APPROVED

Scholarship Prep

Minutes

Regular Board Meeting

Date and Time
Thursday August 20, 2026 at 2:00 PM

Location
4070 Mission Ave.
Oceanside, CA, 92057

Zoom Meeting Information:
Meeting ID: 847 7579 6164
Passcode: 212359

Scholarship Prep Orange County - 1010 West 17th Street, Santa Ana, CA 92706
Legacy Room

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
Room 233

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
First-floor Kindergarten Classroom

Scholarship Prep Riverside County - 9707 Magnolia Ave. Riverside, CA 92503
Front Office

Scholarship Prep San Bernardino County - 20 W. 7th St. Upland, CA 91786
Admin Office

Additional Teleconference Location: 800 W. 6th St. Suite 1505 Los Angeles, CA 90017

The meeting will be accessible via teleconference using the information listed above and at the locations above.

PUBLIC COMMENT:
The public is invited to address the Board during the meeting using the Zoom meeting information above, or from any of the teleconference locations. Alternatively, public comments can also be submitted via email to comments@scholarshipschools.org with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 12:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. Speakers may be called in the order that requests are received, with speakers attending the meeting called prior to reading written comments submitted by email, or may be grouped by subject area. Comments are limited to three (3) minutes per speaker with no more than 15 minutes per single topic so that as many people as possible may be heard. . The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

Directors Present
B. George (remote), C. Friedrichs (remote), J. Ing (remote), M. Toan (remote)

Directors Absent
S. Thomas

Directors who arrived after the meeting opened
J. Ing

I. Opening Items

A. Quorum Check

B. Call the Meeting to Order

C. Friedrichs called a meeting of the board of directors of Scholarship Prep to order on Thursday Aug 20, 2026 at 2:02 PM.

C. Pledge of Allegiance

D.

Reading of the Scholarship Prep Mission Statement

E. Approval of the Agenda

B. George made a motion to approve.
M. Toan seconded the motion.
Board President Charles Friedrichs pulled Consent Calendar items AD. Approve the Scholarship Prep Contract with FundEd Strategies in the amount of $54,000, AJ. Approve the Amendment to the Boys and Girls Club Expanded Learning Opportunities Program Contract for Scholarship Prep - Riverside County in the additional amount of $183,471.83, and AK. Approve the Amendment to the Boys and Girls Club Expanded Learning Opportunities Program Contract for Scholarship Prep - San Bernardino County in the additional amount of $104,735.97 off of the agenda.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Toan	Aye
J. Ing	Aye
S. Thomas	Absent
C. Friedrichs	Aye
B. George	Aye

F. Invitation to Address the Board on Items on the Agenda

J. Ing arrived at 2:05 PM.

G. Invitation to Address the Board on Items Not on the Agenda

II. Information Section

A. Organization Update

Jason Watts provided the organizational update covering the following topics: enrollment, South Bay charter renewal, community partnerships, media coverage, legislative updates, and IT services.

- **Enrollment:** Enrollment has increased significantly across the organization compared to the prior year.
- **South Bay Renewal:** The public hearing for South Bay's charter renewal is scheduled for August 25th. Charles Friedrichs asked if a slide deck will be permitted for the renewal hearing, and Jason answered that it has not yet been determined. Slide decks have historically been permitted, but the large number of schools participating may affect the format.
- **Community Partnerships/Media:** A September 2 back-to-school celebration and new gym floor unveiling is planned at South Bay, with community leaders and representatives from the LA Sparks expected to participate. Recent visits from local and LAUSD representatives were highlighted, as well as an interview with the

Los Angeles Times regarding the school's work supporting students and addressing chronic absenteeism and homelessness.

