APPROVED

Scholarship Prep

Minutes

Regular Board Meeting

Date and Time
Thursday June 19, 2025 at 2:00 PM

Location
4070 Mission Ave.
Oceanside, CA, 92057

Zoom Meeting Information:
Meeting ID: 847 7579 6164
Passcode: 212359

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706
Counseling Room

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705
Admin Office

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
Room 233

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
First-floor Kindergarten Classroom

Additional Teleconference Location: 74 Lessay, Newport Beach, CA 92657

The meeting will be accessible via teleconference using the information listed above and at the locations above.

PUBLIC COMMENT:
The public is invited to address the Board during the meeting using the Zoom meeting information above, or from any of the teleconference locations. Alternatively, public comments can also be submitted via email to comments@scholarshipschools.org with "Public Comment for Board Meeting (on date of the Board Meeting)" in the subject line. The comment should include the name of the commenter, the Agenda Item number, and the topic that is to be discussed. Comments must be received by 12:30pm of the day before the scheduled Board Meeting and will be read during the meeting based upon time limitations. If the statement is not read online due to time limitations, the comments will be provided to the board members.

Members of the public may address the Board at regular meetings on agenda or non-agenda items that are within the subject matter jurisdiction of the Board, and at special meetings on agenda items only. Speakers may be called in the order that requests are received, with speakers attending the meeting called prior to reading written comments submitted by email, or may be grouped by subject area. Comments are limited to three (3) minutes per speaker with no more than 15 minutes per single topic so that as many people as possible may be heard. . The Board may not take any action on matters discussed during the public testimony period that are not listed on the agenda.

Directors Present
B. George (remote), C. Friedrichs (remote), P. Watson (remote)

Directors Absent
J. Ing, M. Toan

I. Opening Items

A. Quorum Check

B. Call the Meeting to Order

C. Friedrichs called a meeting of the board of directors of Scholarship Prep to order on Thursday Jun 19, 2025 at 2:03 PM.

C. Pledge of Allegiance

D. Reading of the Scholarship Prep Mission Statement

E. Approval of the Agenda

P. Watson made a motion to approve.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Ing	Absent
M. Toan	Absent
B. George	Aye
P. Watson	Aye
C. Friedrichs	Aye

F. Invitation to Address the Board on Items on the Agenda

G. Invitation to Address the Board on Items Not on the Agenda

II. Information Section

A. Scholarship Prep - South Bay Campus Update

South Bay staff members Christian Nunez and Arlene Contreras presented the South Bay Campus update video. The video included pictures from CAASPP testing, the LAMI Catalina excursion, end-of-year dance performances, the Dance National Champions (four years in a row), kindergarten and eighth-grade promotions, and the end-of-year Water Day.

Board President Charles Friedrichs asked how many dance teams South Bay has. Office Manager Arlene Contreras explained that there is a dance competition team, which consists of students in kindergarten through second grade. In addition, there is a team for older students, third through eighth grade, as well as a pep rally dance group.

B. Organization Update

Executive Director, Jason Watts, presented the organization update. Topics covered include:
Facilities Updates and Construction Timelines
Riverside Campus:

- Building B is on track for the original opening timeline (August 11).
- Building A may be delayed. Contractors are 90% confident the full site will be ready by August 25.
- Decision Pending: Whether to delay the entire school opening or open only Building B, which holds 4 classrooms.
- Enrollment is tracking 200+ students for Year 1 at Riverside. (Site capacity is approximately 550 students)
- Contractor Update - Red Hook (developer) is working 7 days/week, aiming for full completion by August 1.
- Board member, Pete Watson, asked if some of the some classrooms in Building A be completed early and if the August 25 date is when classrooms will be ready for students. Jason stated it's “all or none” due to full-building fire safety/code

approvals and the August 25 date would be the first day of school for students and staff.

Upland Campus

- Key handoff is expected week of June 30.
- Recruitment started in March and is ongoing. Current interest list: 450+, applications received is about 180, and TK, Kindergarten, and 6th Grade are full.

Oceanside

- HVAC work and new playground underway in the village area.
- A wall partition has been installed to create additional classroom space.

Orange County

- HVAC and electrical capacity issues being addressed.
- Major upgrades in the Vita building (paint, plumbing, restrooms, flooring).

