APPROVED

Scholarship Prep

Minutes

Regular Board Meeting

Date and Time
Thursday July 23, 2026 at 2:00 PM

Location
4070 Mission Ave.
Oceanside, CA, 92057

Zoom Meeting Information:
Meeting ID: 847 7579 6164
Passcode: 212359

Scholarship Prep Orange County - 1010 West 17th Street, Santa Ana, CA 92706
Legacy Room

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
Room 233

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
First-floor Kindergarten Classroom

Scholarship Prep Riverside County - 9707 Magnolia Ave. Riverside, CA 92503
Front Office

Scholarship Prep San Bernardino County - 20 W. 7th St. Upland, CA 91786
Admin Office

The meeting will be accessible via teleconference using the information listed above and at the locations above.

PUBLIC COMMENT:
The public is invited to address the Board during the meeting using the Zoom meeting information above, or from any of the teleconference locations. Alternatively, public comments can also be submitted via email to comments@scholarshipschools.org with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 12:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. Speakers may be called in the order that requests are received, with speakers attending the meeting called prior to reading written comments submitted by email, or may be grouped by subject area. Comments are limited to three (3) minutes per speaker with no more than 15 minutes per single topic so that as many people as possible may be heard. . The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

Directors Present
B. George (remote), C. Friedrichs (remote), M. Toan (remote), S. Thomas (remote)

Directors Absent
J. Ing

I. Opening Items

A. Quorum Check

B. Call the Meeting to Order

C. Friedrichs called a meeting of the board of directors of Scholarship Prep to order on Thursday Jul 23, 2026 at 2:02 PM.

C. Pledge of Allegiance

D. Reading of the Scholarship Prep Mission Statement

E. Approval of the Agenda

B. George made a motion to Approve.

M. Toan seconded the motion.
Charles Friedrichs pulled Consent Calendar item D. Approve the HMH Education Company curriculum purchase for Scholarship Prep - Orange County, Scholarship Prep - Oceanside, and Scholarship Prep - South Bay in the amount of $17,943.19 from the agenda prior to the vote to approve.
The board **VOTED** unanimously to approve the motion.

Roll Call	
C. Friedrichs	Aye
M. Toan	Aye
J. Ing	Absent
S. Thomas	Aye
B. George	Aye

F. Invitation to Address the Board on Items on the Agenda

G. Invitation to Address the Board on Items Not on the Agenda

II. Information Section

A. Organization Update

Jason Watts provided an organization update, including the following topics:

Governance Updates - Administration is developing new board governance policies to create a more formal and transparent board member selection process (including recruitment and selection policy, board member annual commitment statement, and a standardized board candidate application.)

- Charles asked if the annual board commitment statement include the Form 700 filing requirement. Jason explained that the Form 700 is already a mandatory legal requirement and should remain a separate document. The commitment statement is intended to serve as a broader affirmation of board responsibilities and organizational values
- Charles also asked if the new board recruitment policy be published on the website, and how it will be shared. Jason stated that after board approval, the policy will be formalized, published on the organization's website, and made accessible to interested applicants.

Home Office Leadership Updates

- Dulce Appiagyei was introduced as the new Chief Operating Officer. She shared her background in higher education and operations.
- Frank Vann was introduced as the Facilities Manager. He will oversee facilities across all campuses.

- Christian Nunez was introduced as the IT Manager. He will oversee organization-wide Information Technology, including management of the managed service provider (MSP).
    - Charles asked what "MSP" refers to, and Jason explained that it is the Managed Service Provider, referring to the organization's contracted IT support provider (currently Circle), which assists with network infrastructure, internet, Wi-Fi, and escalated technology support.

South Bay Charter Renewal - Scholarship Prep submitted the South Bay charter renewal petition to LAUSD. The organization is one of 43 charter schools seeking renewal during the same cycle, creating an unusually large renewal cohort. Key upcoming dates in crude the public hearing on August 25 and an expected board decision on October 13.

- Mr. Watts recognized the significant efforts of staff and board members throughout the renewal process, including completion of detailed questionnaires, updated resumes, compliance documentation, academic data, budgeting, and communications strategy.
- Charles thanked board members for their timely completion of the extensive renewal requirements.

Legislative & Advocacy Update

- CCSA is advocating for a fair charter renewal process due to the large number of LAUSD renewals occurring simultaneously.
- Updates were provided regarding:
    - Efforts to ensure charter schools are included in potential future state funding opportunities.
        - Continued progress on the CalSTRS legislative fix, which would preserve retirement eligibility for affected employees while allowing additional time for required job description updates.
- Charles asked where these legislative proposals originate, particularly those affecting charter school funding? Jason explained that many bills evolve from previously introduced or rejected legislation. Bills are often revised or reintroduced by the same or different authors. CCSA works directly with bill authors to advocate for amendments that address concerns affecting charter schools before legislation advances further.