- **Legislative Updates:** Several CCSA-supported legislative efforts were discussed, including health services, facilities funding, and expanding access to certain public-school funding opportunities for charter schools.
- **IT Services:** The organization is proposing to change IT providers, pending Board approval. Following feedback from school-site staff and an evaluation of three vendors through a competitive bidding process, the recommended provider was identified as the best fit based on service, responsiveness, cybersecurity, project support, nonprofit experience, and cost. Charles Friedrichs asked if the new provider will be able to support all school sites across the organization. Jason confirmed and explained the company having adequate and consistent support across all sites was a critical part of the evaluation and contract discussions.

B. Charter Impact Presentation

Jason Sitomer presented the South Bay Unaudited actuals report. He explained that the books have been closed for South Bay, with the remaining schools still in the process of closing their books in preparation for the annual audit.
South Bay's revenues exceeded budget, as did expenses, resulting in a projected year-end surplus of approximately $160,000 compared to the budgeted $130,000 surplus. The projected fund balance is approximately 34%.
The increase in revenue was primarily driven by higher enrollment, with average daily attendance (ADA) approximately 14 students above budget, generating an estimated $250,000 in additional revenue, as well as the utilization of expiring grant funds.
Expenses increased accordingly due to higher enrollment, including increased after-school and special education costs.
Charles Friedrichs asked whether expiring grant funds, including the Arts, Music, and Instructional Materials funding, could be replaced to continue supporting those expenses. Jason Sitomer explained that the Arts, Music, and Instructional Materials funding was one-time pandemic-era funding and could not be backfilled. However, South Bay continues to receive ongoing Arts, Music, and School programs funding on a three-year cycle.

C. 2026-27 Instructional Materials Presentation

Taylor Ellis presented the Instructional Materials Sufficiency Resolution, which confirms that all students have sufficient, standards-aligned instructional materials in the required subject areas. The resolution covers mathematics, science, history/social studies, English Language Arts, and designated English Language Development materials for English Learners.

Taylor reviewed the core and supplemental curriculum resources used across TK–8, noting that core materials include both print and digital components, with additional

resources available as needed. Computers/Chromebooks are not included in the resolution, although the organization maintains one-to-one Chromebook access for students.

Barbara George asked what “materials” include. Taylor explained that materials include textbooks, student workbooks, curriculum materials, and related instructional resources.

Charles Friedrichs asked if “additional materials” refer to supplemental materials, if AI fits into the curriculum, and if new books purchased every year?

- Supplemental resources are provided in addition to the core curriculum, with many supplemental resources accessed digitally.
- The current curriculum does not include student-facing AI components, although some programs may have limited AI functions for staff support.
- Consumable materials are purchased annually, while non-consumable items such as teacher editions, manipulatives, and classroom libraries are reused. Taylor also explained that material sufficiency is an ongoing process. Materials are ordered based on enrollment, reconciled after the start of the school year, and replenished throughout the year as enrollment changes or materials are lost or damaged. Principals work with the academic team to identify and address any additional needs.

D. 2026-27 Instructional Materials Pubic Hearing

III. Consent Calendar

A. Approve the July 23rd Regular Meeting Minutes

B. George made a motion to approve the minutes from Regular Board Meeting on 07-23-26.
M. Toan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
S. Thomas	Absent
M. Toan	Aye
B. George	Aye
J. Ing	Aye
C. Friedrichs	Aye

B. Approve the July Check Register

C. Approve the Updated Office Assistant Job Description

D. Approve the Updated Director of Curriculum and Instruction Job Description

E.

