APPROVED

Scholarship Prep

Minutes

Special Board Meeting

Date and Time
Tuesday March 31, 2026 at 10:30 AM

Location
4070 Mission Ave.
Oceanside, CA, 92057

Zoom Meeting Information:
Meeting ID: 847 7579 6164
Passcode: 212359

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706
Legacy Room

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705
Admin Office

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
Room 233

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
First-floor Kindergarten Classroom

Scholarship Prep Riverside County - 9707 Magnolia Ave. Riverside, CA 92503
Front Office

Scholarship Prep San Bernardino County - 20 W. 7th St. Upland, CA 91786

Admin Office

Additional Teleconference Location: 800 W. 6th St. Suite 1605 Los Angeles, CA 90017

Additional Teleconference Location: 384 Armstrong Ave, Jersey City, NJ 07305

The meeting will be accessible via teleconference using the information listed above and at the locations above.

PUBLIC COMMENT:
The public is invited to address the Board during the meeting using the Zoom meeting information above, or from any of the teleconference locations. Alternatively, public comments can also be submitted via email to comments@scholarshipschools.org with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 12:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. Speakers may be called in the order that requests are received, with speakers attending the meeting called prior to reading written comments submitted by email, or may be grouped by subject area. Comments are limited to three (3) minutes per speaker with no more than 15 minutes per single topic so that as many people as possible may be heard. . The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

Directors Present
B. George (remote), C. Friedrichs (remote), J. Ing (remote), M. Toan (remote)

Directors Absent
None

I. Opening Items

A. Quorum Check

B. Call the Meeting to Order

C. Friedrichs called a meeting of the board of directors of Scholarship Prep to order on Tuesday Mar 31, 2026 at 10:30 AM.

C.

Pledge of Allegiance

D. Reading of the Scholarship Prep Mission Statement

E. Approval of the Agenda

C. Friedrichs made a motion to approve the agenda.
M. Toan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
M. Toan	Aye
C. Friedrichs	Aye
J. Ing	Aye
B. George	Aye

F. Invitation to Address the Board on Items on the Agenda

G. Invitation to Address the Board on Items Not on the Agenda

II. Information Section

A. 2025-26 Second Interim Presentation from Charter Impact

David Olson presented the second interim financials for all schools, incorporating updated enrollment based on certified P1 ADA. Overall, most schools are performing at or above budget, with positive projected surpluses, except Upland, which is currently operating at a deficit but is expected to recover in future years.

Key Highlights by School

- Oceanside: Projected $470K surplus; slight ADA decline reduced revenue, but offset by expense savings.
- Orange County: Tracking close to budget with a $222K projected surplus; ADA increased; $600K in revenue deferred to support future years.
- South Bay: Strong performance with a $395K projected surplus; no material changes from prior report.
- Riverside: Projected $240K surplus; revenue decline due to ADA drop offset by stable expenses.
- Upland: Projected $647K deficit; recovery expected by 2027–28; revenue increases tied to child nutrition and expense increase tied to higher special education costs.

Additional Financial Notes

- Cash flow remains strong across most sites.
- Bridge loans are supporting Upland and Riverside cash flow needs.

- Orange County and South Bay are meeting bond covenant requirements.
- Additional detailed reports and variance analyses were provided in the appendix.

Board President Charles Friedrichs asked is the Upland campus on track to cover the bridge loan that was provided. Jason Sitomer answered that yes, while the loan will not be repaid this year due to typical new school funding delays, it is expected that most or all of the bridge loan will be repaid by the end of next year (maturity date).

Charles asked how many years into the future can ELOP deferred funding be pushed, and Jason Sitomer from Charter impact answered that it can be deferred for up to two years from the year it is awarded.

John Ing, Board Treasurer, asked for additional context on the ADA shortfall at Oceanside. Andrew Crowe answered saying that Oceanside began the year with high enrollment and a strong waitlist. As some students left, the school chose not to backfill those spots, allowing for more space on campus and in classrooms. This intentional decision led to the ADA decrease rather than a lack of demand.

B. Organization Update

Executive Director, Jason Watts, provided the organization update and provided information:

- The organization received a $50,000 donation to the Foundation, which supports students, families, and staff in areas where public funding cannot (e.g., housing transitions and essential needs).
- The Grand Avenue campus sale is near completion. Families and the authorizer (OCDE) have been notified. Planning is underway for a smooth transition of students and staff to the 17th Street campus.
- The cabinet will meet with a board candidate recommended by Pete Watson to fill his vacancy. If successful, the candidate will be presented to the Board in April.
- CalSTRS Update:
    - Increased scrutiny on charter school roles and eligibility for “creditable service.”
    - Ongoing discussions between charter school advocates (CCSA) and CalSTRS regarding equitable treatment compared to district staff.
    - A final decision is expected before the next fiscal year.
    - Potential requirements may include written employment agreements by January 31, 2027; however, these may change as advocacy efforts continue.
    - Current status remains uncertain, and the organization is monitoring developments.

Concern was raised that CalSTRS actions may limit charter school effectiveness by deeming certain roles ineligible or non-essential. Jason responded and said this is part of

an ongoing discussion. Initial concerns about complete ineligibility for CalSTRS have been alleviated. The focus now appears to be on determining specific requirements rather than eliminating eligibility.