Organizational Planning and Support

Charter School Growth Fund (CSGF) Collaboration

- Still in due diligence phase.
- Received grant funding for capacity-building consultation and long-term financial modeling.

Board Meeting Structure Improvements (CSGF Feedback)

- More digestible summaries of agenda items. Pete Watson asked which model of agenda summaries would take the most staff time, and Jason said the detailed version with abstracts would take the most time. Jason and Charles will work together to create a template to use.
- Encourage open dialogue and clarify it's okay to ask questions.
- Focus more on academic progress, financial health, strategic planning, and promote forward-thinking discussions.
- Use of AI-generated summaries was positively received as a support tool.

Insurance Coverage Update

Jeff Simpson, Senior Vice President at Newfront, provided an overview of Scholarship Prep’s business insurance renewal, effective July 1. Newfront, which specializes in nonprofit and educational institutions, supports approximately 70 California charter schools.

The insurance package includes property, general liability, auto, workers’ compensation, and Educators Legal Liability (which encompasses directors and officers insurance, employment practices liability, and fiduciary liability). Despite a hard market and rising rates across the industry, Scholarship Prep's overall premium remains flat year-over-

year, due in part to strategic negotiations—especially a significant rate reduction in workers' comp.
There were no material changes in coverage, though property values were updated for accuracy, and catastrophic student accident coverage was added (totaling $1.05M).
Simpson reported 15–25 claims filed in the past year, largely in workers' compensation and employment practices. A detailed claims report will be provided to the Board.
Best practices to reduce future claims are being developed, including enhanced risk management strategies. HR leadership continues attending compliance trainings to stay current with employment laws and reduce liability exposure.
Board members were assured that they are covered individually under the policy with protections in place for personal assets and fiduciary responsibilities. Simpson closed by making himself available for any board inquiries.

C. Charter Impact Presentation - FY2024-25 April Financial Report, FY2025-26 Operating Budgets, FY2025-26 EPA Spending Plans, and FY2025-26 Consolidated Applications

Tracy Haberman at Charter Impact provided the Financial update. This presentation included updates and highlights for the Oceanside, Orange County, and South Bay school sites as well as an update on all bond covenants, which are all projected to be met.

Tracy also stated that starting next school year, Charter Impact is going to present prior month financials rather than two months prior.

Budget presentation for five schools, with Riverside and Upland included:

- Shared costs are allocated by ADA, with conservative assumptions for Riverside and Upland enrollment to protect budgets at Oceanside, OC, and South Bay.
- Targeted expense reductions include copier costs; capital projects noted include HVAC, playgrounds, turf, and more.

Budget Presentation Summary
Orange County Campus - Received unique grants: ACES (similar to ELOP), Community Schools, and Department of Justice grants.

Riverside Campus (New School):
Revenue includes Silicone Schools and CSP grant funding.
Intercompany borrowing will be used as needed, with interest paid to lending campuses (2.5%).

Upland Campus (New School):
Applying for PCSGP and/or CSP grants (CSP preferred due to higher rate).
Starting with a small negative fund balance; projected to reach ~1% surplus by year-end.
Will rely on intercompany borrowing with minimized interest impact.

Education Protection Account (EPA) - EPA funds are part of LCFF but restricted to instructional uses (e.g., certificated salaries).

Consolidated Application (ConApp):

- Purpose: Board will vote to approve the submission for federal Title I, II, III, and IV funding.
- Scholarship Prep does not apply for Title III immigrant funding due to low qualifying population.
- Title III funding is pooled through a consortium led by Orange County to meet minimum eligibility.
- New schools will be included in the application process after board approval of LCAP and federal addendum.

Pete Watson expressed appreciation for the Home Office team's effort in maintaining strong financial health across campuses and acknowledged the collaborative work across staff to produce detailed and responsible budgeting.

D. Scholarship Prep - Orange County LCFF Local Indicators Results

Deputy Director, Andrew Crowe, provided an overview of Scholarship Prep's Local Control Funding Formula (LCFF) Local Indicators. These indicators are self-reported and will be submitted to the state this month.
Key Areas Assessed:

- Access to qualified teachers, instructional materials, and safe/upgraded facilities.
- Implementation of grade-level state standards.
- Family engagement and stakeholder satisfaction.
- Student access to full curriculum and enrichment programs.
- Findings: Internal review (survey data, site walkthroughs) confirms that all local indicators have been met at Oceanside, Orange County, and South Bay campuses.