Approve the Updated Director of Special Education Job Description

F. Approve the Certified Occupational Therapy Assistant Job Description

G. Approve the Director of Diverse Learners Job Description

H. Approve the Managing Director of Special Education Job Description

I. Approve the Curriculum Specialist Job Description

J. Approve the Updated 2026-27 Administration Compensation Plan

K. Approve the Updated 2026-27 Classified Compensation Plan

L. Approve the Home Office Flexible Work Policy

M. Approve the updated Campus Visitor Policy

N. Approve the Technology Use Policy

O. Approve the Scholarship Prep - Orange County Comprehensive School Safety Plan

P. Approve the Scholarship Prep - Oceanside Comprehensive School Safety Plan

Q. Approve the Scholarship Prep - South Bay Comprehensive School Safety Plan

R. Approve the Scholarship Prep - Riverside County Comprehensive School Safety Plan

S. Approve the Scholarship Prep - San Bernardino County Comprehensive School Safety Plan

T. Approve the Scholarship Prep - Orange County Expanded Learning Opportunities Program Plan Guide

U. Approve the Scholarship Prep - Oceanside Expanded Learning Opportunities Program Plan Guide

V. Approve the Scholarship Prep - South Bay Expanded Learning Opportunities Program Plan Guide

W. Approve the Scholarship Prep - Riverside County Expanded Learning Opportunities Program Plan Guide

X.

Approve the Scholarship Prep - San Bernardino County Expanded Learning Opportunities Program Plan Guide

Y. Approve the Scholarship Prep - Orange County 2026 -27 Local Assignment Options

Z. Approve the Scholarship Prep - Oceanside 2026 -27 Local Assignment Options

AA. Approve the Scholarship Prep - South Bay 2026 -27 Local Assignment Options

AB. Approve the Scholarship Prep - Riverside County 2026 -27 Local Assignment Options

AC. Approve the Scholarship Prep - San Bernardino County 2026 -27 Local Assignment Options

AD. Approve the Scholarship Prep Contract with FundEd Strategies in the amount of $54,000

AE. Approve the Scholarship Prep - Orange County Family Handbook

AF. Approve the Scholarship Prep - Oceanside Family Handbook

AG. Approve the Scholarship Prep - South Bay Family Handbook

AH. Approve the Scholarship Prep - Riverside County Family Handbook

AI. Approve the Scholarship Prep - San Bernardino County Family Handbook

AJ. Approve the Amendment to the Boys and Girls Club Expanded Learning Opportunities Program Contract for Scholarship Prep - Riverside County in the additional amount of $183,471.83

AK. Approve the Amendment to the Boys and Girls Club Expanded Learning Opportunities Program Contract for Scholarship Prep - San Bernardino County in the additional amount of $104,735.97

AL. Approval of Consent Calendar

B. George made a motion to approve.
M. Toan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Ing	Aye
C. Friedrichs	Aye
B. George	Aye

Roll Call

M. Toan	Aye
S. Thomas	Absent

IV. Actions Items

A. Approve the Resolution of the Scholarship Prep Governing Board Determining Steps to Ensure Availability of Textbooks and Instructional Materials for 2026-27

B. George made a motion to approve.
J. Ing seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Ing	Aye
M. Toan	Aye
S. Thomas	Absent
C. Friedrichs	Aye
B. George	Aye

B. Approve the Scholarship Prep Contract with StrikeWorks

B. George made a motion to approve.
M. Toan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Toan	Aye
J. Ing	Aye
B. George	Aye
S. Thomas	Absent
C. Friedrichs	Aye

C. Approve the Scholarship Prep - South Bay 2025-26 Unaudited Actuals Report

C. Friedrichs made a motion to approve.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Friedrichs	Aye
B. George	Aye
J. Ing	Aye
M. Toan	Aye
S. Thomas	Absent

V. Closing Items

A.

Board Comments and Future Agenda Items

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:38 PM.

Respectfully Submitted,
C. Friedrichs

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

SPECIAL PRESENTATION MAY BE MADE
Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.
However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Jason Watts.
Email: jwatts@scholarshipschools.org

BOARD DOCUMENTS
Agenda documents that have been distributed to members of the Board are available for inspection online by requesting from Jason Watts at jwatts@scholarshipschools.org "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Orange County - 1010 West 17th Street, Santa Ana, CA 92706
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Riverside County - 9707 Magnolia Ave. Riverside, CA 92503
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep San Bernardino County - 20 W. 7th St. Upland, CA 91786
7:30 a.m. to 4:00 p.m. Monday through Friday

FOR MORE INFORMATION

For more information concerning this agenda, please contact Jason Watts at:
jwatts@scholarshipschools.org