B. Campus Facilities Update

Facilities Manager Frank Vann and IT Manager Christian Nunez presented summer facilities and technology improvements completed across Scholarship Prep campuses. They noted that the projects were focused on enhancing student safety, campus security, learning environments, and technology infrastructure.

Facilities Updates

- Oceanside: Installed new carpet in the front office, principal's office, and classrooms; purchased new front office furniture; replaced the HVAC system serving the TK/Kindergarten Village.
- Riverside: Installed a water diversion system to reduce basement flooding, added a student safety gate, installed speed strips for the parent drop-off/pick-up area, and added protective cages around backflow equipment to prevent theft.
    - Charles asked why the sump pump in the basement did not work and Frank explained that plumbing issues beneath the basement contributed to flooding. Installing a water diversion system was determined to be a more cost-effective solution than excavating and replacing underground piping.
    - It was asked why there were fewer facilities projects completed at the Riverside campus, and Frank explained that Riverside is one of the organization's newest campuses, requiring fewer capital improvements. Current work has primarily focused on safety enhancements and preventative maintenance rather than major renovations.
- Upland: Installed a new HVAC unit, added window tinting to reduce classroom heat, renovated six student and staff restrooms, and installed additional perimeter security fencing.
- Orange County: Remodeled the kitchen to support the merged campuses, installed a new playground for younger students, and converted former storage areas into additional restrooms.
- South Bay: Added five community murals, renovated the gymnasium, installed a new playground for younger students, completed permanent security fencing, and upgraded campus lighting to LED fixtures.

IT Updates

- Oceanside: Scheduled network infrastructure upgrades, replacement of end-of-life equipment, improved cable management, expansion to support five additional classrooms, and installation of new Wi-Fi access points, intercoms, and classroom phones.
    - Board Member Barbara George asked to clarify that technology is being added to the Oceanside classrooms? Christians clarified that new Wi-Fi access points, intercom systems, and classroom phones are being installed. The access points provide wireless internet connectivity, while the intercoms enable two-way communication.
- Riverside: Installed additional security cameras to eliminate blind spots and added Chromebooks and charging carts to accommodate enrollment growth.
    - Charles asked if these security cameras monitored 24 hours a day, and Christian confirmed that they are.
- Upland: Added new internet fiber line for increased reliability, expanded Chromebook inventory, and planned to reallocate existing projectors to support additional classrooms.

- Orange County: Began a comprehensive network upgrade, replacing aging equipment and expanding Wi-Fi coverage.
- South Bay: repaired motion sensors on campus
- Home Office/Organization-wide: Replaced end-of-life network equipment to strengthen cybersecurity and implemented the HappyFox ticketing system to streamline IT support requests.

Board members complimented the appearance of the new murals and campus improvements, noting the positive community response and praising the overall aesthetic enhancements.

III. Consent Calendar

A. Approve the June 18th Regular Meeting Minutes

B. George made a motion to approve the minutes from Regular Board Meeting on 06-18-26.
S. Thomas seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
M. Toan	Aye
S. Thomas	Aye
B. George	Aye
C. Friedrichs	Aye
J. Ing	Absent

B. Approve the June Check Register

C. Approve the Scholarship Prep High Impact Math Tutoring contract with Tutored by Teachers in the amount of $191,400.00

D. Approve the HMH Education Company curriculum purchase for Scholarship Prep - Orange County, Scholarship Prep - Oceanside, and Scholarship Prep - South Bay in the amount of $17,943.19

E. Approve Great Minds PBC Curriculum Purchase for Scholarship Prep - South Bay in the amount of $3,273.43

F. Approve the Students with Special Needs Master Plan

G. Approve the Scholarship Prep Contract with HopSkipDrive, Inc.

H. Approve the Scholarship Prep - Orange County Contract with Project Hope Alliance in the amount of $90,000

I.

Approve the purchase of the floor machine from Scholarship Prep - Orange County to Scholarship Prep - Riverside County

J. Approve the purchase of projectors and Apple TVs from Scholarship Prep - Orange County to Scholarship Prep - San Bernardino County

K. Approve the Student Support Manager Job Description

L. Approve the Board Candidate Application

M. Approval of Consent Calendar

B. George made a motion to approve.
S. Thomas seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
B. George	Aye
S. Thomas	Aye
C. Friedrichs	Aye
J. Ing	Absent
M. Toan	Aye

IV. Actions Items

A. Approve the Seventh Amendment to Lease Agreement between Pastor of Mission San Luis Rey Catholic Parish and Scholarship Prep - Oceanside

B. George made a motion to approve.
M. Toan seconded the motion.
Jason Watts presented the Seventh Amendment to the Oceanside lease, which adds four classrooms to accommodate continued enrollment growth. Lease costs for the additional space will follow the existing square-footage rate in the lease agreement.

Charles asked if the Board already approved renovations or improvements to the new classrooms. Jason reported that preparations are already underway, including painting, installation of ceiling electrical outlets for projectors and Apple TVs, and other interior improvements to ready the classrooms for use.

