

APPROVED



# Excelsior Village Academies

## Minutes

### Excelsior Village Academies' Board Meeting

---

#### Date and Time

Saturday March 16, 2024 at 11:00 AM

---

#### Location

The Excelsior Village Academies' Board of Directors will meet in person. Please see the location below:

#### Locust Grove Public Library

115 M.L.K. Jr. Blvd, Locust Grove, GA 30248

You can also join virtually. Please see the meeting details below:

#### Join Zoom Meeting

<https://us02web.zoom.us/j/8754612347?pwd=UXN0amZyMmE3YlVNamhHK3JWVGJKUT09>

**Meeting ID: 875 461 2347**

**Passcode: EVA24**

---

One tap mobile

+13052241968,,8754612347#,,,,\*218913# US

+13092053325,,8754612347#,,,,\*218913# US

---

#### Directors Present

A. Holmes (remote), D. Paige, I. Nelson-Graham (remote), K. Rutherford, R. Hutchins, W. Smith

**Directors Absent**

N. Brinson

**Directors who arrived after the meeting opened**

K. Rutherford

**Ex Officio Members Present**

M. Flowers

**Non Voting Members Present**

M. Flowers

**Guests Present**

SueAnn De Los Santos

---

**I. Opening Items**

**A. Call the Meeting to Order**

W. Smith called a meeting of the board of directors of Excelsior Village Academies to order on Saturday Mar 16, 2024 at 11:10 AM.

**B. Approve Minutes**

W. Smith made a motion to approve the minutes from Excelsior Village Academies' Board Meeting on 02-17-24.

K. Rutherford seconded the motion.

The board **VOTED** to approve the motion.

**C. Record Attendance**

**II. Updates**

**A. Pre-Opening Checklist**

March 1 - Obtaining Facilities Code

- Issued Site Code since last meeting

Waiting on Access to GaDOE information systems

On Track for submitting evidence of 65% of Enrollment Applications by March 22

K. Rutherford arrived at 11:14 AM.

## B. Enrollment

Total of 108 Applications as of March 14

More significant increase in upper grades, EVA needs 55 more kinder enrollment applications.

Goals we are tracking

- 92% to the goal of **65% submitted applications**
- 71% to the goal of **fully enrolled students**

By April 24, we need 50% (90 students) fully enrolled we are currently at 64 students

## C. Hiring

Introducing Founding DOO - SueAnn De Los Santos

Interviews for new staff will be happening April 1-5 during in-person camp.

- Completed 4 Phone Interviews for Dean of Instruction; 2 have made it to in-person
- 7 Culture Associates in the Phone Interview Stage

Board Members can offer support during the final interview phase during the week of April 1-5

## D. Facilities

On Track with closing on facility April 11

Modifications to the building should be completed by Mid-June

## E. Grants

ReDefined Ed

- Mar 15 Report Completed; Awaiting disbursement of next \$75k

New School Venture Fund

- Seeking Year 1 funding after receiving seed funding

W. Smith made a motion to Accept the CSP State Entity Subgrant Award of \$1.35M.

R. Hutchins seconded the motion.

Language conditioning EVA Acceptance of CSP Grant:

**Excelsior Village Academies** has been awarded a CSP State Entity subgrant award (FAIN S282A220006) of \$1.35MM by the State Charter Schools Foundation of Georgia

(SCSF) to support the (**opening and preparation for the operation of a new** charter school in Georgia. The **Excelsior Village Academies** governing board accepts this federal subgrant with the conditions and requirements set forth in the CSP Subgrant Agreement with the SCSF.

The board **VOTED** to approve the motion.

**Roll Call**

D. Paige	Aye
W. Smith	Aye
R. Hutchins	Aye
N. Brinson	Absent
K. Rutherford	Aye

**III. Board Business**

**A. Board Training**

Mar 20 - In-Person Meeting (SCSC New School Orientation)

Apr 17 - In-Person Meeting (Governance Training)

**B. In-Person Meetings**

**C. Board Member Opening**

~3 Openings

- Board Member with law background
- Board Member with HR background
- Board Member with operational background

**D. Newsletter Deliverables**

If you haven't done so already, please send photo and bio to Michelle

**IV. Community Engagement Task Force**

**A. Phone Banking Next Steps**

**B. Upcoming Events**

Spring Break Camp April 1-5

**V. Finance**

**A. Updates to Bylaws**

**B. Fundraising**

W. Smith made a motion to set board dues at \$500.

D. Paige seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

R. Hutchins Aye

K. Rutherford Aye

D. Paige Aye

N. Brinson Absent

W. Smith Aye

**C. Next Steps**

**VI. Dates to add to Calendar**

**A. Upcoming Board Governance Training**

Last Day for all State Trainings completion is Apr 30

**B. EVA Spring Camp**

**C. Enrollment Canvassing**

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:11 PM.

Respectfully Submitted,

R. Hutchins