Strengths highlighted include:

- High-quality, mission-aligned facilities.
- Strong family-staff relationships and positive school culture.
- Comprehensive mental health supports for both students and staff.

Focus Areas for Improvement:

- Full implementation of the English Language Development curriculum to better support English learners.
- Ensuring instructional consistency so that high-quality teaching is present in all classrooms.

E. Scholarship Prep - Oceanside LCFF Local Indicators Results

F. Scholarship Prep - South Bay LCFF Local Indicators Results

III. Consent Calendar

A. Approve the May 15th Regular Meeting Minutes.

C. Friedrichs made a motion to approve the minutes from Regular Board Meeting on 05-15-25.
P. Watson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Ing	Absent
M. Toan	Absent
B. George	Aye
C. Friedrichs	Aye
P. Watson	Aye

B. Approve the June 5th Special Meeting Minutes.

C. Friedrichs made a motion to approve the minutes from Special Board Meeting on 06-05-25.
P. Watson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. George	Aye
J. Ing	Absent
M. Toan	Absent
P. Watson	Aye
C. Friedrichs	Aye

C. Approve the April Financials and Check Register.

D. Approve the 2025-26 Board Meeting Calendar.

E. Approve the Federal Addendum for Scholarship Prep - Riverside County.

F. Approve the Federal Addendum for Scholarship Prep - San Bernardino County.

G. Approve the 2025-26 Education Protection Account Resolution.

H. Approve mCLASS with DIBELS Edition 8 as the Universal Reading Difficulties Screener for K-2.

I. **Approve the Great Minds PBC Curriculum purchase for all sites in the amount of $119,387.71.**

J. **Approve the HMH Education Company curriculum purchase for all sites in the amount of $129,602.13.**

K. **Approve the 2010 Office Furniture purchase in the amount of $36,324.02.**

L. **Approve the Scholarship Prep - Orange County Extended Learning Opportunities Program Contract with YMCA of Orange County in the amount of $797,000.**

M. **Approve the Scholarship Prep - Oceanside Extended Learning Opportunities Program Contract with YMCA of San Diego County in the amount of $486,943.**

N. **Approve the Scholarship Prep - South Bay Extended Learning Opportunities Program Contract with Arc in the amount of $621,900.**

O. **Approve the Scholarship Prep - Riverside Extended Learning Opportunities Program Contract with Arc in the amount of $184,500.**

P. **Approve the Scholarship Prep - Upland Extended Learning Opportunities Program Contract with Arc in the amount of $501,750.**

Q. **Approve the Scholarship Prep - Orange County and Scholarship Prep - South Bay High Impact Math Tutoring contract with Tutored by Teachers in the amount of $81,000.**

R. **Approve the Scholarship Prep - Orange County contract with Project Hope Alliance in the amount of $90,000.**

S. **Approve the 2025-26 Business Insurance Renewal Proposal with Newfront in the amount of $487,407.18.**

T. **Approve the Services Agreement Between San Diego County Superintendent of Schools and Scholarship Prep.**

U. **Approve the 2025-26 School-Family Compact Policy.**

V. **Approve the Title I, Parent Involvement Policy.**

W. **Approve the Fiscal Policy Update.**

X. **Approve the New School Expansion Principal Stipend Policy.**

Y.

Approve the Office Assistant Job Description.

Z. Approve the Receptionist Job Description.

AA. Approve the Updated 2025-26 Classified Compensation Plan.

AB. Approve the Scholarship Prep - Orange County (17th St) Comprehensive School Safety Plan.

AC. Approve the Scholarship Prep - Orange County (Grand) Comprehensive School Safety Plan.

AD. Approve the Scholarship Prep - Oceanside Comprehensive School Safety Plan.

AE. Approve the Scholarship Prep - South Bay Comprehensive School Safety Plan.

AF. Approve the Scholarship Prep - Orange County Revised Extended Learning Opportunity Grant Plan.

AG. Approve the Scholarship Prep - Oceanside Revised Extended Learning Opportunity Grant Plan.