Concern that new requirements could increase administrative burden (e.g., revising job descriptions, contracts, and compliance processes) was also discussed. Jason said that no definitive requirements have been finalized. The organization is in a holding pattern to avoid unnecessary work until clear guidance is issued.

III. Consent Calendar

A. Approve the February 19th Meeting Minutes

J. Ing made a motion to approve.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Ing	Aye
C. Friedrichs	Aye
B. George	Aye
M. Toan	Aye

B. Approve the February Check Register

C. Approve the Independent Auditor Selection - CliftonLarsonAllen LLP

D. Approve the Independent Education Evaluation (IEE) Policy

E. Approve the Revised Principal Job Description

F. Approve the Director of Operations Job Description

G. Approve the 2026-27 Certificated Compensation Plan

H. Approve the 2026-27 Supplemental Compensation Policy

I. Approve the Scholarship Prep - Riverside County Purchase from GovConnection, Inc in the amount of $79,055.42.

J. Approve the Scholarship Prep - Riverside County School Accountability Report Card (SARC) 2026

K. Approval of Consent Calendar

J. Ing made a motion to approve.

B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Toan	Aye
J. Ing	Aye
B. George	Aye
C. Friedrichs	Aye

IV. Actions Items

A. Approve the Scholarship Prep - Orange County 2025-26 Second Interim Report

C. Friedrichs made a motion to approve.
J. Ing seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Ing	Aye
M. Toan	Aye
C. Friedrichs	Aye
B. George	Aye

B. Approve the Scholarship Prep - Oceanside 2025-26 Second Interim Report

C. Friedrichs made a motion to approve.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Ing	Aye
B. George	Aye
M. Toan	Aye
C. Friedrichs	Aye

C. Approve the Scholarship Prep - South Bay 2025-26 Second Interim Report

C. Friedrichs made a motion to approve.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Ing	Aye
C. Friedrichs	Aye
B. George	Aye
M. Toan	Aye

D. Approve the Scholarship Prep - Riverside County 2025-26 Second Interim Report

C. Friedrichs made a motion to approve.

M. Toan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Friedrichs	Aye
M. Toan	Aye
B. George	Aye
J. Ing	Aye

E. Approve the Scholarship Prep - San Bernardino County 2025-26 Second Interim Report

C. Friedrichs made a motion to approve.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Toan	Aye
C. Friedrichs	Aye
B. George	Aye
J. Ing	Aye

F. Approve the Contract Extension for Scholarship Prep - Orange County and Scholarship Prep - South Bay with Revolution Foods, PBC

C. Friedrichs made a motion to approve.
M. Toan seconded the motion.
Sarah Schoenfeld-Nakamoto, Chief Operating Officer, presented three annual contract extensions for food services. These contracts were developed in partnership with School Food and Wellness Group, which provided pricing support and indexing. All contracts have been reviewed and approved by the California Department of Education (CDE) prior to being brought to the Board for final approval.
Sarah noted that these contracts are part of allowable annual extensions and that the organization may renew them for up to three to four years before requiring a new Request for Proposals (RFP) process.

Charles asked if these contracts extended through next year, and Sarah confirmed that these are annual extensions that will run through next year.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Ing	Aye
C. Friedrichs	Aye
M. Toan	Aye
B. George	Aye

G.

Approve the Contract Extension for Scholarship Prep - Oceanside with TopNCatering, LLC

C. Friedrichs made a motion to approve.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Friedrichs	Aye
B. George	Aye
J. Ing	Aye
M. Toan	Aye

H. Approve the Contract Extension for Scholarship Prep - Riverside County and Scholarship Prep - San Bernardino County with TopNCatering, LLC

C. Friedrichs made a motion to approve.
M. Toan seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. George	Aye
C. Friedrichs	Aye
M. Toan	Aye
J. Ing	Aye

V. Closing Items

A. Board Comments and Future Agenda Items

Charles Friedrichs expressed condolences to the family of Denise Hobbensiefken following her recent passing. Denise was remembered for the light, joy, and energy she brought to Scholarship Prep, and it was noted that she will be greatly missed.

Charles also acknowledged the Scholarship Prep Foundation for providing financial support to Denise's family during this time. It was highlighted that the foundation continues to be a valuable resource for supporting students, families, and the broader school community.

B. Adjourn Meeting

Charles also provided a reminder to all board members to complete the executive director evaluation survey that was sent via email from Andrew Crowe. Board members were advised to check their email for the survey link. It was noted that if any board member did not receive the survey, they should notify the team. Charles asked Andrew to resend the survey if any members had not received it.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:58 AM.

Respectfully Submitted,
C. Friedrichs

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

SPECIAL PRESENTATION MAY BE MADE
Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.
However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Jason Watts.
Email: jwatts@scholarshipschools.org

BOARD DOCUMENTS
Agenda documents that have been distributed to members of the Board are available for inspection online by requesting from Jason Watts at jwatts@scholarshipschools.org "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706
7:30 a.m. to 4:00 p.m. Monday through Friday

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7:30 a.m. to 4:00 p.m. Monday through Friday

FOR MORE INFORMATION

For more information concerning this agenda, please contact Jason Watts at:
jwatts@scholarshipschools.org