APPROVED

Scholarship Prep

Minutes

Regular Board Meeting

Date and Time
Thursday May 21, 2026 at 2:00 PM

Location
4070 Mission Ave.
Oceanside, CA, 92057

Zoom Meeting Information:
Meeting ID: 847 7579 6164
Passcode: 212359

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706
Legacy Room

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705
Admin Office

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
Room 233

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
First-floor Kindergarten Classroom

Scholarship Prep Riverside County - 9707 Magnolia Ave. Riverside, CA 92503
Front Office

Scholarship Prep San Bernardino County - 20 W. 7th St. Upland, CA 91786

Admin Office

Additional Teleconference Location: 800 W. 6th St. Suite 1505 Los Angeles, CA 90017

The meeting will be accessible via teleconference using the information listed above and at the locations above.

PUBLIC COMMENT:
The public is invited to address the Board during the meeting using the Zoom meeting information above, or from any of the teleconference locations. Alternatively, public comments can also be submitted via email to comments@scholarshipschools.org with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 12:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. Speakers may be called in the order that requests are received, with speakers attending the meeting called prior to reading written comments submitted by email, or may be grouped by subject area. Comments are limited to three (3) minutes per speaker with no more than 15 minutes per single topic so that as many people as possible may be heard. . The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

Directors Present
B. George (remote), C. Friedrichs, J. Ing (remote), M. Toan (remote)

Directors Absent
S. Thomas

Directors who arrived after the meeting opened
B. George

I. Opening Items

A. Quorum Check

B. Call the Meeting to Order

C. Friedrichs called a meeting of the board of directors of Scholarship Prep to order on Thursday May 21, 2026 at 2:01 PM.

C. Pledge of Allegiance

D. Reading of the Scholarship Prep Mission Statement

E. Approval of the Agenda

C. Friedrichs made a motion to approve the agenda without Consent Calendar item C. Approve the 2026-27 Administration Compensation Plan.
J. Ing seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
C. Friedrichs	Aye
S. Thomas	Absent
B. George	Aye
M. Toan	Aye
J. Ing	Aye

F. Invitation to Address the Board on Items on the Agenda

G. Invitation to Address the Board on Items Not on the Agenda

Public comments were provided by community members Nikki and Justin DeLeon regarding the use of screen time, computers, and increasing AI dependency in education. They advocated for a balanced approach that emphasizes foundational, interpersonal, and non-technical learning experiences in the classroom. Concerns were raised about the potential impact of AI on student skill development and the importance of maintaining strong teacher-student interaction and fundamental educational practices. The speakers requested consideration of future discussions or policies related to technology and AI use in the classroom.

II. Information Section

A. Scholarship Prep - South Bay Campus Update

Principal Allison Vann presented a video for the South Bay campus update. The topics covered included:

- Strong instruction and student achievement throughout the year, including student growth in ELA, math, and daily learning activities. State testing preparation and execution went well.
- School events and programs: Black History Month celebrations featuring the LA Sparks and special guest John B., as well as strong performances by the dance department, which earned first place in nearly all dance competition categories.

- Campus improvements: completion of a new TK–1st grade playground with dolphin-themed features, installation of new campus fencing, and the opening of the new gymnasium.
- Partnership with the Los Angeles Sparks, which provides basketball clinics, after-school activities, and a summer reading program for students.
- Additional updates: introduction of the new Assistant Principal, Mr. Golden, preparations for kindergarten and 8th grade graduations, and the success of the after-school art program, which provides student activities, teacher appreciation events, and field trips.
- Upcoming events:
    - "Arc-chella"
    - Wellness Carnival, “Be Well, Be Wild,” scheduled for May 22, 2026

B. Organization Update

B. George arrived at 2:11 PM.
Executive Director, Jason Watts, provided the board with the Organization update.

The board was informed of the recent passing of longtime community partner Mr. Jim Russ. Through the Tudos Santos Foundation, supported numerous initiatives benefiting Scholarship Prep and the greater Orange County community. Contributions included the creation of the library and loft at the Grand Avenue campus, as well as support for the Feed the Children partnership and community resource distribution efforts. A dedicated memorial space was created at the Home Office to honor Mr. Russ and recognize his lasting impact on students, families, and the organization.

Jason also highlighted recent successes of the Oceanside and South Bay dance teams, which competed in a dance competition in Baldwin Park. Scholarship Prep teams earned 2nd and 3rd place overall among multiple competing schools.

An update was provided regarding the South Bay charter renewal process.

- Present the renewal petition to the board in June
- Submission to LAUSD in July
- Expected decision timeline around October.
- Larson Communications has been engaged to support family engagement, public hearing preparation, and presentation development related to the renewal process.
- Board members were advised that resumes and questionnaires will be requested as part of the renewal documentation requirements.

Jason provided a legislative update regarding AB 2519, a bill intended to preserve CalSTRS eligibility for administrators and home office employees, that passed the Assembly with a 71-0 vote and is awaiting the Governor’s approval.

