

APPROVED



## Excelsior Village Academies

### Minutes

#### Excelsior Village Academies' November Board Meeting

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##### **Date and Time**

Wednesday November 15, 2023 at 8:00 PM

##### **Location**

Join Zoom Meeting

<https://us02web.zoom.us/j/8754612347?pwd=UXN0amZyMmE3YlVNamhHK3JWVGJKUT09>

Meeting ID: 875 461 2347

Passcode: EVA24

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One tap mobile

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Dial by your location

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• +1 309 205 3325 US

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##### **Location**

The Excelsior Village Academies' Board of Directors will meet virtually. Please see meeting details below to join.

##### **Join Zoom Meeting**

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### **Directors Present**

D. Paige (remote), K. Rutherford (remote), N. Brinson, W. Smith (remote)

### **Directors Absent**

I. Nelson-Graham, K. Lee, R. Hutchins

### **Ex Officio Members Present**

M. Flowers (remote)

### **Non Voting Members Present**

M. Flowers (remote)

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## **I. Opening Items**

### **A. Call the Meeting to Order**

W. Smith called a meeting of the board of directors of Excelsior Village Academies to order on Wednesday Nov 15, 2023 at 8:05 PM.

Could not vote without quorum

### **B. Approve Minutes**

Could not vote without quorum

### **C. Record Attendance**

## **II. Updates**

### **A. Pre-Opening Checklist**

- We will be reviewing at each meeting
- Well ahead with to-dos, all have been updated to SCSC portal
- Feedback to our policies is possible
- We are current on all of our to-dos
- VMF form still in process

### **B. Enrollment**

- Enrollment updates will be shared monthly for the previous month (Can be more frequent if needed)
- Each grade level has a cut-off with birth year
- Each line shows how many applicants we have so far and how many we need
- We started Mid-October
- Enrollment page has been approved for website and social media

#### **C. Board on Track Profiles (Website)**

- Board needs to update Bios on Board on Track
- Upload a professional picture until we are able to take uniform pictures

#### **D. Governance Training Share-out**

- Attended by Michelle Flowers, Nisah Brinson, and Afi Holmes
- Shared a lot about importance of charter contract and how that relates to the board
- Reminder that there are 2 more sessions available

### **III. Board Meetings**

#### **A. Open Meetings Act**

- Open Meetings Act - As a charter school we have to abide by this
- We have to move to in-person meetings starting in January
- We need to start thinking about places and also possibly new day and time

#### **B. In-Person Meetings**

- In person board meetings will start in January

#### **C. Next Steps**

### **IV. Charter Contract**

#### **A. Purpose and Importance**

- Can be found on the SCSC Website
- We are now listed as an approved charter
- Shows everything we are accountable for

### **V. Community Engagement Task Force**

#### **A. Phone Banking Next Steps**

- Document shared - Accountability for phone banking
- We need to improve in phone banking to meet our enrollment goal
- Helps to hold ourselves accountable
- Document lives in Community engagement folder

## **B. Upcoming Events**

- Task Force meetings are on Thursdays
- Task Force includes Myela, Isis, Michelle, Kristal (Lead)

## **VI. Dates to add to Calendar**

### **A. Upcoming Board Governance Training**

In-person training

- Feb 6th - Tuesday (Athens)
- April 17th - Wednesday (Atlanta)

### **B. GCSA Finance Training**

Nov 27th and Nov 29th - William and Michelle Attending

### **C. NSVF Training in Nashville**

- Afi Holmes and Nisah Brinson attending
- Nov 15th -17th

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:47 PM.

Respectfully Submitted,  
W. Smith