Meeting on 05-23-24.

N. Brinson seconded the motion.

The board **VOTED** to approve the motion.

N. Brinson made a motion to approve the minutes from Excelsior Village Academies' Board Meeting on 06-22-24.

R. Hutchins seconded the motion.

The board **VOTED** to approve the motion.

**C. Record Attendance**

**II. Finance**

**A. Budget**

Budget Update from Peter Laub

- The first semester of the year will be underfunded based on projected enrollment, but the situation will be reconciled in the spring after the October enrollment count.
- Teachers are hired and the school is fully staffed
- Awarded NSVF grant and is reflected in the budget

- First CSSP drawdown submitted
- First payroll run done
- **Next Step:** Categorize students and staff for the October count
- **Next Step:** Complete NSLP application

## B. Board Dues

- Bloomberg is on track, and board members are contributing to the campaign
- Board dues go to endowment and unrestricted funds
- **Next Step:** Tracking the contributions to ensure we are on track with the goal we set as a team for board dues

## C. Fundraising

- Fundraising policy to be discussed during next meeting
- **Event Proposal:** Community Barbecue
  - Cover Charge or Donation for entry
  - Private home and hosted by board member Rutherford
  - Date TBD
- **Next Step:** Send out the fundraising policy and review it before the next meeting
- **Next Step:** Follow up with Board Member Rutherford about final approval of the barbecue

## D. Next Steps

- 5K Brainstorming Meeting
  - Planning Team -
    - William, Afi, Reginald
    - Thursday, July 25

## III. Updates

### A. Pre-Opening Checklist

- Certificate of Occupancy: Fire Marshall coming out Tuesday, July 22
  - Small Success Academy has been delayed a week, will be combined with Week 1 instruction August 5 now
- The remaining items have been completed
  - TRS establishment for teachers
  - Fully hired

### B. Enrollment

- 100% enrolled with 118 students
- 161 applications

- Goal is 15 scholars on the waitlist for each section
- Currently, 34 scholars are on waitlists all together

### **C. Hiring**

- 100% hired

### **D. Facilities**

### **E. Grants**

- Doing drawdowns for CSP currently
- NSVF
  - Awarded \$582,000 from this grant

### **F. Leader and Teacher Institute**

- Has been going well and there have been major gains in pedagogical practice
- There has been tremendous excitement
- **Next Step:** Survey to be created and disseminated to teachers

## **IV. Community Engagement**

### **A. Upcoming Events**

- Ribbon Cutting and Barbecue - August 3
- First Day of School - August 5
  - All Hands on Deck
- TBD Building Readiness and Installation Help

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:06 PM.

Respectfully Submitted,  
R. Hutchins