A financial update regarding the Governor's May Revision was also presented.

C. Financial Update by Charter Impact

David Olson presented the April 2026 financial report.

- **Oceanside:**
  Remains financially healthy with no material revenue changes from the prior month. Expenses increased approximately $117,000 due to projected school-wide achievement bonuses, special education services, and substitute teacher costs.
- **Orange County:**
  Continues to perform well financially, with revenues slightly above budget and minimal expense variances. Additional revenue was received from the sale of equipment and furniture related to the Grand property, as well as interest revenue from interorganizational loans. The site also remains in compliance with all bond covenant requirements.
- **South Bay:**
  South Bay remains in a healthy financial position with revenues above budget and only minor expense increases related to projected achievement bonuses. South Bay is meeting all bond covenant requirements.
- **Riverside:**
  Reported adjustments to Riverside's financial projections to strengthen long-term financial stability. Rent abatement revenues were removed from future-year projections in accordance with accounting standards, resulting in a lower current-year surplus but reduced future rent expenses. Riverside is projected to end the year near break-even and maintain stable cash flow.
- **Upland:**

  Continues to experience first-year operational challenges, including higher repairs and maintenance, software, and substitute teacher expenses. The projected deficit increased slightly from second interim reporting but was not considered a material change.
  - Board President, Charles Friedrichs, asked of Upland's financial position remained consistent with prior projections and if Upland's financial challenges were expected to continue for several years. David stated that the deficit increased by approximately $70,000–$80,000 due to higher expenses but remained generally in line with expectations. Also, the issues are primarily related to first-year startup costs and lower enrollment, and he anticipates improved financial stability in future years through enrollment growth and additional funding opportunities.

III. Consent Calendar

A.

Approve the April 16th Regular Meeting Minutes

J. Ing made a motion to approve the minutes from Regular Board Meeting on 04-16-26.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Toan	Aye
S. Thomas	Absent
C. Friedrichs	Aye
J. Ing	Aye
B. George	Aye

B. Approve the April Financials and Check Register

C. Approve the 2026-27 Administration Compensation Plan

This item was pulled from the agenda at the start of the meeting.

D. Approve the 2026-27 Classified Compensation Plan

E. Approve the Lead Talent Recruiter Job Description

F. Approve the Updated UPK Manager Job Description

G. Approve the Updated Teacher Job Description

H. Approve the Updated Counselor Job Description

I. Approve the Updated Education Specialist Job Description

J. Approve the Updated Custodian Job Description

K. Approve the Updated Lead Custodian Job Description

L. Approve the Updated Campus Aide Job Description

M. Approve the Fiscal Policies and Procedures Manual Update

N. Approve the Revised Attendance Policy

O. Approve the Scholarship Prep Purchase from 2010 Office Furniture in the amount of $57,108.25

P.

Approve the Scholarship Prep - Riverside County, Scholarship Prep - San Bernardino County, and Scholarship Prep - Oceanside Purchases from Circle in the amount of $157,656.54

Q. Approve the Scholarship Prep - Orange County contract with Circle in the amount of $55,947.84

R. Approve the Scholarship Prep California Charter Schools Association Agreement in the amount of $95,952.00

S. Approve the Curriculum Associates Curriculum purchase for all sites in the amount of $92,275.00

T. Approve the Discovery Education Curriculum purchase for all sites in the amount of $$52,307.00

U. Approve the Scholarship Prep - Oceanside Contract with Satoh Brothers International Inc. in the amount of $209,345.62

V. Approval of Consent Calendar

J. Ing made a motion to approve the Consent Calendar without item C. Approve the 2026-27 Administration Compensation Plan.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
B. George	Aye
C. Friedrichs	Aye
J. Ing	Aye
M. Toan	Aye
S. Thomas	Absent

IV. Closed Session

A. Public Employee Performance Evaluation (Gov. Code § 54957) Title: Executive Director

The Board entered the closed session at 2:33 pm.

V. Return to Open Session

A. Report Out of Closed Session, if any

Board President, Charles Friedrichs, reported out of close session at 3:10 pm. There was nothing to report out of closed session.

VI. Closing Items

A. Board Comments and Future Agenda Items

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:11 PM.

Respectfully Submitted,
C. Friedrichs

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

SPECIAL PRESENTATION MAY BE MADE
Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.
However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Jason Watts.
Email: jwatts@scholarshipschools.org

BOARD DOCUMENTS
Agenda documents that have been distributed to members of the Board are available for inspection online by requesting from Jason Watts at jwatts@scholarshipschools.org "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Riverside County - 9707 Magnolia Ave. Riverside, CA 92503
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep San Bernardino County - 20 W. 7th St. Upland, CA 91786
7:30 a.m. to 4:00 p.m. Monday through Friday

FOR MORE INFORMATION

For more information concerning this agenda, please contact Jason Watts at:
jwatts@scholarshipschools.org