APPROVED

Scholarship Prep

Minutes

Special Board Meeting

Date and Time
Thursday January 16, 2025 at 2:00 PM

Location
4070 Mission Ave.
Oceanside, CA, 92057

Zoom Meeting Information:
Meeting ID: 847 7579 6164
Passcode: 212359

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706
Legacy Room

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705
Admin Office

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
Room 233

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
First-floor Kindergarten Classroom

Additional Teleconference Location: 1902 West Chestnut Avenue, Santa Ana CA 92703

Additional Teleconference Location: 22 Conejo Cir, Palm Desert, CA 92260

The meeting will be accessible via teleconference using the information listed above and at the locations above.

PUBLIC COMMENT:
The public is invited to address the Board during the meeting using the Zoom meeting information above, or from any of the teleconference locations. Alternatively, public comments can also be submitted via email to comments@scholarshipschools.org with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 12:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. Speakers may be called in the order that requests are received, with speakers attending the meeting called prior to reading written comments submitted by email, or may be grouped by subject area. Comments are limited to three (3) minutes per speaker with no more than 15 minutes per single topic so that as many people as possible may be heard. . The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

Directors Present
C. Friedrichs, J. Ing (remote), M. Toan (remote), P. Watson (remote)

Directors Absent
B. George

I. Opening Items

A. Quorum Check

B. Call the Meeting to Order

C. Friedrichs called a meeting of the board of directors of Scholarship Prep to order on Thursday Jan 16, 2025 at 2:05 PM.

C. Pledge of Allegiance

D. Reading of the Scholarship Prep Mission Statement

E. Approval of the Agenda

C. Friedrichs made a motion to Approve.

J. Ing seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
C. Friedrichs	Aye
J. Ing	Aye
M. Toan	Aye
P. Watson	Aye
B. George	Absent

F. Invitation to Address the Board on Items on the Agenda

G. Invitation to Address the Board on Items Not on the Agenda

II. Information Section

A. Scholarship Prep - Orange County (OC17) Campus Update

Principal Elizabeth Stone and a couple of students from ASB presented the campus update. Topics discussed include monthly pep rallies, the annual winter wellness event, repairs made to the football field over winter break, the upcoming semester awards on January 23, friendship spirit week in February, and a rock and roll themed school dance in March with an alumni as the DJ.

B. Organization Update

Executive Director, Jason Watts, provided the organization update.

San Bernardino Campus Update: The conditional use permit has been submitted and the plans have been approved by the Upland Fire Department. We are waiting to hear back from the city on the planning commission meeting date and potentially a public hearing.

Riverside Campus Update: Demolition has begun, and the project is still on track to open next fall.

Charter School Growth Fund: Previously, the organization decided to step back due to their preference for supporting single-state organizations. We have re-engaged with them, have submitted a large documentation package, and awaiting next steps.

Silicon Schools Fund: We had a successful tour of the 17th Street campus, and Silicon Schools Fund showed interest in supporting the growth of the Riverside school, planning to potentially provide $600,000 over five years. We expect a decision next month.

The New Home Office Space: The new space is in downtown Santa Ana and the team is waiting for internet activation. The move is expected at the end of this month. The location is closer to community partners and provides room for future growth.

Enrollment Update: Enrollment is strong across all school sites. Jason gave a lot of credit to the hard work of school staff. The Oceanside site exceeded budgeted enrollment and ADA, Orange County's enrollment and ADA remains strong is stable despite challenges with transiency and rising rents, and the South Bay site has maintained consistency and quickly replaced disenrolled students.

Board Chair, Charles Friedrichs, asked for clarification about the attendance rates of 97%, 99%, and 99%, and how they relate to the current 88% attendance figure. Jason confirmed that 97.06% of students at Scholarship Prep Oceanside are attending school every day on average. However, this attendance figure includes independent study days, which are counted in the overall 88% rate. While not all students are physically present every day, these numbers still reflect strong attendance.

C. Financial Update by Charter Impact

Tracy Haberman at Charter Impact provided the financial update. This presentation included updates and highlights for the Oceanside, Orange County, and South Bay school sites as well as an update on all bond covenants, which are all projected to be met.

Charles asked if the school receives special education matching funds or reimbursements if their special education costs. Tracy explained that special education funding is based on average daily attendance and while there are additional funding sources for high-incidence disabilities (such as for deaf or blind students), these amounts are very low and do not significantly offset the actual expenses for special education. Therefore, the school must essentially cover these increased costs themselves.

