

APPROVED



# Excelsior Village Academies

## Minutes

### Excelsior Village Academies' Special Board Meeting

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#### Date and Time

Wednesday November 1, 2023 at 8:00 PM

#### Location

Join Zoom Meeting

<https://us02web.zoom.us/j/8754612347?pwd=UXN0amZyMmE3YlVNamhHK3JWVGJKUT09>

Meeting ID: 875 461 2347

Passcode: EVA24

One tap mobile

+13052241968,,8754612347#,,,,\*218913# US

+13092053325,,8754612347#,,,,\*218913# US

Dial by your location

• +1 312 626 6799 US (Chicago)

• +1 646 931 3860 US

• +1 929 436 2866 US (New York)

Meeting ID: 875 461 2347

Passcode: 218913

Find your local number: <https://us02web.zoom.us/j/8754612347?pwd=UXN0amZyMmE3YlVNamhHK3JWVGJKUT09>

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#### Location

The Excelsior Village Academies' Board of Directors will meet virtually. Please see meeting details below to join.

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## Directors Present

A. Holmes (remote), D. Paige (remote), I. Nelson-Graham (remote), K. Rutherford (remote), N. Brinson (remote), R. Hutchins (remote), W. Smith (remote)

## Directors Absent

K. Lee

## Ex Officio Members Present

M. Flowers (remote)

## Non Voting Members Present

M. Flowers (remote)

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## I. Opening Items

### A. Call the Meeting to Order

N. Brinson called a meeting of the board of directors of Excelsior Village Academies to order on Wednesday Nov 1, 2023 at 8:01 PM.

### B. Record Attendance

## II. Board Updates

### A. Finance Committee and Community Engagement Task Force

-Afi Holmes will join Finance Committee

-Isis Nelson-Graham will join Community Engagement Task Force

-Will discuss with Reginald Hutchins about joining Finance Committee

### B.

### **Board on Track Board Governance**

-Ensure that you are signed up for Board on Track

### **C. SCSC Board Governance 101 Training**

-All board members must complete 1 of the 3 Board Governance Trainings delivered by the SCSC

-First opportunity for governance training is November 8th (In-Person) 9am-4pm

-Link sent in chat to register

-This training will satisfy 6 of the 12 required training hours

-Other hours will be met asynchronously

### **D. Board Profiles and Board Assessment**

-Ensure that your profile is up on board on track including Bio, picture, and EVA Email

-Do not add a public email. This is only for Board Chairwoman, Nisah Brinson to field questions, complaints, and to streamline communication

## **III. Governance**

### **A. Approve Michelle Flowers as Head of School & CEO of Excelsior Village Academies**

A. Holmes made a motion to Approve Michelle Flowers as Head of School & CEO.

D. Paige seconded the motion.

The board **VOTED** to approve the motion.

### **B. Approve Complete Enrollment Packet**

A. Holmes made a motion to Approve complete enrollment packet.

W. Smith seconded the motion.

The board **VOTED** to approve the motion.

### **C. Approve Board and General Background Check Policies**

A. Holmes made a motion to approve board and general background check policies.

I. Nelson-Graham seconded the motion.

The board **VOTED** to approve the motion.

### **D. Approve Board Conflict of Interest Policy**

A. Holmes made a motion to approve board conflict of interest policy.

D. Paige seconded the motion.

The board **VOTED** to approve the motion.

#### **IV. Dates to add to Calendar**

##### **A. Board Governance Training**

- Held in person on November 8th 9am-4pm
- Registration link dropped in chat

##### **B. GCSA Finance Training**

- November 27th and November 29th
- William Smith and Michelle Flowers will attend

##### **C. NSVF Training in Nashville**

- November 15-17
- Chairwoman Brinson and Board Member Afi are attending

#### **V. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:38 PM.

Respectfully Submitted,  
N. Brinson