AH. Approve the Scholarship Prep - South Bay Revised Extended Learning Opportunity Grant Plan.

AI. Approve the Scholarship Prep - Orange County Arts, Music & Instructional Materials Block Grant Plan.

AJ. Approve the Scholarship Prep - Oceanside Arts, Music & Instructional Materials Block Grant Plan.

AK. Approve the Scholarship Prep - South Bay Arts, Music & Instructional Materials Block Grant Plan.

AL. Approval of Consent Calendar

C. Friedrichs made a motion to approve.
P. Watson seconded the motion.
Charles asked about the curriculum items listed on the consent calendar had conceptual approval at the previous month's board meeting. However, due to the financial thresholds and deposit requirements, final approval of the actual purchases is being made this month. This is not a duplicate approval.
Additional consent items included:
Contracts related to Expanded Learning Opportunities Program (ELOP)
Safety plans

New position descriptions
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Friedrichs	Aye
J. Ing	Absent
B. George	Aye
P. Watson	Aye
M. Toan	Absent

IV. Action Items

A. Approve the 2025-26 Scholarship Prep - Orange County LCAP.

C. Friedrichs made a motion to approve.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. George	Aye
J. Ing	Absent
M. Toan	Absent
P. Watson	Aye
C. Friedrichs	Aye

B. Approve the 2025-26 Scholarship Prep - Oceanside LCAP.

C. Friedrichs made a motion to approve.
P. Watson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Friedrichs	Aye
P. Watson	Aye
B. George	Aye
J. Ing	Absent
M. Toan	Absent

C. Approve the 2025-26 Scholarship Prep - South Bay LCAP.

C. Friedrichs made a motion to approve.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. George	Aye
M. Toan	Absent
C. Friedrichs	Aye
P. Watson	Aye

Roll Call

J. Ing	Absent

D. Approve the 2025-26 Scholarship Prep - Riverside County LCAP.

C. Friedrichs made a motion to approve.
P. Watson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Toan	Absent
C. Friedrichs	Aye
J. Ing	Absent
P. Watson	Aye
B. George	Aye

E. Approve the 2025-26 Scholarship Prep - San Bernardino County LCAP.

C. Friedrichs made a motion to approve.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. Watson	Aye
M. Toan	Absent
J. Ing	Absent
B. George	Aye
C. Friedrichs	Aye

F. Approve the 2025-26 Scholarship Prep - Orange County Preliminary Budget.

C. Friedrichs made a motion to approve.
P. Watson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Toan	Absent
J. Ing	Absent
C. Friedrichs	Aye
P. Watson	Aye
B. George	Aye

G. Approve the 2025-26 Scholarship Prep - Oceanside Preliminary Budget.

C. Friedrichs made a motion to approve.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Ing	Absent

Roll Call

C. Friedrichs	Aye
M. Toan	Absent
B. George	Aye
P. Watson	Aye

H. Approve the 2025-26 Scholarship Prep - South Bay Preliminary Budget.

C. Friedrichs made a motion to approve.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. Watson	Aye
M. Toan	Absent
B. George	Aye
J. Ing	Absent
C. Friedrichs	Aye

I. Approve the 2025-26 Scholarship Prep - Riverside County Preliminary Budget.

C. Friedrichs made a motion to approve.
P. Watson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. Watson	Aye
C. Friedrichs	Aye
J. Ing	Absent
M. Toan	Absent
B. George	Aye

J. Approve the 2025-26 Scholarship Prep - San Bernardino County Preliminary Budget.

C. Friedrichs made a motion to approve.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Ing	Absent
B. George	Aye
M. Toan	Absent
P. Watson	Aye
C. Friedrichs	Aye

K. Approve the 2025-26 Scholarship Prep - Orange County Education Protection Account (EPA) Spending Plan.

C. Friedrichs made a motion to approve.
P. Watson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Toan	Absent
P. Watson	Aye
C. Friedrichs	Aye
B. George	Aye
J. Ing	Absent

L. Approve the 2025-26 Scholarship Prep - Oceanside Education Protection Account (EPA) Spending Plan.

C. Friedrichs made a motion to approve.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Ing	Absent
M. Toan	Absent
P. Watson	Aye
B. George	Aye
C. Friedrichs	Aye