III. Consent Calendar

A. December 12th Regular Meeting Minutes

C. Friedrichs made a motion to approve the minutes from Regular Board Meeting on 12-12-24.
P. Watson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. Watson	Aye
B. George	Absent
J. Ing	Aye
M. Toan	Aye
C. Friedrichs	Aye

B. November Financials and Check Register

C.

Attendance and Truancy Policy

D. Resolution of the Board of Directors of Scholarship Prep Regarding Temporary Closure of Expanded Learning Program at Scholarship Prep - South Bay Due to Emergency Conditions Pursuant to Education Code Section 46120(b)(9)

E. Scholarship Prep - Orange County School Accountability Report Card

F. Scholarship Prep - Oceanside School Accountability Report Card

G. Scholarship Prep - South Bay School Accountability Report Card

H. Approval of Consent Calendar

C. Friedrichs made a motion to approve.
P. Watson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Friedrichs	Aye
M. Toan	Aye
B. George	Absent
P. Watson	Aye
J. Ing	Aye

IV. Action Items

A. Approve Amendment of Riverside Lease (retroactive)

J. Ing made a motion to approve.
M. Toan seconded the motion.
Charles asked Jason Watts for a brief explanation of why the amendment to the lease is necessary. Jason answered explaining that in December, there was a risk of not finalizing the lease in time to secure the property. The lease amendment accounts for the property being divided into two projects, with only part of the school opening in the first year. To afford this, the lease terms were amended to allow for reduced rent in year one due to lower enrollment. The full rent will begin in year two once the project is completed. The amendment ensures the school can manage its budget and protect its financial stability.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Toan	Aye
C. Friedrichs	Aye
J. Ing	Aye
B. George	Absent
P. Watson	Aye

B.

Adopt Resolution Regarding General Authorization of Executive Director

P. Watson made a motion to approve.
J. Ing seconded the motion.
Charles asked for the reason behind this resolution. Jason explained that the action is to grant the executive director the authority to sign contracts or documents once the board has already approved the action. This resolution is meant to streamline and expedite the approval process, especially for things like lease agreements, where minor details may need finalization. This does not bypass the board's authority, especially for significant changes. This procedural move was recommended by the school's attorney, Jessica Shaham, to improve efficiency, as there was no clear historical documentation of a similar process.
The board **VOTED** unanimously to approve the motion.

Roll Call	
P. Watson	Aye
C. Friedrichs	Aye
J. Ing	Aye
M. Toan	Aye
B. George	Absent

V. Closing Items

A. Board Comments and Future Agenda Items

Charles reminded the board that they need to start planning Jason's annual evaluation for the year, with a goal of completing it by May to wrap up the year smoothly. There is discussion about the process, and it is suggested that the surveys used in the evaluation should be reviewed to ensure the board is comfortable with the questions and content.

Pete Watson asked about the independent study process for absentees and if teachers are customizing makeup work for missed lessons. There is concern about the burden on teachers to create individual assignments, and the idea of resource-sharing across all the school sites is proposed as a potential solution to reduce teacher workload. The team acknowledged the effort involved and is exploring ways to make the process more efficient.

Maribel Toan asked about any wraparound services that may be available for displaced kids. The team discussed the increasing need for support for displaced families, especially those affected by housing insecurity or natural disasters. The foundation has been helping with needs like security deposits, basic household items, and rent assistance. They have raised over $40,000 to directly support students, staff, and families. The foundation also works on ensuring long-term sustainability, including financial literacy programs for families. The team is actively monitoring the situation in Orange County, where an influx of people is expected to drive up rent prices, and they

are ready to support families in need, especially at the South Bay campus. Updates on the foundation's activities will continue to be provided to the board.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:45 PM.

Respectfully Submitted,
C. Friedrichs

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

SPECIAL PRESENTATION MAY BE MADE
Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.
However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Jason Watts.
Email: jwatts@scholarshipschools.org

BOARD DOCUMENTS
Agenda documents that have been distributed to members of the Board are available for inspection online by requesting from Jason Watts at jwatts@scholarshipschools.org "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706
7:30 a.m. to 4:00 p.m. Monday through Friday

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FOR MORE INFORMATION

For more information concerning this agenda, please contact Jason Watts at:
jwatts@scholarshipschools.org