

APPROVED



Excelsior Village Academies

Minutes

Excelsior Village Academies' January Board Meeting

Date and Time

Wednesday January 17, 2024 at 8:00 PM

Location

The Excelsior Village Academies' Board of Directors will meet virtually. Please see meeting details below to join.

Join Zoom Meeting

<https://us02web.zoom.us/j/8754612347?pwd=UXN0amZyMmE3YlVNamhHK3JWVGJKUT09>

Meeting ID: 875 461 2347

Passcode: EVA24

One tap mobile

+13052241968,,8754612347#,,,,*218913# US

+13092053325,,8754612347#,,,,*218913# US

Directors Present

A. Holmes, D. Paige, I. Nelson-Graham, K. Rutherford, N. Brinson, R. Hutchins, W. Smith

Directors Absent

None

Directors who arrived after the meeting opened

W. Smith

I. Opening Items

A. Call the Meeting to Order

R. Hutchins called a meeting of the board of directors of Excelsior Village Academies to order on Wednesday Jan 17, 2024 at 8:01 PM.

B. Approve Minutes

N. Brinson made a motion to approve the minutes from Excelsior Village Academies' December Board Meeting on 12-20-23.

A. Holmes seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Record Attendance

II. Updates

A. Pre-Opening Checklist

- Everything submitted to date, in good standing with SCSC
- Working towards meeting 65% enrollment target (March 22)
- Still in due diligence with the facility
- REMINDER: All Pre-Opening Checklist live in the drive

B. Enrollment

- Uptick in enrollment
 - 67 Applications, ~30 Accepted Seats
- Need 54 More Apps by March 22 to meet 65% threshold

C. Hiring

- First hire, Director of Ops
 - Official Start is Jan 29, 2024
- Launched for all remaining positions

D. Vote on EdTech Proposal

- Submitted proposal to outline services for Year 0 and Year 1
- Proposal shared with board

N. Brinson made a motion to approve EdTech Proposal.

D. Paige seconded the motion.

The board **VOTED** unanimously to approve the motion.

W. Smith arrived.

E. Facilities

- Still in due diligence phase
- Board to vote to move forward with Albion for build

N. Brinson made a motion to move forward with Albion as contractors for build.

W. Smith seconded the motion.

The board **VOTED** unanimously to approve the motion.

F. Grants

- Still waiting to hear from Charter School Growth Fund
- CSP (applied for \$1.5 million) waiting to hear back

G. Staff Handbook

- Governing policies for staff guiding professionalism and professional responsibility as employees at EVA

H. Vote on Staff Handbook

N. Brinson made a motion to approve the Staff Handbook.

K. Rutherford seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Board Business

A. Board Training

- Review of required trainings for Board Members
- Chairwoman Brinson will email all trainings to board members

B. In-Person Meetings

- Based on poll - meetings will be every 3rd Saturday 11a-12p
- Location Options:
 - MLK Jr Recreation Center (100 Hillard St SE) - Cost \$60
 - Fairview Public Library (28 Austin Rd) - Cost \$10
- First In-Person Meeting February 17, 2024, 11a-12p
- Follow Up: Checking on availability of locations this week, by EOW board members will have final information

C. Board Member Opening

- Vice Chair Opening
 - Will be posted outside of the board by January 26 if no current board member wants to be Vice Chair

D. Newsletter Deliverables

- Board members to submit 4-5 sentence bio, words of aspiration for EVA and professional headshot for newsletter to M. Flowers

IV. Community Engagement Task Force

A. Phone Banking Next Steps

- Seeing an uptick in people participating in EVA events from phone banking
- Peak hours 1p-6p

B. Upcoming Events

- Past Event: MLK Skate Day
- EVA is active in the Henry County Chamber of Commerce
- Community Engagement Taskforce meeting every other Tuesday, next meeting January 30

V. Finance

A. Fundraising

Board Dues:

- Bylaws 3.03: update language around deciding board dues; to be updated by next meeting for a board vote
- Once dues are established, the board will start using donor management system to track dues paid monthly or bi-monthly
- Part of the dues can be fundraised but the board needs to decide on governing policies related to fundraising

B. Next Steps

- Finance Committee (A. Holmes, N. Brinson, W. Smith, M. Flowers, R.Hutchins) scheduled to meet 30 min prior to the Saturday board meeting

VI. Dates to add to Calendar

A.

Upcoming Board Governance Training

Athens - Feb 6

Atlanta - April 17

New School Orientation Pt. 2 - March 20

6 hours of webinars

April 30 is the final day to complete all trainings to remain in compliance.

B. Lottery

C. GCSA Conference

D. Atlanta School Choice Expo

Saturday, January 20 2024

10AM – 1PM

Loudermilk Conference Center

40 Courtland St NE, Atlanta, GA 30303

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:23 PM.

Respectfully Submitted,

R. Hutchins