APPROVED

Scholarship Prep

Minutes

Regular Board Meeting

Date and Time
Thursday October 8, 2026 at 2:00 PM

Location
4070 Mission Ave.
Oceanside, CA, 92057

Zoom Meeting Information:
Meeting ID: 847 7579 6164
Passcode: 212359

Scholarship Prep Orange County - 1010 West 17th Street, Santa Ana, CA 92706
Legacy Room

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
Room 233

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
First-floor Kindergarten Classroom

Scholarship Prep Riverside County - 9707 Magnolia Ave. Riverside, CA 92503
Front Office

Scholarship Prep San Bernardino County - 20 W. 7th St. Upland, CA 91786
Admin Office

Additional Teleconference Location: 800 W. 6th St. Suite 1505 Los Angeles, CA 90017

Additional Teleconference Location: 668 Nijohanjikicho, Shimogyo Ward, Kyoto, 600-8412, Japan
Hotel Lobby

The meeting will be accessible via teleconference using the information listed above and at the locations above.

PUBLIC COMMENT:
The public is invited to address the Board during the meeting using the Zoom meeting information above, or from any of the teleconference locations. Alternatively, public comments can also be submitted via email to comments@scholarshipschools.org with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 12:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. Speakers may be called in the order that requests are received, with speakers attending the meeting called prior to reading written comments submitted by email, or may be grouped by subject area. Comments are limited to three (3) minutes per speaker with no more than 15 minutes per single topic so that as many people as possible may be heard. . The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

Directors Present
C. Friedrichs (remote), J. Ing (remote), M. Toan (remote), S. Thomas (remote)

Directors Absent
B. George

I. Opening Items

A. Quorum Check

B. Call the Meeting to Order

C. Friedrichs called a meeting of the board of directors of Scholarship Prep to order on Thursday Oct 8, 2026 at 2:02 PM.

C. Pledge of Allegiance

D. Reading of the Scholarship Prep Mission Statement

E. Approval of the Agenda

C. Friedrichs made a motion to approve.
M. Toan seconded the motion.
Board President Charles Friendrichs pulled consent calendar items III. E. Approve cost sharing, between Scholarship Prep - Orange County and Newsong Church in the amount not to exceed $292,500.00 (Phase 0) and III. H. Approve the Revised Scholarship Prep - Orange County Contract with Satoh Brothers International Inc. in the amount of $87,501.11
The board **VOTED** unanimously to approve the motion.

Roll Call	
M. Toan	Aye
B. George	Absent
C. Friedrichs	Aye
S. Thomas	Aye
J. Ing	Aye

F. Invitation to Address the Board on Items on the Agenda

G. Invitation to Address the Board on Items Not on the Agenda

II. Information Section

A. Charter Impact Presentation

David Olson presented the monthly financial update for Scholarship Prep Schools as of August 2026. Overall, all schools are tracking positively against their approved budgets, with revenues exceeding projections and expenses generally remaining on track.

David also reported that South Bay remained in compliance with all bond covenants, with a base rent coverage ratio of 1.53 (minimum 1.1) and 155 days of cash on hand (minimum 45 days).

Charles Friedrichs asked when the payments for the interorganizational loan repayments will end. David confirmed that repayments are projected to begin in May, although the full outstanding balance will not be repaid by the end of the fiscal year.

B. Human Resources Department Updates

Human Resources Director Tony Chukuka introduced himself and his department members to the Board. He shared his professional background and expressed enthusiasm for supporting the organization and its mission.

Tony provided an overview of the HR department's structure and responsibilities, highlighting the team's focus areas:

- Community Outreach and Talent Pipeline: Building relationships with schools and developing a pipeline of prospective teachers and staff.
- Talent Acquisition: Recruiting and interviewing candidates for organizational positions.
- Compliance: Managing employment documentation, I-9 requirements, and required workplace postings and notifications.
- Benefits and Workers' Compensation: Overseeing employee benefits, workers' compensation, and protected leave, including FMLA and pregnancy disability leave.
- Employee Lifecycle: Managing onboarding, offboarding, and related employee documentation.
- Employee Relations and Culture: Supporting employee relations, organizational compliance, and leadership development.

Charles Friedrichs asked who is currently responsible for teacher and staff evaluations. Tony explained that he is partnering with Andrew Crowe to finalize the evaluation process, including developing a more structured rating system and exploring how employee performance evaluations can be tied to compensation to ensure employees are appropriately recognized and rewarded for their performance.

C. Organization Update

Jason Watts provided the organization update, including the following topics:

- Enrollment Update - strong enrollment across the organization
- LAUSD Board Report - LAUSD is Scholarship Prep South Bay, for a five-year renewal term with a recommended enrollment capacity increase. The recommendation includes one benchmark related to English Learner Progress (ELPI), requiring the school to either reach or exceed state performance levels or demonstrate continued annual growth over the next five years. The renewal vote was scheduled for the Tuesday, October 13.
- Sacramento Related Items - state legislative matters
    - Positive outcome regarding the CalSTRS bill
    - Facilities bond program addressing financial hardship
    - Assembly Bill 1381 regarding employment history disclosures during the hiring process.
    - The Board was also informed of the upcoming election and CCSA's efforts to establish relationships with candidates.
    - LAUSD has moved to a single petition submission calendar for charter renewals, new petitions, and material revisions.
- Facilities and Growth
    - Continues exploring a potential Upland campus purchase

- Evaluating how the South Bay renewal outcome could affect financing options.
- Continuing partnership with the Charter School Growth Fund, with the next school opening timeline adjusted to 2028–29.
- In response to Charles Friedrichs's question about details of a potential future school, Jason explained that the organization is exploring a more centralized approach focused on Riverside County. Establishing an additional school site could help distribute debt service across multiple locations under the countywide charter structure. Jason also shared plans to meet with the City of Riverside to explore potential school locations and partnership opportunities. Additionally, Scholarship Prep received a $52,500 grant to support enrollment outreach and marketing efforts.