Additionally, Charles asked if there are any historical preservation requirements that affect the renovation work. Frank explained that most interior improvements do not require historical review. Restrictions primarily apply to exterior work, such as windows and paint colors. Since the current work is limited to interior improvements and does not alter the building structure, historical preservation requirements are not expected to impact the project.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Friedrichs	Aye
J. Ing	Absent
M. Toan	Aye
B. George	Aye
S. Thomas	Aye

B. Approve the Revised Scholarship Prep - Orange County Budget Overview for Parents (BOP) and LCAP

B. George made a motion to approve.
S. Thomas seconded the motion.
David Olson presented revisions to the 2026–27 Local Control and Accountability Plan (LCAP) budgets related to the Learning Recovery Emergency Block Grant (LREBG). He explained that, beginning this year, LREBG expenditures must be included in the LCAP budget rather than reported separately at year-end.

The revisions affect only Scholarship Prep Oceanside and Scholarship Prep South Bay, as those schools received LREBG funding.

These revisions are administrative only and do not change the financial budgets previously approved by the Board. The grant funds will support salaries and benefits for teachers, academic interventions, student support services, and efforts to address learning loss.

He further noted that:

- Orange County was not budgeted to use LREBG funds, so no expenditure revision was required.
- Riverside and Upland did not receive LREBG funding and therefore required only a statement in their LCAPs indicating no LREBG funds were received.

Sarah Schoenfeld-Nakamoto added that all five LCAPs require approval because every LCAP must address the Learning Recovery Emergency Block Grant. Oceanside and South Bay include the applicable funding amounts, while Orange County, Riverside, and Upland simply include a statement indicating they did not receive LREBG funds.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. George	Aye
S. Thomas	Aye
C. Friedrichs	Aye
M. Toan	Aye
J. Ing	Absent

C.

Approve the Revised Scholarship Prep - Oceanside Budget Overview for Parents (BOP) and LCAP

B. George made a motion to approve.
M. Toan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Thomas	Aye
M. Toan	Aye
B. George	Aye
J. Ing	Absent
C. Friedrichs	Aye

D. Approve the Revised Scholarship Prep - South Bay Budget Overview for Parents (BOP) and LCAP

B. George made a motion to approve.
M. Toan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Ing	Absent
C. Friedrichs	Aye
B. George	Aye
M. Toan	Aye
S. Thomas	Aye

E. Approve the Revised Scholarship Prep - Riverside County Budget Overview for Parents (BOP) and LCAP

B. George made a motion to approve.
S. Thomas seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Thomas	Aye
B. George	Aye
M. Toan	Aye
C. Friedrichs	Aye
J. Ing	Absent

F. Approve the Revised Scholarship Prep - San Bernardino County Budget Overview for Parents (BOP) and LCAP

B. George made a motion to approve.
M. Toan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Ing	Absent
M. Toan	Aye
C. Friedrichs	Aye
B. George	Aye
S. Thomas	Aye

G. Approve the Board Member Recruitment and Placement Policy

B. George made a motion to approve.
M. Toan seconded the motion.
Board Secretary, Maribel Toan, suggested incorporating application questions similar to those recently used in the board survey process to help prospective board members reflect on their qualifications, experience, and understanding of board responsibilities.

Jason Watts stated that additional targeted board member training is being developed for the upcoming year. The training will incorporate topics and areas identified through the recent survey, including preparation to help board members better understand and respond to these types of questions. The training calendar is currently being developed and is expected to be shared in August.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Ing	Absent

H. Approve the Board Member Annual Commitment Statement

B. George made a motion to approve.
S. Thomas seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Friedrichs	Aye
J. Ing	Absent
M. Toan	Aye
S. Thomas	Aye
B. George	Aye

V. Closing Items

A. Board Comments and Future Agenda Items

Board Member, Steve Thomas, welcomed new staff members and congratulated employees who had recently been promoted within the organization. He also commended the Facilities and IT team for their presentation and thanked them for continuing to keep the Board informed.

Charles Friedrichs also shared well wishes with the new staff members as they prepared to begin their roles and encouraged them to bring any questions, needs, or suggestions to the Board for support.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:43 PM.

Respectfully Submitted,
C. Friedrichs

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

SPECIAL PRESENTATION MAY BE MADE
Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.
However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Jason Watts.
Email: jwatts@scholarshipschools.org

BOARD DOCUMENTS
Agenda documents that have been distributed to members of the Board are available for inspection online by requesting from Jason Watts at jwatts@scholarshipschools.org "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Orange County - 1010 West 17th Street, Santa Ana, CA 92706
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Riverside County - 9707 Magnolia Ave. Riverside, CA 92503

7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep San Bernardino County - 20 W. 7th St. Upland, CA 91786
7:30 a.m. to 4:00 p.m. Monday through Friday

FOR MORE INFORMATION

For more information concerning this agenda, please contact Jason Watts at:
jwatts@scholarshipschools.org