M. Approve the 2025-26 Scholarship Prep - South Bay Education Protection Account (EPA) Spending Plan.

C. Friedrichs made a motion to approve.
P. Watson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Ing	Absent
B. George	Aye
C. Friedrichs	Aye
M. Toan	Absent
P. Watson	Aye

N. Approve the 2025-26 Scholarship Prep - Riverside County Education Protection Account (EPA) Spending Plan.

C. Friedrichs made a motion to approve.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Friedrichs	Aye
P. Watson	Aye

Roll Call

J. Ing	Absent
M. Toan	Absent
B. George	Aye

O. Approve the 2025-26 Scholarship Prep - San Bernardino County Education Protection Account (EPA) Spending Plan.

C. Friedrichs made a motion to approve.
P. Watson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. George	Aye
C. Friedrichs	Aye
J. Ing	Absent
M. Toan	Absent
P. Watson	Aye

P. Approve the 2025-26 Scholarship Prep - Orange County Consolidated Application.

C. Friedrichs made a motion to approve.
B. George seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. Watson	Aye
B. George	Aye
J. Ing	Absent
C. Friedrichs	Aye
M. Toan	Absent

Q. Approve the 2025-26 Scholarship Prep - Oceanside Consolidated Application.

C. Friedrichs made a motion to approve.
P. Watson seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

C. Friedrichs	Aye
B. George	Aye
J. Ing	Absent
M. Toan	Absent
P. Watson	Aye

R. Approve the 2025-26 Scholarship Prep - South Bay Consolidated Application.

C. Friedrichs made a motion to approve.
B. George seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

P. Watson	Aye
C. Friedrichs	Aye
M. Toan	Absent
J. Ing	Absent
B. George	Aye

V. Closed Session

A. Public Employee Performance Evaluation (Gov. Code § 54957) Title: Executive Director

The Board entered the closed session at 3:32pm.

B. Closed session to discuss real property negotiations regarding lease of property in Upland, California.

VI. Return to Open Session

A. Report Out of Closed Session, if any

Board President, Charles Friedrichs, reported out of close session at 3:48pm. There was nothing to report out of closed session.

VII. Closing Items

A. Board Comments and Future Agenda Items

Charles Friedrichs revisited a previous suggestion made by Jason Watts regarding the creation of ad hoc or subcommittees to allow for more board member participation in specific areas such as budget, instructional materials, or curriculum. The intent is to distribute responsibilities more effectively as the organization grows and to provide optional opportunities for deeper engagement, while still respecting the balance between governance and operations. The topic will be considered further at a future meeting.

The next Board Meeting is scheduled for Thursday, July 24. Charles also asked about why some meetings were moved from the regular third Thursday schedule to the fourth Thursday. Chief Operating Officer, Sarah Schoenfeld-Nakamoto, stated that these changes were made to accommodate school breaks and ensure staff availability.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:50 PM.

Respectfully Submitted,

C. Friedrichs

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

SPECIAL PRESENTATION MAY BE MADE
Notice is hereby given that, consistent with the requirements of the Brown Act, special presentations not mentioned in the agenda may be made at this meeting.
However, any such presentation will be for information only.

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH DISABILITY
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board may request assistance by contacting Jason Watts.
Email: jwatts@scholarshipschools.org

BOARD DOCUMENTS
Agenda documents that have been distributed to members of the Board are available for inspection online by requesting from Jason Watts at jwatts@scholarshipschools.org "during normal school business hours Mon- Friday" or at any of the Scholarship Prep School Offices during regular business hours.

Scholarship Prep Orange County (17th Street) - 1010 West 17th Street, Santa Ana, CA 92706
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Orange County (Grand Ave) - 1821 N Grand Ave, Santa Ana, CA 92705
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep Oceanside - 4070 Mission Avenue, Oceanside, CA 92057
7:30 a.m. to 4:00 p.m. Monday through Friday

Scholarship Prep South Bay- 24910 S. Avalon Blvd., Wilmington, CA 90744
7:30 a.m. to 4:00 p.m. Monday through Friday

FOR MORE INFORMATION

For more information concerning this agenda, please contact Jason Watts at:
jwatts@scholarshipschools.org