• Visibility/Community

- Continued media and community outreach efforts, including coverage in the Los Angeles Times and ABC, an op-ed titled *Kids Can't Learn Hungry*, and a potential Univision feature highlighting the organization's work addressing chronic absenteeism and student homelessness. These efforts are intended to increase awareness of Scholarship Prep and support future philanthropic and fundraising opportunities.
- Preparations are also underway for the December 12 Winter Wellness event, with several community partners and government representatives expected to attend.

III. Consent Calendar

A. Approve the August 20th Regular Meeting Minutes

C. Friedrichs made a motion to approve the minutes from Regular Board Meeting on 08-20-26.
M. Toan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Ing	Aye
M. Toan	Aye
C. Friedrichs	Aye
B. George	Absent
S. Thomas	Abstain

B. Approve the August 20th Special Meeting Minutes

C. Friedrichs made a motion to approve the minutes from Special Board Meeting on 08-20-26.
M. Toan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Toan	Aye
B. George	Absent
C. Friedrichs	Aye
J. Ing	Aye
S. Thomas	Abstain

C. Approve the September 11th Special Meeting Minutes

C. Friedrichs made a motion to approve the minutes from Special Board Meeting on 09-11-26.
M. Toan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Friedrichs	Aye
S. Thomas	Abstain
J. Ing	Aye
B. George	Absent
M. Toan	Aye

D. Approve the August Financials and Check Register

E. Approve cost sharing, between Scholarship Prep - Orange County and Newsong Church in the amount not to exceed $292,500.00 (Phase 0)

F. Approve the Scholarship Prep and LA Sparks agreement in the amount not to exceed $100,000.00

G. Approve the Hot Work Policy

H. Approve the Revised Scholarship Prep - Orange County Contract with Satoh Brothers International Inc. in the amount of $87,501.11

I. Approve the Scholarship Prep - San Bernardino County Contract with A&F Ramirez Construction in the amount not to exceed $61,688

J. Approve the Director of Facilities Job Description

K. Approve the IT Coordinator Job Description

L. Approve the Substitute Teacher Job Description

M. Approve the Dean of Culture Job Description

N.

Approve the Business Specialist Job Description

O. Approve the Revised 2026-2027 Administration Compensation Plan

P. Approve the Revised 2026-2027 Classified Compensation Plan

Q. Approval of Consent Calendar

C. Friedrichs made a motion to approve.
M. Toan seconded the motion.
Board President Charles Friendrichs pulled consent calendar items III. E. Approve cost sharing, between Scholarship Prep - Orange County and Newsong Church in the amount not to exceed $292,500.00 (Phase 0) and III. H. Approve the Revised Scholarship Prep - Orange County Contract with Satoh Brothers International Inc. in the amount of $87,501.11.
The board **VOTED** unanimously to approve the motion.

Roll Call	
B. George	Absent
M. Toan	Aye
S. Thomas	Abstain
C. Friedrichs	Aye
J. Ing	Aye

IV. Actions Items

A. Approve the 8th Amendment to the Scholarship Prep - Oceanside lease with Mission San Luis Rey Parish

J. Ing made a motion to approve.
S. Thomas seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
S. Thomas	Aye
C. Friedrichs	Aye
J. Ing	Aye
M. Toan	Aye
B. George	Absent

V. Closed Session

A. STUDENT EXPULSION (Ed. Code section 48918(c)): (1 matter)

The Board entered the closed session at 2:47 pm.

VI. Return to Open Session

A.

Report Out of Closed Session, if any

Board President, Charles Friedrichs, reported out of close session at 3:06 pm.
In the manner of student expulsion case number 2026-01, the board unanimously voted to approve the recommendation.

VII. Closing Items

A. Board Comments and Future Agenda Items

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:08 PM.

Respectfully Submitted,
C. Friedrichs

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

SPECIAL PRESENTATION MAY BE MADE
Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.
However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Jason Watts.
Email: jwatts@scholarshipschools.org

BOARD DOCUMENTS
Agenda documents that have been distributed to members of the Board are available for inspection online by requesting from Jason Watts at jwatts@scholarshipschools.org "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Orange County - 1010 West 17th Street, Santa Ana, CA 92706
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Riverside County - 9707 Magnolia Ave. Riverside, CA 92503
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep San Bernardino County - 20 W. 7th St. Upland, CA 91786
7:30 a.m. to 4:00 p.m. Monday through Friday

FOR MORE INFORMATION

For more information concerning this agenda, please contact Jason Watts at:
jwatts@scholarshipschools.org